

The Corporation of the County of Northumberland
Social Services Committee
Agenda

November 29, 2023, 1:00 pm

Council Chambers

555 Courthouse Road, Cobourg, ON K9A 5J6

Hybrid Meeting (In-Person and Virtual)

Zoom Information

Join Zoom Meeting

<https://us06web.zoom.us/j/88623436792?pwd=RTNVUFExUjJHSUthUVllbW1ub3JNdz09>

Meeting ID: 886 2343 6792

Passcode: 279284

Phone: 855 703 8985 Canada Toll-free

Pages

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327.

1.b Meeting Format

This Committee meeting will be held using a hybrid meeting model. The public is invited to attend in-person in Council Chambers. Alternatively, the public may view the Committee meeting via live stream, join online, or join by phone using Zoom Conference technology. If you have any questions, please email matherm@northumberland.ca.

- Attend in-person in Council Chambers, located at 555 Courthouse Road, Cobourg
- Watch a livestream by visiting [Northumberland.ca/Council](https://www.northumberland.ca/Council)
- Join online using Zoom
- Join by phone using Zoom

2. Call to Order

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

Recommended Motion

"**That** the agenda for the November 29, 2023 Social Services Committee be approved."

4. Disclosures of Interest

5. Delegations

6. Business Arising from Last Meeting

7. Communications

7.a Correspondence, County of Prince Edward, Township of Clearview
'Establishing a Guaranteed Livable Income'

5 - 11

Recommended Motion

"**That** the Social Services Committee receive the correspondence from the County of Prince Edward and Township of Clearview regarding 'Establishing a Guaranteed Livable Income' for information, noting that County Council previously considered correspondence regarding this subject matter at the October 18, 2023 and November 15, 2023 Council meetings and subsequently received the correspondence items for information; and

Further That the Committee recommend that County Council receive the correspondence for information."

7.b Correspondence, City of Thunder Bay and Township of West Lincoln
'Gender-Based and Intimate Partner Violence Epidemic'

12 - 14

Recommended Motion

"**That** the Social Services Committee receive the correspondence from the City of Thunder Bay and Township of West Lincoln regarding 'Gender-Based and Intimate Partner Violence Epidemic' for information, noting that County Council previously considered correspondence regarding this subject matter and subsequently received the correspondence items for information; and

Further That the Committee recommend that County Council receive the correspondence for information."

- 7.c **Correspondence, Municipality of West Grey 'Childcare Availability in Ontario'** 15 - 17

Recommended Motion

"That the Social Services Committee receive the correspondence from the Municipality of West Grey regarding 'Childcare Availability in Ontario' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

- 7.d **Correspondence, Keith Simpson 'Housing and Homelessness'** 18 - 18

Recommended Motion

"That the Social Services Committee receive the correspondence from Keith Simpson regarding 'Housing and Homelessness' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

8. **Staff Reports**

- 8.a **Community and Social Services - Quarter 3, 2023 Financial Analysis** 19 - 20

Matthew Nitsch, Director Finance / Treasurer

Recommended Motion

"That the Social Services Committee receive the 'Community and Social Services - Quarter 3, 2023 Financial Analysis' for information; and

Further That the Committee recommend that County Council receive the Financial Analysis for information."

- 8.b **National Housing Day Video 'Building Brighter Futures'**

Rebecca Carman, Associate Director of Housing and Homelessness

Video link: [Building Brighter Futures - YouTube](#)

Recommended Motion

"That the Social Services Committee receive the National Housing Day Video 'Building Brighter Futures' for information."

9. **Other Matters Considered by Committee**

Recommended Motion

"**That** the Social Services Committee receive the September 27 and November 2, 2023 meeting minutes of the Northumberland County Housing Corporation for information; and

Further That the Committee recommend that County Council receive the minutes for information."

10. Media Questions

11. Closed Session

Recommended Motion

"**That** this Committee proceed with the next portion of the meeting being closed to the public at _____p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Sections 239. (2.c) and (2.k) in order to address matters pertaining to a proposed or pending acquisition or disposition of land and confidential negotiations (Housing & Homelessness), and that Jennifer Moore, Lisa Horne, Rebecca Carman, Bill Smith, Maddison Mather, and Cheryl Sanders remain present."

12. Motion to Rise and Result from Closed Session

Recommended Motion

"**That** this Committee rise from Closed Session at _____ p.m.; and

Further That the confidential resolution moved in Closed Session regarding a proposed or pending acquisition or disposition of land and confidential negotiations (Housing & Homelessness), is hereby referred to the Social Services Committee, which refers it to County Council for adoption."

13. Next Meeting - Wednesday, January 10, 2024 at 9:30 a.m.

- Date will be confirmed when County Council adopts the 2024 Meeting Schedule (expected at the December 13, 2023 Regular Council meeting)

14. Adjournment

November 17, 2023

Please be advised that during the regular Council meeting of November 14, 2023 the following motion regarding urging the Federal and Provincial governments to establish a guaranteed livable income was carried:

RESOLUTION NO. 2023-568

DATE: November 14, 2023

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Maynard

WHEREAS on November 23, 2021 Prince Edward County was certified as a 'Living Wage' Employer at the "support" level, through the Ontario Living Wage Network;

AND WHEREAS the Ontario livable wage for Hastings & Prince Edward, in 2022 was determined to be \$19.05, which is \$3.55 more than the Provincial minimum wage rate of \$15.50; and this rate is paid to all staff including students in 2023;

AND WHEREAS our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1,376;

AND WHEREAS the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax);

AND WHEREAS in accordance with the 2023 Vital Signs Report, up to 3,500 residents (10.1% to 13.5%) are living on low income (less than \$36,000 a year after taxes) and PEC's median income lags behind Ontario by \$7,500/year;

AND WHEREAS the median rent for one bedroom in Prince Edward County in accordance with the County Housing Plan for 2023 \$1,513 a month;

AND WHEREAS rent is considered affordable, when it is no more than 30% of gross annual income and the number of people receiving government benefits has increased to a level above the provincial average in Prince Edward County. Extrapolated, a full 30% of County residents are deemed to be low-income and unable to afford either market real estate or rental housing prices;

AND WHEREAS as of March 31, 2023, there are 1,089 households on the Prince Edward - Lennox and Addington Social Services wait list for subsidized housing in Prince Edward County;

AND WHEREAS, in accordance with the County Food Collective, Food bank use is up 26% in Prince Edward County and as many as 6,000 residents experience food insecurity over a year's time;

AND WHEREAS on July 25, 2023 Council expressed support for a more generous Canada Child Benefit targeting low-income families struggling with food insecurity and urged Federal government expedite its 2021 election promise to roll-out Canada's first national school food policy, and endorsed the Coalition for Healthy School Food mission to work with partners across Canada to advocate for a universal cost-shared healthy Canada-wide school food program on September 26, 2023;

AND WHEREAS the 2017 Business Retention and Expansion (BR+E) study/survey identified the general affordable workforce housing as a primary obstacle in our workforce attraction;

AND WHEREAS the collected data of housing and poverty statistics, and continuing to examine their pending economic vulnerability as a result is important in establishing a livable income;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County join other municipalities across Ontario, including Belleville, Napanee to urge the Federal and Provincial governments to establish a Guaranteed Livable Income program; and

THAT this resolution be sent to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Doug Ford, Premier of Ontario, The Honourable Michael Parsa, M.P.P., Minister of Children, Community and Social Services, Ryan Williams, Bay of Quinte M.P.P., Todd Smith, Bay of Quinte M.P.P, Marit Stiles, Leader of the Official Opposition of Ontario and Pierre Poilievre Leader of the Official Opposition of Canada requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Maynard and Marcia Wallace,
CAO



Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

October 18, 2023

File: C00.2023

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Sent by Email

Dear Premier Ford,

RE: Establishing a Guaranteed Livable Income

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence/resolution from the Town of Grimsby regarding establishing a guaranteed livable income:

Moved by Councillor Broderick, Seconded by Councillor McArthur, That in consideration of correspondence received September 11, 2023, from the Town of Grimsby respecting establishing a guaranteed livable income, Council of the Township of Clearview directs staff to send a letter of support for the resolution passed by the Town of Grimsby to the Premier of Ontario, the MP and MPP for Simcoe-Grey, and all Ontario municipalities. Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha HelmKay-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Brian Saunderson, MPP Simcoe Grey
Terry Dowdall, MP Simcoe Grey

Ontario Municipalities



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

September 8, 2023

SENT VIA E-MAIL

Office of the Prime Minister
80 Wellington St.
Ottawa, ON, K1A

Attention: The Right Honourable Justin Trudeau

RE: Establishing a Guaranteed Livable Income

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on September 5, 2023 passed the following resolution:

Moved by: Councillor Korstanje

Seconded by: Councillor Freake

Whereas the Canadian livable wage for Niagara Region, two years ago was determined to be \$19.80. This was \$6000 below the annual income of a minimum wage employee; and

Whereas our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1376; and

Whereas at the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax); and

Whereas the median rent for one bedroom in Grimsby as of August 2023 is now \$2000 a month; and

Whereas rent is considered affordable, when it is less than 30% of income. In Niagara west, rent is approximately 272% of Ontario Works, 145% of Ontario Disability Support Services, 75% of minimum wage full-time, and 150% of minimum wage part time; and

Whereas an annual 2.5% allowable rent increase can be combined with an additional 3-6.5% capital investment increase, raising the cost of rental housing another minimum of \$110 monthly; and

Whereas there are no housing units under Niagara Regional Housing for single adults or families with dependents, including 2,3,4 or five bedrooms in our community; and

Whereas the Grimsby Benevolent Fund reported that in 2022:

- 70+ households received monthly rental supplement totaling \$237,744
- \$79,500 was invested into one time emergency housing support as of June 7, 2023
- 78 households are receiving monthly financial benefits to make rental housing more affordable; and

Whereas food inflation was 8.3% and groceries rose by 9.1%; and

Whereas the Grimsby Food Bank numbers from June 2023 reported:

- 19 new households
- 447 served households
- 1055 served individuals
- 7 emergency visits; and

Whereas the Grimsby Economic Strategic Plan identified the general high cost of living and housing affordability as primary obstacles in our workforce attraction.

Therefore be it resolved that The Corporation of the Town of Grimsby circulate correspondence to Ontario municipalities encouraging them not only to collect data of their housing and poverty statistics, but also to examine their pending economic vulnerability as a result.

Be it further resolved that The Corporation of the Town of Grimsby encourage these same municipalities to join us in advocating on behalf of our communities with this data, and by writing a letter to the Prime Minister, Premier, and local politicians calling for a united effort in establishing a Guaranteed Livable Income program.

Be it further resolved the Town of Grimsby Clerks Department circulates this resolution to Niagara West MP Dean Allison and Niagara West MPP Sam Oosterhoff, requesting a response on this matter within 30 days of receipt.

Be it further resolved that The Corporation of the Town of Grimsby, through its Finance and Human Resources departments, undertake a comprehensive assessment to explore the feasibility and implementation of a living wage policy for all Town of Grimsby employees, with the aim of ensuring that all municipal workers receive fair compensation that aligns with the principles of a living wage and that staff be directed to explore becoming a living wage employer.

If you require any additional information, please let me know.

Regards,

A handwritten signature in dark ink, appearing to read 'Bonnie Nistico-Dunk', written in a cursive style.

Bonnie Nistico-Dunk
Town Clerk

cc. Hon. Doug Ford, Premier of Ontario
Ontario Municipalities
Dean Allison, MP Niagara West
Sam Oosterhoff, MPP Niagara West

October 17, 2023

The Honourable Doug Ford, Premier
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Hon. Doug Ford:

Re: Intimate Partner Violence

Please be advised that the following resolution was adopted by Committee of the Whole at its meeting held on September 25, 2023, and subsequently ratified by City Council on October 16, 2023:

" WITH RESPECT to Report 299-2023-City Manager's Office-Strategic Initiatives & Engagement, we recommend that Intimate Partner Violence (IPV) / Gender-Based Violence (GBV) be declared an epidemic;

AND THAT a copy of the resolution be sent to the Premier of Ontario and all Ontario municipalities;

AND THAT any necessary by-laws be presented to City Council for ratification."

CARRIED

Should you have any further questions relative to the above, please do not hesitate to contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Dana Earle'.

Dana Earle
Deputy City Clerk

/ll

cc: all Ontario municipalities

Oct 25, 2023

Ann-Marie Norio, Regional Clerk
Niagara Region
1815 Sir Isaac Brock Way
Thorold, ON
L2V 4T7

Dear Ms. Norio:

Re: Niagara Region - Motion Respecting Recommendations from the Renfrew County Inquest and Declaration of Intimate Partner Violence as an Epidemic

This is to confirm that at the Oct 23, 2023 Council Meeting the following resolution was adopted with respect to the above noted matter:

1. That, the correspondence received from the Regional Municipality of Niagara regarding the Motion Respecting Recommendations from the Renfrew County Inquest and Declaration of Intimate Partner Violence as an Epidemic, as attached as Schedule A, be received and supported; and,
2. That, the Township of West Lincoln recognize the issues of gender-based violence and intimate partner violence in Niagara as serious to the health and wellness of local residents and their families; and,
3. That, the Township of West Lincoln commit to engaging with community partners to educate and support our residents about the seriousness and long-term danger of violence in our communities; and,
4. That, the Township of West Lincoln declare, in accordance with Recommendation #5 of the Niagara Region request, that intimate partner violence and gender-based violence are an epidemic; and,
5. That, a copy of this motion be sent to each of Niagara's 12 Local Area Municipalities; The Honourable Arif Virani, Minister of Justice; The Honourable Doug Ford, Premier of Ontario; The Honourable Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity; The Honourable Parm Gill, Minister of Red Tape Reduction; Niagara four MPs; Niagara's four MPPs; the Association of Municipalities of Ontario (AMO); the

Federation of Canadian Municipalities (FCM); Mayors and Regional Chairs of Ontario (MARCO); and Ontario's Big City Mayors (OBCM).

If any further information is required, please contact the undersigned at 905-957-3346, Ext 6720.

Yours Truly,



Jessica Dyson
Director of Legislative Services/Clerk

Niagara's 12 Local Area Municipalities
The Honourable Arif Virani, Minister of Justice;
The Honourable Doug Ford, Premier of Ontario;
The Honourable Charmaine A. Williams, Associate Minister of Women's Social and Economic Opportunity;
The Honourable Parm Gill, Minister of Red Tape Reduction;
Niagara four MPs; Niagara's four MPPs;
Association of Municipalities of Ontario (AMO);
the Federation of Canadian Municipalities (FCM); Mayors and Regional Chairs of Ontario (MARCO); and Ontario's Big City Mayors (OBCM)



**Corporation of the
Municipality of West Grey**

402813 Grey Road 4, RR 2 Durham, ON N0G 1R0
519 369 2200

October 23, 2023

Honourable Michael Parsa, Minister
MinisterMCCSS@ontario.ca
Ministry Children, Community and Social Services
7th Flr, 438 University Ave
Toronto, ON, M5G 2K8

RE: Childcare availability in Ontario

Dear Minister Parsa,

Please be advised that at its meeting held on October 17, 2023, the council of the Municipality of West Grey considered the above-noted matter and passed Resolution No. R-231017-004 as follows:

"THAT in consideration of correspondence received from the Municipality of Bluewater respecting childcare availability, council directs staff to send a letter of support to the Ministry of Children, Community and Social Services with copies being sent to the Premier of Ontario and all Ontario municipalities."

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jamie Eckenswiller".

Jamie Eckenswiller, AMP (he/him)
Director of Legislative Services/Clerk
Municipality of West Grey

Attachment: Municipality of Bluewater – Childcare availability in Ontario Resolution

Cc. Honourable Doug Ford, Premier of Ontario
Ontario municipalities



October 2, 2023

The Honourable Lisa M. Thompson
Member of Provincial Parliament (MPP)
408 Queen Street, P.O. Box 426
Blyth, ON N0M 1H0

Re: Childcare availability in Ontario

Dear Minister Thompson:

The Municipality of Bluewater is concerned about the critical issue of childcare availability in our province and how it is linked to educational requirements and low wages within the childcare sector. We believe that addressing these issues is crucial for the well-being of our families and the future prosperity of Bluewater and Ontario.

Childcare availability in Ontario has become an increasingly pressing problem for parents and guardians. Access to affordable, high-quality childcare is essential for families to balance work and family responsibilities, and it plays a vital role in supporting the early development and education of our children. However, the lack of available childcare spaces is a significant barrier for many parents, limiting their ability to participate fully in the workforce and achieve financial stability.

We suspect that one of the key factors contributing to the shortage of childcare spaces is the educational requirements imposed on childcare workers. While it is important to ensure the safety and well-being of children in childcare settings, the current educational requirements may be overly restrictive. These requirements often result in a shortage of qualified childcare providers, making it challenging to expand the availability of childcare services.

This year in the Municipality of Bluewater, we have childcare facilities and before and after school programs that have closed or have reduced capacity due to lack of qualified staffing. These recent closures and capacity issues have imposed a significant amount of stress on families in our community.

Additionally, low wages within the childcare sector are a significant concern. Many qualified and passionate individuals are discouraged from pursuing a career in childcare

due to the low wages and limited opportunities for professional growth. This low-wage structure not only makes it difficult to attract and retain skilled childcare educators but also effects the quality of care children receive. Investing in the professional development and fair compensation of early childcare educators is essential to ensure that our children receive the best care possible and the best start in life.

To address these issues and improve childcare availability in Ontario, the Municipality urges you to consider the following actions:

1. Review and Reform Educational Requirements: Work with relevant stakeholders to review and potentially revise the training methods of early childcare educators, striking a balance between safety and accessibility by increasing the praxis model to learning.
2. Invest in Professional Development: Advocate for increased investment in professional development opportunities for childcare workers to enhance their skills and qualifications.
3. Increase Wages: Support initiatives to increase the wages of childcare workers, ensuring that they are paid a fair and competitive salary for the vital work they do.
4. Expand Funding: Work to secure additional funding for the expansion of childcare services and facilities, especially in underserved and rural communities.
5. Promote Public Awareness: Raise public awareness about the importance of accessible and high-quality childcare services and the need for policy changes.

This is an urgent matter that is expected to worsen and your timely response to these concerns is needed.

By addressing these issues, we can make significant strides toward improving childcare availability in Bluewater and Ontario and ensuring that families have the support they need to thrive. We kindly request your timely support and advocacy on these matters and would be grateful for any updates or initiatives related to childcare reform in our province.

Thank you for your attention to this critical issue. We look forward to your continued dedication to the well-being of Ontario's families and children.

Sincerely,



Mayor Paul Klopp for the
Council of the Municipality of Bluewater

cc: Premier Doug Ford
Ben Lobb, Huron-Bruce MP
Hon. Michael Parsa, Minister of Children, Community and Social Services
All Ontario Municipalities

R. KEITH SIMPSON

SOME QUESTIONS RE LAWLESSNESS and HOMELESSNESS IN COBOURG.

TO: Cobourg Police, Cobourg Town Council, Northumberland County Council, MPP Piccini, Infrastructure Ontario, MP Lawrence, the Press, Fellow Citizens and others.

My wife and I are senior citizens who elected to move to Cobourg some 9 years ago. We bought a home, pay our taxes, follow the rules, joined local clubs and contribute to the enhancement of our town. We felt safe in our home, walked downtown at night, attended multiple cultural events and took pride in promoting the friendly ambiance of our chosen town. Cobourg is now in a downward spiral. Given what appears to be our new normal, we, like the majority of the law abiding Cobourg citizenry, are now fearful, upset, frustrated and angry. We believe that a large proportion of Cobourg residents are being held hostage by a disproportionately small number of unfortunate folks (to whom societal rules apparently don't apply), malcontents, petty thieves, [REDACTED]. Realtors have advised land owners in the vicinity of the illegal Brookside encampment that their properties, if at all saleable, have diminished in value. Why are they expected to bear that loss? Folks are being hassled and threatened. Drug abuse, discarded paraphernalia, petty crime, trespassing and the resultant demand for emergency services are increasing. Students of three nearby schools are at risk. Businesses are being adversely impacted. The quality of life has eroded. Cobourg's reputation as "the feel good town" has suffered. Are we not the real victims here? What is to be done to reclaim our town? Whose responsibility should that be?

The Cobourg Police and By-law Officers have an increased presence at the encampment, but what, if any, real effect has that had? Drug abuse is pervasive and seemingly out of control. Town Council moved the encampment from the beach, but as it is now on Provincial land, 'it's Infrastructure Ontario's jurisdiction'. Northumberland County Council has a 10 year "Housing & Homeless Plan" and removed the encampment from their Williams Street property. What, if anything, are they planning to do now about the current encampment and the underlying complex social and housing issues? Cobourg Mayor Cleveland says that the four levels of government are "all on the same bus", but apparently going no where. He sits on the County Council and has a voice. MPP Piccini appears to talk tough, but what has he accomplished? As a Minister, he seems preoccupied with other issues. Infrastructure Ontario, at considerable taxpayer's expense, is protecting a derelict building (fencing and private security), but isn't removing illegal squatters. MP Lawrence appears to want little part of this local problem. I suspect that our officials mouth platitudes, play politics, but really ascribe to the theory 'not my jurisdiction nor responsibility'. Predictively, some frustrated locals are advocating egregious self-help reprisals.

[REDACTED]? Should not all levels of government and other stakeholders collaborate, join forces, constitute a task force, pool talent and resources and seek meaningful best practices to address these complex and costly issues? Why isn't that happening? Where is a true leader? Should it not be spearheaded by a full time politician like MPP Piccini, as opposed to part time Mayors and Councilors? Why won't someone stand tall and lead us out of this mess? Should the neighbourhood watch groups amalgamate and coordinate their strategies? Do we need a citizens coalition to force our politicians to do the right thing? Is the 'status quo' working? Isn't now the time to act, before things get worse? Isn't Cobourg worth saving?

I'm just asking.

Social Services Expenditure vs Budget Variance Report
As of September 2023

	YEAR-TO-DATE			Variance Explanation
	Actual	Budget	Variance	
Cash Based Revenue				
Taxation	\$3,217,671	\$3,217,672	(\$1)	
Grants & Subsidies	\$15,161,672	\$15,799,851	(\$638,179)	Early Years Funding (1.58M) offset by OW Admin 218K and OW Clients 458K. CWELCC (1.02M) & Early Years (550k) is timing related, as there will be expansion projects started in Q4. All unused subsidy will be returned to Ministries. Variances in subsidy are offset by variances in expenses.
Other Revenue	\$225,967	\$172,000	\$53,967	OW Client Recipient 29K - Increased caseload
Total Revenue	\$18,605,310	\$19,189,522	(\$584,212)	Food 4 All Donation Revenue 23K - larger sum donations not budgeted for.
Expenditures				
Salaries & Wages	\$1,777,350	\$1,828,316	(\$50,967)	Gapping
Benefits	\$575,795	\$591,298	(\$15,502)	
Travel & Training	\$54,703	\$79,046	(\$24,343)	Timing
Materials & Supplies	\$28,626	\$54,860	(\$26,233)	Timing
Transportation Supplies	\$17	\$375	(\$358)	
Insurance	\$9,639	\$12,097	(\$2,458)	
Licenses		\$1,050	(\$1,050)	
Information Technology	\$15,660	\$19,516	(\$3,856)	
External Services	\$157,994	\$168,701	(\$10,706)	Timing
Utilities & Fuel	\$2,658	\$3,525	(\$867)	
Rent & Property Tax	\$28,226	\$64,322	(\$36,096)	Coding issue; Portion of Early Years Rent is captured in SS Program Expenses.
Repairs & Maintenance	\$4,785	\$5,475	(\$690)	
TCAs under Threshold	\$39,938	\$43,695	(\$3,757)	
Internal Chargebacks	\$1,267,563	\$1,267,197	\$366	
Financial Services	\$1,667	\$1,500	\$166	
SS Program Expenses	(\$50)		(\$50)	
SS Program Expenses	\$14,201,570	\$15,088,090	(\$886,520)	Timing - OW Admin 5k and OW Client over expensed by 519k = 524k over spent (100% subsidized) Timing - Early Years Underspent by (300k) Timing - Early Years CWELCC (1.08M) - There will be expansion in Q4 which will require significant funding for renovations and purchasing equipment/supplies. Timing - COP Clients (70k) Timing - Food 4 All - 11K Timing - Gift card purchases. If not all used, balance will be moved to holding account for 2024 - 29K
Total Expenditures	\$18,166,142	\$19,229,062	(\$1,062,920)	
Investments				
TCA over Threshold	\$0	\$0	\$0	
Transfer to Reserve	\$24,000	\$24,000	\$0	
Total Investments	\$24,000	\$24,000	\$0	
Financing				
Transfer from Reserve	\$0	(\$207,500)	\$207,500	Timing
Total Financing	\$0	(\$207,500)	\$207,500	
Surplus/(Deficit)	\$415,168	\$143,960	\$271,207	

Social Housing Expenditure vs Budget Variance Report
As of September 2023

YEAR-TO-DATE				
	Actual	Budget	Variance	Variance Explanation
Taxation	\$3,042,616	\$3,042,616	\$0	
Internal Chargeback	\$300,595	\$300,595	\$0	
				SSRF4 Capital Subsidy for 152 Cockburn \$159K, MTO Community Transportation Grant subsidy 52K, HPP subsidy \$150K, COCHI and OPHI YR4 grants 77K, Home ownership revolving funds of 24K all offset by Capital Grant funding timing (338K)
Grants & Subsidies	\$2,571,437	\$2,448,514	\$122,923	
Other Revenue	\$6,000		\$6,000	MMAH COHB Admin
Total Revenue	\$5,920,648	\$5,791,725	\$128,923	
Expenditures				
Salaries & Wages	\$531,421	\$492,981	\$38,440	Severance
Benefits	\$164,563	\$167,505	(\$2,943)	
Travel & Training	\$9,915	\$14,325	(\$4,410)	
Materials & Supplies	\$7,086	\$5,100	\$1,986	
Insurance	\$1,021	\$766	\$255	
Information Technology	\$5,832	\$6,600	(\$768)	
				Housing Admin Legal costs 66K offset by Non-profit subsidy expenses (80K)
External Services	\$107,703	\$143,681	(\$35,978)	
Repairs & Maintenance	\$8,933	\$2,250	\$6,683	Warming Room cleaning not budgeted 7K
TCAs under Threshold	\$2,764		\$2,764	Asset Planner costs 3K
Internal Chargebacks	\$217,169	\$217,169	\$0	
Financial Services		\$22	(\$22)	
				Non- Profit Housing Expenses under budget by (306K), any savings in this areas must be a transfer to reserve at year end based on MMAH mortgages saving requirements.
				Rent Supplement programs under budget (145K)
				Timing - Housing programs (COCHI, COCHI Transitional Operating and OPHI programs) expenses over budget by 102K - cost offset by 100% MMAH funding
				Timing - Capital Grant program underspending 375K. Unspent funds will be returned to reserve at end of year. (375K)
				HPP Service Agreements/Program under budget (182K) offset by overspending in Shelter benefit program, 152 Cockburn project and Community Transportation grant expenditure 282K. (152K)
SS Program Expenses	\$4,360,702	\$4,987,700	(\$626,998)	
Total Expenditures	\$5,417,110	\$6,038,100	(\$620,991)	
Investments				
				473 Ontario Capital project under spent (324K) offset by SSRF4/5 (152 Cockburn) project expenditures 126K
TCA's Over Threshold	\$144,380	\$339,399	(\$195,019)	
Transfers to Reserves	\$32,371	\$32,371	\$0	
Total Investments	\$176,751	\$371,770	(\$195,019)	
Financing				
Long Term Liabilities		(\$924)	\$924	
Transfer from Reserve	(\$442,239)	(\$550,375)	\$108,136	Timing- 2022 carryover for HPP and NP budget not booked
Total Financing	(\$442,239)	(\$551,299)	\$109,060	
Surplus/(Deficit)	\$769,027	(\$66,846)	\$835,873	

Meeting of Board of Directors Minutes

September 27, 2023

1:30 p.m. – 3:00 p.m.

Northumberland County

Zoom Video Conference

Board Members Present (Virtual):

Cathy Borowec, Steve Gilchrist, Councillor John Logel, Deputy Warden Brian Ostrander, Lindsey Reed, Lou Rinaldi, Anneke Russell.

Board Members' Present (In-Person): Chair Victor Fiume, Neil Ellis, Jennifer Moore

Staff:

- Rebecca Carman, General Manager (Appointed by Board)
- Denise Marshall, Director Public Works
- Matthew Nitsch, Director Finance
- Willie Reyns, Project Manager
- Cheryl Sanders, Deputy Clerk
- Bill Smith, Housing Services Operations Supervisor
- Rob O'Neil, Facilities Manager.
- Kim O'Leary, Financial Planning Manager

1. Call to Order

- Chair Victor Fiume called the meeting to order at 1:30 p.m.

[Steve Gilchrist and Lindsey Reed joined the meeting at 1:31 p.m.]

2. Territorial Land Acknowledgement

Victor Fiume

3. Approval of the Agenda

Moved by: Jennifer Moore

Seconded by: Lou Rinaldi

"That the agenda for the September 27, 2023 regular meeting of the Northumberland County Housing Corporation Board of Directors be approved."

Disposition: **Carried**

4. Declaration of Interest

- No declarations

5. Approval of Minutes

5.1 Minutes of August 30, 2023 Regular Board Meeting

Moved by: John Logel

Seconded by: Brian Ostrander

“That the minutes of the August 30, 2023 Regular Meeting of the Board of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

5.2 Minutes of July 20, 2023 – Construction Standards Sub-Committee Meeting

Moved by: Steve Gilchrist

Seconded by: Cathy Borowec

“That the minutes of the July 20, 2023 Construction Standards Sub-Committee Meeting of the Board be received for information.”

Disposition: **Carried**

6. Construction Standards Sub-Committee Meeting Update

Moved by: Neil Ellis

Seconded by: Lindsey Reed

- Chair Victor Fiume provided a verbal update to the Board regarding the September 7, 2023 Construction Standards Sub-Committee Meeting, noting that duties were split up between Committee Members to research building materials, environmental factors and accessibility / mobility concerns which will be reported back to the Committee.

“That the NCHC Board of Directors receive the verbal update on the Construction Standards Sub-Committee Meeting on September 7, 2023 for information.”

Disposition: **Carried**

7. Levels of Service Sub-Committee Meeting Update

Moved by: Neil Ellis

Seconded by: Brian Ostrander

- Neil Ellis provided a detailed verbal update regarding the September 13, 2023 Director Recruitment Sub-Committee meeting noting that the Committee discussed areas of interest that they would like a broad range of data collected on such as time frame of service calls and capital projects. Data will be collected from individuals who use the facilities / property.

“That the NCHC Board of Directors receive the verbal update on the Levels of Service Sub-Committee Meeting on September 13, 2023 for information.”

Disposition: **Carried**

8. Additional Budget Details – Follow up

Moved by: Neil Ellis

Seconded by: John Logel

- Rebecca Carman provided a detailed update providing additional budget details in response to the Boards request from July 26, 2023 and August 30, 2023 Board meeting.
- Staff have looked at the overage in the Repairs and Maintenance area, some of these overages are a result of 123 King Street acquisition and increased unit turnover.
- Staff have also identified that there has been a historical underbudgeting of repair and maintenance items for the last several years. The 2024 to 2026 budget will see this line increase reasonably to support the costs.
- Staff are also working to identify opportunities for cost efficiencies through the Levels of Service Work, preventative maintenance considerations and where work may be adjusted to support more cost-effective solutions.

“That the NCHC Board of Directors receive the verbal update on the request for additional budget details for information.”

Disposition: **Carried**

9. 2024 NCHC Board Meeting Schedule

[Anneke Russell joined the meeting at 1:47 pm]

Moved by: Lindsey Reed

Seconded by: John Logel

- Rebecca Carman provided an overview of the 2024 NCHC Draft Meeting Schedule noting that certain meeting dates in 2024 have been shifted from the fourth Wednesday of the month to accommodate scheduling conflicts.

“That the NCHC Board of Directors approve the 2024 NCHC Board Meeting Schedule as received.”

Disposition: **Carried**

10. Elgin Park Redevelopment – Major Capital Projects Update

Moved by: Steve Gilchrist

Seconded by: John Logel

- Willie Reyns provided a detailed update on the Elgin Park Redevelopment construction progress to date, highlighting change orders and scheduling impacts.

“That the NCHC Board of Directors receive the Elgin Park Redevelopment Update for information.”

Disposition: **Carried**

11. Ontario Priorities Housing Initiative 2023/2024 Allocation

Moved by: Brian Ostrander

Seconded by: Lou Rinaldi

- Rebecca Carman and Rob O’Neil provided an update regarding Ontario Priorities Housing Initiative 2023 / 2024 Allocation highlighting that this funding (OPHI) will be allocated to a project selected by the Facilities Team and approved by the General Manager as based on the 10-year capital plan and data in AssetPlanner.

“That the NCHC Board of Directors approve the receipt of Ontario Priorities Housing Initiative Year 4 funding in the amount of \$40,000 to complete a priority capital project, to be approved at a later date by the General Manager and direct signing authorities to enter into an agreement with the Service Manager for funding.”

Disposition: **Carried**

12. Municipal Support of Rental Development:

A Home for Everyone: How we get there together

Moved by: Neil Ellis

Seconded by: Lou Rinaldi

- Rebecca Carman presented 'A Home for Everyone: How we get there together' to the Board.
- Discussion ensued regarding further advocating to the Provincial and Federal government regarding advocacy to support the NCHC's effort to build more affordable housing in Northumberland County.

"That the NCHC Board of Directors receive the presentation for information and direct staff to continue to advocate to upper levels of government to support the NCHC's effort to build more affordable housing in Northumberland County."

Disposition: **Carried**

13. Correspondence – Township of Algonquin Highlands – NCHC Submission on the Proposed Changes to the Provincial Policy Statement

Moved by: Lindsey Reed

Seconded by: Brian Ostrander

"That the NCHC Board of Directors receive the correspondence from the Township of Algonquin Highlights for information."

Disposition: **Carried**

14. New Business

- **Director Recruitment Update**
 - Chair Victor Fiume provided a verbal update to the Board regarding Director recruitment, noting that the application is available online until end of day on October 6, 2023, and Directors are encouraged to share the application.

15. Move to Closed Session

Moved by: Anneke Russell

Seconded by: Brian Ostrander

"That the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 2:32 p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239:

- (2a) in order to address two matters pertaining to the security of a property of the municipality or local board and that Lisa Horne, Rebecca Carman, Rob O'Neil, Bill Smith and Cheryl Sanders remain present.
- (2e) in order to address two (2) matters pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and that Lisa Horne, Rebecca Carman, Bill Smith and Cheryl Sanders remain present.
- (2c) in order to address two matters relating to a proposed or pending acquisition or disposition of land by the municipality or local board and that Cheryl Sanders, Lisa Horne, Bill Smith, and Rebecca Carman remain present."

Disposition: **Carried**

16. Motion to Rise and Results from Closed Session

Moved by: Brian Ostrander

Seconded by: Anneke Russell

"That the NCHC Board of Directors rise from Closed Session at 3:08 p.m.; and

Further That the confidential resolutions moved in Closed Session regarding two matters pertaining to the security of a property of the municipality or local board are hereby referred to this open session of the NCHC Board of Directors for adoption;

Further That the confidential resolutions moved in Closed Session regarding two matters pertaining to litigation or potential litigation are hereby referred to this open session of the NCHC Board of Directors for adoption; and

Further That the confidential resolution moved in Closed Session regarding two matters pertaining to a proposed or pending acquisition or disposition of land is hereby referred to this open session of the NCHC Board of Directors for adoption."

Disposition: **Carried**

17. Next Meeting

Thursday, November 2, 2023 at 9:30 a.m.

18. Adjournment

Moved by: Neil Ellis

Seconded by: Brian Ostrander

"That the meeting be adjourned at 3:09 p.m."

Disposition: **Carried**

Meeting of Board of Directors Minutes

November 2, 2023

9:30 a.m. – 11:30 a.m.

Northumberland County

Zoom Video Conference

Board Members Present (Virtual):

Cathy Borowec, Neil Ellis, Steve Gilchrist, Councillor John Logel, Deputy Warden Brian Ostrander, Lindsey Reed, Lou Rinaldi, Anneke Russell.

Board Members' Present (In-Person): Chair Victor Fiume, Jennifer Moore

Staff:

- Rebecca Carman, General Manager (Appointed by Board)
- Glenn Dees, Director Special Projects
- Tracey Ellis, Financial Officer
- Lisa Horne, Director Community & Social Services
- Denise Marshall, Director Public Works
- Darrell Mast, Municipal Solicitor
- Adam McCue, Associate Director Public Works
- Rob O'Neil, Facilities Manager
- Matt Nitsch, Acting Director Finance / Treasurer
- Kim O'Leary, Financial Planning Manager
- Christopher Reuse, Manager Major Capital Projects
- Cheryl Sanders, Deputy Clerk
- Bill Smith, Housing Services Operations Supervisor

1. Call to Order

- Chair Victor Fiume called the meeting to order at 9:31 a.m.

2. Territorial Land Acknowledgement

Victor Fiume

3. Approval of the Agenda

Moved by: Brian Ostrander

Seconded by: Jennifer Moore

“That the agenda for the November 2, 2023 regular meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

Disposition: **Carried**

4. Declaration of Interest

- No declarations

5. Approval of Minutes

5.1 Minutes of September 27, 2023 Regular Board Meeting

Moved by: Steve Gilchrist

Seconded by: Lou Rinaldi

“That the minutes of the September 27, 2023 Regular Meeting of the Board of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

5.2 Minutes of September 7, 2023 – Construction Standards Sub-Committee Meeting

Moved by: Lindsey Reed

Seconded by: Brian Ostrander

“That the minutes of the September 7, 2023 Construction Standards Sub-Committee Meeting of the Board be received for information.”

Disposition: **Carried**

5.3 Minutes of August 23, 2023 – Director Recruitment Sub-Committee Meeting

Moved by: John Logel

Seconded by: Lou Rinaldi

“That the minutes of the August 23, 2023 Director Recruitment Sub-Committee Meeting of the Board be received for information.”

Disposition: **Carried**

6. Construction Standards Sub-Committee Meeting Update

- Victor Fiume, Chair of the Construction Standards Sub-Committee gave a verbal update on the progress the Committee is making toward developing the construction standards for new units.

Moved by: Steve Gilchrist

Seconded by: Lou Rinaldi

“That the NCHC Board of Directors receive the verbal update regarding the October 16, 2023 Construction Standards Sub-Committee Meeting for information.”

Disposition: **Carried**

7. Director Recruitment Sub-Committee Meeting Update

- Anneke Russell, Chair of the Director Recruitment Sub-Committee gave a verbal update on the process taken to date in the recruitment of new director positions.
- There have been challenges regarding Committee Member recusal if the applicant is known to them. Suggestion was made to appoint a minimum of three Members to future Committees of this nature.

Moved by: Jennifer Moore

Seconded by: Cathy Borowec

“That the NCHC Board of Directors receive the verbal update regarding the October 17, 2023 Director Recruitment Sub-Committee Meeting for information.”

Disposition: **Carried**

8. Q3 Financial Update

[Neil Ellis joined the meeting at 9:45 a.m.]

- Kimberley O’Leary provided a detailed overview of the Quarter 3 Financial Update.

Moved by: John Logel

Seconded by: Lindsay Reed

“That the NCHC Board of Directors receive the Q3 Financial Update for information.”

Disposition: **Carried**

9. Proposed 2023 Budget Carryovers

[Report circulated prior to the meeting]

- Rebecca Carman provided a detailed overview of the proposed 2023 budget carryovers, noting that three requests have been made as follows:
 - a) \$8,075 for the completion of the Levels of Service for the NCHC
 - b) \$25,000 for hot water tank replacement at 43 Wellington Street
 - c) \$43,500 Front entrance concrete work and handrail at 12A Meade Street

Moved by: Brian Ostrander
Seconded by: Cathy Borowec

“That the NCHC Board of Directors approve carryovers as outlined in the attached report; and

Further that the NCHC Board of Directors authorize staff to amend these amounts based on any final invoices, prior to the County Council deadline; and

Further that the NCHC Board of Directors refer these carryovers to County Council for approval as sole shareholder.”

Disposition: **Carried**

10.2024-2026 NCHC Budget and Business Plan and Capital Plan Review

[Lindsey Reed left the meeting at 10:10 a.m.]

- Rebecca Carman provided a detailed overview of the 2024 to 2026 NCHC Budget and Business Plan and Rob O’Neil provided an update regarding the 2024 Capital Project Summary.
- Jennifer Moore noted that the 2024 to 2026 Budget is currently in draft state, and there will likely be revisions made as it is consolidated.
- Waste expenses line item does not have values attributed to it because standard waste removal from a building would fall under other line items such as contracted services.
- Discussion ensued regarding repairs and maintenance and the estimated average per unit and tracking fuel costs.

Moved by: John Logel
Seconded by: Neil Ellis

“That the NCHC Board of Directors received the 2024 to 2026 NCHC Budget and

Capital Plan Review for information; and

Further That the NCHC Board of Directors approve the 2024 to 2026 NCHC Budget as presented and referred to the Shareholder for consideration in the broader 2024 to 2026 Northumberland County Budget.”

Disposition: **Carried**

11. Operations Update

- Bill Smith provided a detailed operations update noting that as of November 1st there have been 16 more tenants move in, five new paramedicine clinics have been setup and utilized by tenants. Summer BBQs were held at all 5 locations, serving roughly 150 tenants and guests. Upcoming events include the Winter Social.
- Bill further noted that a new Caseworker has been hired, and security cameras are being installed at 330 King Street, Cobourg.

Moved by: Steve Gilchrist

Seconded by: Brian Ostrander

“That the NCHC Board of Directors receive the Operations update for information.”

Disposition: **Carried**

12. Approval of NCHC Policy Manual

- Rebecca Carman provided an overview of the NCHC Policy Manual, noting that legal counsel has reviewed the policies and amended the lease which becomes effective December 1, 2023.

Moved by: John Logel

Seconded by: Brian Ostrander

“That the NCHC Board of Directors approve all NCHC Policies as included in the NCHC Policy Manual and authorize staff to update the NCHC lease to reflect new policies effective December 1, 2023.”

Disposition: **Carried**

13.473 Ontario Street Binding Agreement

- Rebecca Carman provided a detailed update regarding 473 Ontario Street Binding Agreement, noting that the attached cost sharing agreement outlines the commitment and role of the three purchasing parties.

- The agreement also outlines Go/No Go decision gateways, being ability to achieve net zero and budget.
- It is anticipated that the County will satisfy the remaining amount of the purchase price by vender take back mortgage and the County would take a debenture from IO.

Moved by: Neil Ellis

Seconded by: Jennifer Moore

"That the NCHC Board of Directors direct signing authorities to execute the 473 Ontario Street Pre-Development Agreement with Ontario Aboriginal Housing Services, Habitat for Humanity Northumberland and Northumberland County."

Disposition: **Carried**

14. New Business

- Rebecca Carman gave a verbal update on the National Housing Day Campaign, noting that the Board supported Neil Ellis, Treasurer to represent the NCHC at the Northumberland Affordable Housing Committee's Forum on National Housing Day by introducing and showing the NCHC's video campaign in honour of National Housing Day
- Rebecca Carman gave a verbal update on the progress at Elgin Park Redevelopment and shared plans underway for the open house for Phase 1.

15. Move to Closed Session

[Lindsey Reed returned to the meeting in Closed Session at 10:41 a.m.]

Moved by: Lou Rinaldi

Seconded by: Cathy Borowec

"That the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 10:37 a.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239:

- (2e) in order to address three (3) matters pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and that:
 - Denise Marshall, Chris Reuse, Darrell Mast, Lisa Horne, Rebecca Carman, Bill Smith and Cheryl Sanders remain present for Closed Session Item 4.

- Darrell Mast, Lisa Horne, Rebecca Carman, Bill Smith and Cheryl Sanders remain present for Closed Session Item 5.
- Lisa Horne, Rebecca Carman, Bill Smith and Cheryl Sanders remain present for Closed Session Item 6 and 7.
- (2c) in order to address matters relating to a proposed or pending acquisition or disposition of land by the municipality or local board and that Cheryl Sanders, Lisa Horne, Bill Smith, and Rebecca Carman remain present.”

Disposition: **Carried**

16. Motion to Rise and Results from Closed Session

Moved by: Anneke Russell

Seconded by: John Logel

"That the NCHC Board of Directors rise from Closed Session at 11:18 a.m.; and

Further That the confidential resolutions moved in Closed Session regarding three matters pertaining to litigation or potential litigation including matters before an administrative tribunal are hereby referred to this open session of the NCHC Board of Directors for adoption; and

Further That the confidential resolutions moved in Closed session regarding a proposed or pending acquisition or disposition of land are hereby referred to this open session of the NCHC Board of Directors for adoption.”

Disposition: **Carried**

17. Next Meeting

Wednesday, November 22, 2023

18. Adjournment

Moved by: Steve Gilchrist

Seconded by: Brian Ostrander

"That the meeting be adjourned at 11:19 am.”

Disposition: **Carried**