



**The Corporation of the County of Northumberland  
Special County Council Meeting  
Minutes**

**April 29, 2024, 10:00 a.m.  
310 Division Street  
Cobourg, ON K9A 3R3**

Members Present: Warden Brian Ostrander  
Councillor Robert Crate  
Councillor Scott Jibb  
Councillor John Logel  
Councillor Mandy Martin

Members Regrets: Deputy Warden Olena Hankivsky  
Councillor Lucas Cleveland

---

**1. Notices**

**1.a Accessible Format**

If you require this information in an alternate format, please contact the Accessibility Coordinator at [accessibility@northumberlandcounty.ca](mailto:accessibility@northumberlandcounty.ca) or 1-800-354-7050 ext 2327.

**1.b Meeting Format**

The hybrid meeting model was not available for this Special County Council meeting.

The purpose of this Special Council meeting was to provide Council with an opportunity to tour the 310 Division Street building prior to the commencement of building renovations. This tour followed the format of a formal County Council meeting. Please note that a public open house will take place at a later date once the building updates are completed.

**1.c Estimated time of Adjournment 11:00 a.m.**

**2. Call to Order**

Warden Brian Ostrander called the meeting to order at 10:00 a.m.

**2.a Territorial Land Acknowledgement**

**3. Approval of the Agenda**

**3.a Agenda dated April 29, 2024**

**Council Resolution 2024-04-29-303**

**Moved by** Councillor Robert Crate

**Seconded by** Councillor Scott Jibb

"**That** the Special County Council Agenda for Monday, April 29, 2024 be approved."

**Carried**

**4. Declaration of Interest**

- No declarations

**5. Presentations**

N/A

**6. Adoption of Minutes**

N/A

**7. Business arising from the Minutes**

N/A

**8. Communications**

N/A

**9. Determination of Items Requiring Separate Discussion**

N/A

**10. Adoption of Items Not Requiring Separate Discussion**

N/A

**11. Consideration of Items Requiring Separate Discussion**

N/A

**12. Enactment By-laws**

N/A

**13. New Business**

**13.a Tour of 310 Division Street, Cobourg - Shelter Modernization Project**

Bill Smith, Manager, Homelessness Services

- Building tour
  - Overview of planned building improvements and services to be offered

**14. Proclamations**

N/A

**15. Media Questions**

**16. Closed Session**

N/A

**17. Motion to Rise and Results from Closed Session**

N/A

**18. Confirming By-law**

**18.a A By-law to confirm the proceedings of a Special Meeting of County Council held on April 29, 2024**

**Council Resolution 2024-04-29-304**

**Moved by** Councillor John Logel

**Seconded by** Councillor Mandy Martin

"That By-law 21-2024 being a by-law to confirm the proceedings of a Special meeting of County Council held on April 29, 2024 be introduced, be deemed to be read a first, second and third time, be passed, signed and sealed."

**Carried**

**19. Adjournment**

**Council Resolution 2024-04-29-305**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor Robert Crate

**"That** Council adjourn at 10:28 a.m."

**Carried**

---

**Brian Ostrander, Warden**

---

**Maddison Mather, Clerk**



**Council Tour**  
310 Division Street

Bill Smith  
Manager, Homelessness Services  
April 29, 2024

# Emergency Shelter at 10 Chapel



# Emergency Shelter at 10 Chapel



# Emergency Shelter at 10 Chapel





# Emergency Shelter at 10 Chapel

---



# New Space at 310 Division

---



# New Space at 310 Division

---



Dining Hall

Front Common Area



# New Space at 310 Division

---



Single Unit

Unit Washroom



# New Space at 310 Division

---



Office Space

Industrial Kitchen

