



## **Annual General Meeting of Board of Directors**

### **Agenda**

**Wednesday, May 22, 2024**

**1:30 p.m. – 2:30 p.m.**

Northumberland County

Zoom Video Conference

<https://us06web.zoom.us/j/83877409990?pwd=aG9KZmlRWFlpZzFWT2ZEWmg4TlljUT09>

Dial-in: (885) 703-8985

Meeting ID: 838 7740 9990

Passcode: 681158

**1. Call to Order**

Victor Fiume, Chair

**2. Territorial Land Acknowledgement**

**3. Approval of the Agenda**

Recommended Motion:

“**That** the agenda for the May 22, 2024 Annual General Meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

**4. Disclosures of Interest**

**5. Remarks from the Shareholder**

Warden Brian Ostrander, Northumberland County

**6. Keynote Speaker (TBD)**

**7. Confirmation of Directors (by Shareholder)**

Jennifer Moore

**8. Election of Director Held Officer Positions (Treasurer and Secretary)**

Victor Fiume

Recommended Motion:

Election of Treasurer:

“**That** the NCHC Board of Directors elect \_\_\_\_\_ as Treasurer of the NCHC Board of Directors, effective May 22, 2024.”

**9. Confirmation of Officers**

Victor Fiume

Recommended Motion:

**“That** the following individuals are Officers of the Northumberland County Housing Corporation:

- Victor Fiume, Chair
- Steve Gilchrist, Vice-Chair
- \_\_\_\_\_, Treasurer
- Cathy Borrowec, Secretary
- Neil Ellis, General Manager.”

**10. Presentation of 2023 Audited Financial Statements (attached)**

Richard Steiginga, Partner, BakerTilly

**11. Approval of Presented Audited Financial Statements and Recommendation to County Council**

Victor Fiume

Recommended Motion:

**“That** the audited financial statements of the Northumberland County Housing Corporation for the 2023 fiscal year be approved as presented and recommended to County Council for consolidation in the County’s financial statements.”

**12. Appointment of Auditor for the Northumberland County Housing Corporation – BakerTilly**

Victor Fiume

Recommended Motion:

**“That** BakerTilly be appointed as the auditor for the Northumberland County Housing Corporation.”

**13. Northumberland County Housing Corporation 2023 Annual Report (attached)**

Rebecca Carman, General Manager

Recommended Motion:

**“That** the 2023 Northumberland County Housing Corporation Annual Report is received and submitted to the Shareholder for information.”



**14. Adjournment**

**15. Move to Regular Board Meeting**