



**The Corporation of the County of Northumberland
Corporate Support Committee
Minutes**

**July 30, 2024, 2:00 p.m.
Council Chambers
555 Courthouse Road, Cobourg, ON K9A 5J6
Hybrid Meeting (In-Person and Virtual)**

Members Present: Chair Robert Crate
Warden Brian Ostrander
Councillor Scott Jibb

Council Members

Present (Non-Voting): Councillor Mandy Martin (*attended virtually*)

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327.

1.b Meeting Format

This Committee Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

2. Call to Order

Chair Robert Crate called the meeting to order at 2:01 p.m.

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

Council Resolution 2024-07-30-487

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the agenda for the July 30, 2024 Corporate Support Committee be approved."

Carried

4. Disclosures of Interest

- No disclosures

5. Delegations

N/A

6. Business Arising from Last Meeting

N/A

7. Communications

7.a Correspondence, City of Stratford 'Urgent Need for Increased Funding to Libraries and Museums in Ontario'

Council Resolution 2024-07-30-488

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the City of Stratford regarding 'Urgent Need for Increased Funding to Libraries and Museums in Ontario' for information, noting that County Council previously considered and supported correspondence regarding this subject matter at the May 15, 2024 County Council meeting; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

7.b Correspondence, Municipality of Wawa 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer'

Council Resolution 2024-07-30-489

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the Municipality of Wawa regarding 'Amendment to the OHSA to Clarify the Definition of Employer' for information, noting that County Council previously considered and supported correspondence regarding this subject matter at the February 21, 2024 County Council meeting; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

7.c Correspondence, Loyalist Township 'Accessible Ontario by 2025'

Council Resolution 2024-07-30-490

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the correspondence from Loyalist Township regarding 'Accessible Ontario by 2025' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

7.d Correspondence, Peterborough County 'Jurisdiction of Ontario's Ombudsman'

Council Resolution 2024-07-30-491

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the City of Peterborough regarding 'Jurisdiction of Ontario's Ombudsman' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

7.e Correspondence, Town of Grimsby 'Township of Clearview Endorsement of Bill C-63'

Council Resolution 2024-07-30-492

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the Town of Grimsby regarding 'Endorsement of Bill C-63' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

8. Staff Reports

8.a Report 2024-095 Communications 'Northumberland County Communications Master Plan' - Presentation

Kate Campbell, Director Communications and Information Technology
Andrea Montgomery, Vice President, Redbrick Communications

Council Resolution 2024-07-30-493

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee, having considered Report 2024-095 'Northumberland County Communications Master Plan', recommend that County Council approve and adopt this plan at the August 14, 2024 County Council meeting."

Carried

8.b Communications - Quarter 2, 2024 Financial Analysis

Matthew Nitsch, Director Finance / Treasurer

8.c Information Technology - Quarter 2, 2024 Financial Analysis

Matthew Nitsch, Director Finance / Treasurer

8.d Legal Services - Quarter 2, 2024 Financial Analysis

Matthew Nitsch, Director Finance / Treasurer

8.e Corporate Services - Quarter 2, 2024 Financial Analysis

Matthew Nitsch, Director Finance / Treasurer

Council Resolution 2024-07-30-494

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the Quarter 2, 2024 Financial Analyses of the Communications, Information Technology, Legal Services and Corporate Services Departments for information; and

Further That the Committee recommend that County Council receive the Quarter 2, 2024 Financial Analyses for information."

Carried

8.f Communications, 'Communications Department Quarter 2 Update' - Presentation

Kate Campbell, Director Communications and Information Technology
Scott Berry, Communications Officer

Council Resolution 2024-07-30-495

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the presentation regarding the 'Communications Department Quarter 2 Update' for information; and

Further That the Committee recommend that County Council receive the PowerPoint presentation for information."

Carried

8.g Report 2024-101 Communications 'Grant Activity Biannual Report'

Jennifer Hardy-Parr, Grant Writer

Council Resolution 2024-07-30-496

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

“**That** the Corporate Support Committee receive Report 2024-101 ‘Grant Activity Biannual Report’ for information; and

Further That the Committee recommend that County Council receive this report for information.”

Carried

9. Other Matters Considered by Committee

9.a Northumberland Accessibility Advisory Committee - Meeting Minutes

Council Resolution 2024-07-30-497

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the minutes from the May 9, 2024 meeting of the Northumberland Accessibility Advisory Committee for information; and

Further That the Committee recommend that County Council receive the minutes for information."

Carried

10. Media Questions

11. Closed Session

N/A

12. Motion to Rise and Results from Closed Session

N/A

13. Next Meeting - Tuesday, September 3, 2024 at 2:00 p.m.

14. Adjournment

- The meeting adjourned at 3:07 p.m.