



**The Corporation of the County of Northumberland
Corporate Support Committee
Minutes**

**September 3, 2024, 2:00 p.m.
Council Chambers
555 Courthouse Road, Cobourg, ON K9A 5J6
Hybrid Meeting (In-Person and Virtual)**

Members Present: Chair Robert Crate
Warden Brian Ostrander
Councillor Scott Jibb

Council Members Present (Non-Voting): Councillor Mandy Martin (*attended virtually*)

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327.

1.b Meeting Format

This Committee Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

2. Call to Order

Chair Robert Crate called the meeting to order at 2:00 p.m.

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

Committee Resolution 2024-09-03-571

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the agenda for the September 3, 2024 Corporate Support Committee be approved."

Carried

4. Disclosures of Interest

- No disclosures

5. Delegations

N/A

6. Business Arising from Last Meeting

N/A

7. Communications

7.a Correspondence, City of Stratford 'Accessible Ontario by 2025'

Committee Resolution 2024-09-03-572

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the City of Stratford regarding 'Accessible Ontario by 2025' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

7.b Correspondence, Municipality of Wawa 'Ontario's Forest Sector'

Committee Resolution 2024-09-03-573

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the correspondence from the Municipality of Wawa regarding 'Ontario's Forest Sector' for information; and

Further That the Committee recommend that County Council receive the correspondence for information."

Carried

8. Staff Reports

8.a Corporate Services, 'Health, Safety, Emergency Planning 2024 Update' - Presentation

Colleen McCabe, Health Safety Emergency Risk Manager

Committee Resolution 2024-09-03-574

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the presentation regarding Corporate Services 'Health, Safety, Emergency Planning 2024 Update' for information; and

Further That the Committee recommend that County Council receive the PowerPoint presentation for information."

Carried

8.b Report 2024-109, Corporate Services 'Northumberland County Archives and Museum (NCAM) Sponsorship Policy'

Abigail Miller, Archivist

Committee Resolution 2024-09-03-575

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee, having considered Report 2024-109 'Northumberland County Archives and Museum (NCAM) Sponsorship

Policy’, recommend that County Council approve Northumberland County Archives and Museum Sponsorship Policy at the September 18, 2024 County Council meeting.”

Carried

8.c Report 2024-110, Corporate Services 'Warden and Deputy Warden Responsibilities'

Maddison Mather, Manager Legislative Services / Clerk

Committee Resolution 2024-09-03-576

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

“**That** the Corporate Support Committee, having considered Report 2024-110 ‘Warden and Deputy Warden Responsibilities’, recommend that County Council direct staff to arrange a meeting for the 2025 Warden, Deputy Warden and the County’s Chief Administrative Officer, sometime after December 18, 2024 and prior to the January 2025 Council meeting, to discuss the division of responsibilities between the Warden and Deputy Warden, and to bring forward a report to the January 2025 Council meeting regarding the division of responsibilities for Council’s input / consideration.”

Carried

8.d Report 2024-111, Corporate Services 'Unfinished Council Business Update'

Maddison Mather, Manager Legislative Services / Clerk

Committee Resolution 2024-09-03-577

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

“**That** the Corporate Support Committee receive Report 2024-111 ‘Unfinished Council Business Update’ for information; and

Further That the Committee recommend that County Council receive this report for information.”

Carried

9. Other Matters Considered by Committee

9.a Proclamations

Committee Resolution 2024-09-03-578

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee recommend that County Council proclaim the following list of proclamations at the September 18, 2024 County Council meeting:

- National Day for Truth and Reconciliation - September 30, 2024;
- Local Government Week - October 13 to 19, 2024; and
- Cyber Security Awareness Month - October, 2024."

Carried

10. Media Questions

11. Closed Session

Committee Resolution 2024-09-03-579

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** this Committee proceed with the next portion of the meeting being closed to the public at 2:27 p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Sections 239.(2.a), (2.c), (2.f) and (2.k) in order to address matters pertaining to the security of the property of the Municipality or Local Board, a proposed or pending acquisition or disposition of land by the municipality or local board, advice that is subject to solicitor-client privilege, including communications necessary for the purpose and confidential infrastructure negotiations (Corporate Services), and that Jennifer Moore, Lisa Ainsworth, Maddison Mather and Matthew Stergios remain present."

Carried

12. Motion to Rise and Results from Closed Session

Committee Resolution 2024-09-03-580

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** this Committee rise from Closed Session at 2:41 p.m.; and

Further That the confidential resolution moved in Closed Session regarding the security of the property of the municipality or local board, a proposed or pending acquisition or disposition of land, advice that is subject to solicitor-client privilege, including communications necessary for the purpose and confidential infrastructure negotiations (Corporate Services), is hereby referred to the Corporate Support Committee, which refers it to County Council for adoption."

Carried

13. Next Meeting - Tuesday, October 1, 2024 at 2:00 p.m.

14. Adjournment

- The meeting adjourned at 2:42 p.m.