



**The Corporation of the County of Northumberland
County Council
Minutes**

**August 14, 2024, 9:30 a.m.
Council Chambers
555 Courthouse Road, Cobourg, ON K9A 5J6
Hybrid Meeting (In Person and Virtual)**

Members Present: Warden Brian Ostrander
Deputy Warden Olena Hankivsky
Councillor Lucas Cleveland
Councillor Robert Crate
Councillor Scott Jibb
Councillor John Logel
Councillor Mandy Martin

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext 2327.

1.b Meeting Format

This Council Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

2. Call to Order

Warden Brian Ostrander called the meeting to order at 9:30 a.m.

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

3.a Agenda dated August 14, 2024

Council Resolution 2024-08-14-514

Moved by Councillor Scott Jibb

Seconded by Councillor Lucas Cleveland

"**That** the County Council Agenda for Wednesday, August 14, 2024 be approved."

Carried

4. Declarations of Interest

- No declarations

5. Moment of Silence

- Moment of silence for former Northumberland County Warden, Brenda Weese

6. Presentations

6.a Staff Service Awards

Warden Brian Ostrander

CAO Jennifer Moore

7. Adoption of Minutes

7.a County Council Minutes of June 19, 2024

Council Resolution 2024-08-14-515

Moved by Councillor Robert Crate

Seconded by Councillor John Logel

"**That** the Minutes of the County Council Session of June 19, 2024 be approved as distributed and the determinations contained therein be deemed those of Council."

Carried

8. Business arising from the Minutes

N/A

9. Communications

9.a Correspondence, Eastern Ontario Wardens' Caucus (EOWC) 'Support for Communal Decentralized Water and Wastewater Solutions'

Council Resolution 2024-08-14-516

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor Mandy Martin

"**That** County Council, having considered the correspondence from the Eastern Ontario Wardens' Caucus (EOWC) regarding 'Support for Communal Decentralized Water and Wastewater Solutions', direct staff to send a letter of support to the Eastern Ontario Regional Network (EORN)."

Carried

9.b Correspondence, Cobourg Police Services Board 'Cost of Policing the Brookside Encampment'

Council Resolution 2024-08-14-517

Moved by Councillor Lucas Cleveland

Seconded by Councillor John Logel

"**That** County Council receive the correspondence from the Cobourg Police Services Board regarding 'Cost of Policing the Brookside Encampment' for information."

Carried

10. Determination of Items Requiring Separate Discussion

10.a July 29, 30 and 31, 2024 Standing Committees 'Recommendations to Council - Summary Chart'

**10.b Community Health Committee
- July 30, 2024**

**10.c Corporate Support Committee
- July 30, 2024**

**10.d Economic Development, Tourism and Land Use Planning Committee
- Meeting Cancelled**

**10.e Finance & Audit Committee
- July 30, 2024**

**10.f Public Works Committee
- July 29, 2024**

**10.g Social Services Committee
- July 31, 2024**

11. Adoption of Items Not Requiring Separate Discussion

Council Resolution 2024-08-14-518

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor Mandy Martin

"**That** Council adopt all recommendations from the five Standing Committees, as contained within the Committee Minutes (meetings held July 29, 30 and 31, 2024), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

- Community Health Committee, Item 5.a, Delegation, Ontario Health Team of Northumberland (OHT-N) 'Proposal for a County Wide Physician Recruitment Plan' – **held by Councillor Martin**
- Community Health Committee, Item 8.c, Report 2024-085, 'Northumberland Paramedics - 2024 Semi-annual Report' – **held by Councillor Cleveland**
- Public Works, Item 8.c, Northumberland Radio Tower Project Update – Presentation – **held by Councillor Jibb**
- Social Services Committee, Item 8.c, Report 2024-097 '123 King Street, Colborne Redevelopment' – Presentation – **held by Deputy Warden Hankivsky**; and

Further That the items listed above and held for separate discussion each require a separate resolution."

Carried

12. Consideration of Items Requiring Separate Discussion

12.a Items from Standing Committees Requiring Separate Discussion

1. **Community Health Committee (July 30, 2024), Item 8.e 'Report 2024-087 '2024 Ministry of Long Long-Term Care Inspection Reports Update'**

Alanna Clark, Administrator

Council Resolution 2024-08-14-519

Moved by Councillor John Logel

Seconded by Deputy Warden Olena Hankivsky

"**Whereas** the Community Health Committee (July 30, 2024) deferred Item 8.e 'Report 2024-087 Ministry of Long-Term Care Inspection Reports Update' to the August 14, 2024 County Council meeting;

Now Therefore Be It Resolved That County Council receive Report 2024-087 '2024 Ministry of Long-Term Care Inspection Reports Update' for information."

Carried

2. **Community Health Committee (July 30, 2024), Item 9.a 'Haliburton, Kawartha, Pine Ridge (HKPR) District Health Unit - Board of Directors' Minutes'**

Council Resolution 2024-08-14-520

Moved by Councillor Robert Crate

Seconded by Deputy Warden Olena Hankivsky

"**Whereas** the Community Health Committee (July 30, 2024) deferred Item 9.a 'Haliburton, Kawartha, Pine Ridge (HKPR) District Health Unit - Board of Directors' Minutes' to the August 14, 2024 County Council meeting;

Now Therefore Be It Resolved That County Council receive the minutes from the March 21, 2024, April 18, 2024 and May 16, 2024 HKPR District Health Unit Board of Health Meetings and May 16, 2024 and June 20, 2024 Summary Reports for information."

3. **Community Health Committee (July 30, 2024), Closed Session Item 4.a, 'Matters pertaining to labour relations or employee negotiations regarding 'OPSEU / SEFPO Local 381 – 2024 Collective Agreement Update (Northumberland Paramedics)'**

[Item was considered in Closed Session]

4. **Social Services Committee (July 31, 2024), Closed Session Item 5.a 'Matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations (Community Housing and Supports)'**

[Item was considered in Closed Session]

5. **Finance and Audit Committee (July 30, 2024), Item 8.b 'Report 2024-090 'Authorization for Debenture Issuance'**

Matthew Nitsch, Director Finance / Treasurer

Council Resolution 2024-08-14-521

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor Scott Jibb

"**Whereas** the Finance & Audit Committee considered Report 2024-090 'Authorization for Debenture Issuance' at the July 30, 2024 Committee meeting; and

Whereas this item requires separate discussion at the August 14, 2024 County Council meeting as the interest rate for the debenture and final documentation for Council's approval was provided after the July 30th Committee meeting; and

Now Therefore Be It Resolved That County Council, having considered Report 2024-090 'Authorization for Debenture Issuance', authorize staff to acquire debenture financing with a term of 25 years for the capital works of the Elgin Park Redevelopment (Phase 1) in the amount of \$3,181,193 through the issuance of a debenture with Ontario Infrastructure and Lands Corporation (OILC); and

Further Be It Resolved That County Council refer the enactment of a by-law authorizing the issuance of the debenture with OILC to

the Enactment By-laws portion of the August 14, 2024 County Council agenda."

Carried

12.b Motion(s) for Held Item(s)

1. Community Health Committee (July 30, 2024), Item 5.a, Delegation, Ontario Health Team of Northumberland (OHT-N) 'Proposal for a County Wide Physician Recruitment Plan'

Glenn Dees, Director Health and Human Services
Andrea Groff, Executive Lead, OHT-N

Council Resolution 2024-08-14-522

Moved by Councillor Lucas Cleveland

Seconded by Deputy Warden Olena Hankivsky

"Whereas Item 5.a from the July 30, 2024 Community Health Committee was held by Council for separate discussion at this meeting, the item being 'Delegation, Ontario Health Team of Northumberland (OHT N) 'Proposal for a County Wide Physician Recruitment Plan';

Now Therefore Be It Resolved That County Council adopt the following:

- **That** County Council refer this item to the Community Health Committee for further review and discussion."

Carried

2. Community Health Committee, Item 8.c, Report 2024-085, 'Northumberland Paramedics - 2024 Semi-annual Report'

Susan Brown, Chief Northumberland Paramedics

Council Resolution 2024-08-14-523

Moved by Councillor John Logel

Seconded by Councillor Robert Crate

"Whereas Item 8.c from the July 30, 2024 Community Health Committee was held by Council for separate discussion at this

meeting, the item being Report 2024-085, 'Northumberland Paramedics - 2024 Semi-annual Report';

Now Therefore Be It Resolved That County Council adopt the following:

- **That** County Council receive Report 2024-085, 'Northumberland Paramedics - 2024 Semi-annual Report' for information.”

Carried

3. Public Works, Item 8.c, Northumberland Radio Tower Project Update – Presentation

Denise Marshall, Director Public Works

[Councillor Cleveland left the meeting at 10:27 a.m. until 10:29 a.m.]

Council Resolution 2024-08-14-524

Moved by Councillor Mandy Martin

Seconded by Councillor Scott Jibb

“**Whereas** Item 8.c from the July 29, 2024 Public Works Committee was held by Council for separate discussion at this meeting, the item being ‘Northumberland Radio Tower Project Update – Presentation’;

Now Therefore Be It Resolved That County Council adopt the following:

- **That** County Council receive the PowerPoint presentation and verbal update for information.”

Carried

4. Social Services Committee, Item 8.c, Report 2024-097 '123 King Street, Colborne Redevelopment' – Presentation

Rebecca Carman, Associate Director, Housing and Homelessness

Council Resolution 2024-08-14-525

Moved by Councillor Mandy Martin

Seconded by Councillor John Logel

“Whereas Item 8.c from the July 31, 2024 Social Services Committee was held by Council for separate discussion at this meeting, the item being Report 2024-097 '123 King Street, Colborne Redevelopment';

Now Therefore Be It Resolved That County Council adopt the following:

- **That** County Council, having considered Report 2024-097 '123 King Street, Colborne Redevelopment', authorize a draw of Housing Reserves for the pre-construction work at 123 King Street, Colborne with an upset limit of \$1,500,000.”

Carried

13. Enactment By-laws

13.a By-Law of the Corporation of the County of Northumberland to Authorize the Borrowing Upon Amortizing Debentures in the Principal Amount of 3,181,193.00 Towards the Cost of the Elgin Park Redevelopment Phase 1

Council Resolution 2024-08-14-526

Moved by Councillor Robert Crate

Seconded by Deputy Warden Olena Hankivsky

"**That** By-law 28-2024 being a by-Law of the Corporation of the County of Northumberland to authorize the borrowing upon amortizing debentures in the principal amount of 3,181,193.00 towards the cost of the Elgin Park Redevelopment Phase 1 be introduced, deemed to be read a first, second and third time, passed, signed and sealed this 14th of August 2024."

Carried

13.b By-law to Authorize the Execution of an Agreement to Enter into a Municipal Funding Agreement on the Canada Community Building Fund between the County of Northumberland and the Association of Municipalities of Ontario

Council Resolution 2024-08-14-527

Moved by Councillor Scott Jibb

Seconded by Councillor Mandy Martin

"**That** By-law 29-2024 being a by-Law to authorize the execution of an agreement to enter into a municipal funding agreement on the Canada Community Building Fund between the County of Northumberland and the Association of Municipalities of Ontario be introduced, deemed to be read a first, second and third time, passed, signed and sealed this 14th of August 2024."

Carried

14. New Business

14.a Next Steps for the Creation of a Community Liaison Committee for 310 Division Street, Cobourg - Presentation

Rebecca Carman, Associate Director, Housing and Homelessness
Bill Smith, Manager, Homelessness Services
Chris Gorman, Senior Associate, OrgCode

[Council recessed at 10:42 a.m. until 10:54 a.m.]

Council Resolution 2024-08-14-528

Moved by Councillor Robert Crate

Seconded by Councillor John Logel

"**That** County Council, having considered the presentation regarding 'Next Steps for the Creation of a Community Liaison Committee for 310 Division Street, Cobourg', direct staff to begin the implementation of a Community Liaison Committee for 310 Division Street, Cobourg based on the framework outlined in the August 14, 2024 Council presentation."

Carried

14.b Report 2024-102 'Homelessness and Encampment Response Report' - Presentation

Rebecca Carman, Associate Director, Housing and Homelessness
Bill Smith, Manager, Homelessness Services

Council Resolution 2024-08-14-529

Moved by Councillor Lucas Cleveland

Seconded by Councillor Robert Crate

"**That** County Council receive Report 2024-102 'Homelessness and Encampment Response Report' for information."

Carried

14.c Report 2024-103 'Corporation of the County of Northumberland 2023 Annual Report'

Kate Campbell, Director Communications & Information Technology

Council Resolution 2024-08-14-530

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor Mandy Martin

"Whereas Northumberland County's Annual Report serves as a critical instrument in bolstering public trust and confidence in municipal governance, reflecting the County's dedication to transparency and accountability; and

Whereas the 2023 Annual Report highlights effective financial management and prudent stewardship of taxpayer funds, showcasing the efforts of Northumberland County Council and staff to address community priorities and provide value to the community through municipal programs and services;

Now Therefore Be It Resolved That County Council receive Report 2024-103 'Corporation of the County of Northumberland 2023 Annual Report' for information."

Carried

14.d 2024 Mayors' Keep the County Clean Challenge Update - Presentation

Dan Orr, Education and Communications Coordinator

Council Resolution 2024-08-14-531

Moved by Councillor John Logel

Seconded by Councillor Scott Jibb

"That County Council receive the presentation regarding '2024 Mayors' Keep the County Clean Challenge Update' for information; and

Further That County Council support the continuation of the Mayors' Keep the County Clean Challenge into 2025."

Carried

14.e Financial Update Summer 2024 - Presentation

Matthew Nitsch, Director Finance / Treasurer

[Council recessed at 12:22 p.m. until 1:30 p.m.]

Council Resolution 2024-08-14-532

Moved by Councillor John Logel

Seconded by Councillor Robert Crate

"**That** County Council receive the presentation regarding 'Financial Update Summer 2024' for information."

Carried

14.f Northumberland CAOs' Committee Update

Jennifer Moore, CAO

Council Resolution 2024-08-14-533

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor Mandy Martin

"**That** County Council receive the verbal update regarding the Northumberland CAOs' Committee for information."

Carried

15. Proclamations

Council Resolution 2024-08-14-534

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor John Logel

"**That** County Council proclaim the following proclamations at the August 14, 2024 County Council meeting:

- Proclamation, 'International Overdose Awareness Day' - August 31, 2024; and
- Proclamation, 'Hunger Action Month' - September 2024."

Carried

15.a Proclamation, 'International Overdose Awareness Day' - August 31, 2024

An Application for Community Flag Pole was also submitted for 'International Overdose Awareness Day'

- Provided for information only
- Flag raised on August 31, 2024

“Whereas the Haliburton, Kawartha Lakes Northumberland (HKLN) Drug Strategy recognizes August 31st as International Overdose Awareness Day, the world’s largest annual campaign to end drug poisonings, to honour without stigma those impacted and those who have died and acknowledge the grief of the family and friends left behind; and

Whereas this year’s theme is ‘Together We Can’, highlighting the power of our community to effect change when we work together; and

Whereas International Overdose Awareness Day brings attention to an ongoing public health emergency due to an unregulated toxic drug supply and stimulates action and discussion about evidence-based drug poisoning prevention initiatives and drug policy reform; and

Whereas the campaign also acknowledges the profound grief felt by families and friends whose loved ones have died or suffered permanent injury from drug poisoning;

Now Therefore Be It Resolved That I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim August 31, 2024 as ‘International Overdose Awareness Day’ in Northumberland County.”

15.b Proclamation, 'Hunger Action Month' - September 2024

“Whereas September of each year is recognized across Canada as Hunger Action Month by Food Banks Canada, its provincial food bank associations, community food banks and local food assistance programs; and

Whereas addressing the household food security needs of children, youth, adults, and families today is fundamental to the future of Northumberland County; and

Whereas the need for comprehensive coordinated emergency food programs places upon our community a critical responsibility; and

Whereas Hunger Action Month is a time when we recognize the work being done at local food banks, school nutrition programs, community meal and hunger relief programs;

Now Therefore Be It Resolved That I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim September 2024 as 'Hunger Action Month' in Northumberland County."

16. Media Questions

17. Closed Session

17.a Matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose (310 Division Street, Cobourg) (Item going direct to Council)

Municipal Act, Section 239. (2.f)

17.b Matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg Operations) (Item going direct to Council)

Municipal Act, Sections 239. (2.f) and (2.k)

17.c Matters pertaining to confidential negotiations regarding broadband (Item going direct to Council)

Municipal Act, Section 239. (2.k)

17.d Matters pertaining to the security of the property of the municipality or local board (Security Audit) (Item going direct to Council) - **Timed Item for 2:30 p.m.**

Municipal Act, Section 239. (2.a)

17.e Matters pertaining to the security of the property of the municipality or local board, a proposed or pending acquisition or disposition of land, advice that is subject to solicitor-client privilege, including communications necessary for the purpose and confidential infrastructure negotiations (Corporate Services) (Item going direct to Council)

Municipal Act, Sections 239.(2.a), (2.c), (2.f), and (2.k)

17.f Matters pertaining to labour relations or employee negotiation regarding 'Canadian Union of Public Employees (CUPE) 3725 - 2024 Bargaining (Community & Social Services)' (Item going direct to Council)

Municipal Act, Section 239.(2.d)

17.g Matters pertaining to labour relations or employee negotiation regarding 'OPSEU / SEFPO Local 381 – 2024 Collective Agreement Update (Northumberland Paramedics)' (Item from Standing Committee Requiring Separate Discussion)

Municipal Act, Section 239.(2.d)

17.h Matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Community Housing and Supports)

Municipal Act, Section 239.(2.k)

Council Resolution 2024-08-14-535

Moved by Councillor Robert Crate

Seconded by Councillor Scott Jibb

"**That** this Council proceed with the next portion of the meeting being closed to the public at 1:42 p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Sections 239. (2.f) in order to address matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose (310 Division Street, Cobourg), and that Jennifer Moore, Lisa Horne, Darrell Mast, Glenn Dees, Rebecca Carman, Bill Smith, Maddison Mather and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Sections 239. (2.f) and (2.k) in order to address matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg Operations), and that Jennifer Moore, Lisa Horne, Darrell Mast, Glenn Dees, Rebecca Carman, Bill Smith, Maddison Mather and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.k) in order to address confidential negotiations regarding broadband, and that Jennifer Moore, Dan Borowec, Dwayne Campbell, Maddison Mather and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.a) in order to address matters pertaining to the

security of the property of the municipality or local board (Security Audit), and that Jennifer Moore, Lisa Ainsworth, Denise Marshall, Adam McCue, Colleen McCabe, Ross Taylor (Building Technologies, Ontario and Atlantic), Michael Ferguson (Security Consultant), Rob O'Neil, Joel Johnston, Maddison Mather and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Sections 239.(2.a), (2.c), (2.f) and (2.k) in order to address matters pertaining to the security of the property of the Municipality or Local Board, a proposed or pending acquisition or disposition of land by the municipality or local board, advice that is subject to solicitor-client privilege, including communications necessary for the purpose and confidential infrastructure negotiations (Corporate Services), and that Jennifer Moore, Lisa Ainsworth, Darrell Mast, Todd Farrell, Maddison Mather and Cheryl Sanders present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239. (2.d) in order to address matters pertaining to labour relations or employee negotiations regarding 'Canadian Union of Public Employees (CUPE) 3725 - 2024 Bargaining (Community & Social Services)', and that Jennifer Moore, Lisa Horne, Lisa Ainsworth, Maddison Mather and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239. (2.d) in order to address matters pertaining to labour relations or employee negotiations regarding 'OPSEU / SEFPO Local 381 – 2024 Bargaining Update (Northumberland Paramedics)', and that Jennifer Moore, Susan Brown, Lisa Ainsworth, Maddison Mather and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239. (2.k) in order to address matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Community Housing and Supports), and that Jennifer Moore, Lisa Horne, Susan Brown, Rebecca Carman, Bill Smith, Maddison Mather and Cheryl Sanders remain present."

Carried

[Councillor Cleveland left the meeting at 3:22 p.m. until 3:23 p.m. while Council was in Closed Session]

[Councillor Martin left the meeting at 3:24 p.m. until 3:30 p.m. while Council was in Closed Session]

[Deputy Warden Hankivsky left the meeting at 4:17 p.m. while Council was in Closed Session and did not return to the Open Session meeting]

18. Motion to Rise and Results from Closed Session

18.a Matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose (310 Division Street, Cobourg) (Item going direct to Council)

Council Resolution 2024-08-14-536

Moved by Councillor Robert Crate

Seconded by Councillor Scott Jibb

"**That** this Council rise at 4:18 p.m.; and

Further That the confidential resolution moved in Closed Session regarding matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose (310 Division Street, Cobourg) is hereby referred to this open session of Council for adoption."

Carried

18.b Matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg Operations) (Item going direct to Council)

Council Resolution 2024-08-14-537

Moved by Councillor Mandy Martin

Seconded by Councillor Robert Crate

That the confidential resolution moved in Closed Session regarding matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg Operations) is hereby referred to this open session of Council for adoption."

Carried

18.c Matters pertaining to confidential negotiations regarding broadband (Item going direct to Council)

Council Resolution 2024-08-14-538

Moved by Councillor Mandy Martin

Seconded by Councillor John Logel

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to confidential negotiations regarding broadband is hereby referred to this open session of Council for adoption."

Carried

18.d Matters pertaining to the security of the property of the municipality or local board (Security Audit) (Item going direct to Council)

Council Resolution 2024-08-14-539

Moved by Councillor Scott Jibb

Seconded by Councillor Robert Crate

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to the security of the property of the municipality or local board (Security Audit) is hereby referred to this open session of Council for adoption."

Carried

18.e Matters pertaining to the security of the property, acquisition or disposition of land, advice that is subject to solicitor-client privilege, and confidential infrastructure negotiations (Item going direct to Council)

Council Resolution 2024-08-14-540

Moved by Councillor Mandy Martin

Seconded by Councillor Scott Jibb

"**That** the confidential resolution moved in Closed Session regarding the security of the property of the municipality or local board, a proposed or pending acquisition or disposition of land, advice that is subject to solicitor-client privilege, including communications necessary for the purpose and confidential infrastructure negotiations (Corporate Services) is hereby referred to this open session of Council for adoption."

Carried

18.f Matters pertaining to labour relations or employee negotiation regarding 'Canadian Union of Public Employees (CUPE) 3725 - 2024 Bargaining (Community & Social Services)' (Item going direct to Council)

Council Resolution 2024-08-14-541

Moved by Councillor Robert Crate

Seconded by Councillor John Logel

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to labour relations or employee negotiation regarding 'Canadian Union of Public Employees (CUPE) 3725 - 2024 Bargaining (Community & Social Services)' is hereby referred to this open session of Council for adoption."

Carried

18.g Closed Session Items from Standing Committees Requiring Separate Discussion

- 1. Matters pertaining to labour relations or employee negotiation regarding 'OPSEU / SEFPO Local 381 – 2024 Collective Agreement Update (Northumberland Paramedics)' (Item from Standing Committee Requiring Separate Discussion)**

Council Resolution 2024-08-14-542

Moved by Councillor Mandy Martin

Seconded by Councillor Scott Jibb

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to labour relations or employee negotiation regarding 'OPSEU / SEFPO Local 381 – 2024 Collective Agreement Update (Northumberland Paramedics)' is hereby referred to this open session of Council for adoption."

Carried

- 2. Matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Community Housing and Supports)**

Council Resolution 2024-08-14-543

Moved by Councillor Robert Crate

Seconded by Councillor Mandy Martin

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to confidential negotiations regarding

Community Housing and Supports is hereby referred to this open session of Council for adoption."

Carried

3. Business Held from Standing Committees

N/A

19. Closed Session Business – Public Updates

N/A

20. Confirming By-law

20.a A By-law to confirm the proceedings of a meeting of County Council held on August 14, 2024

Council Resolution 2024-08-14-544

Moved by Councillor Scott Jibb

Seconded by Councillor Robert Crate

"**That** By-law 30-2024 being a By-law to confirm the proceedings of a meeting of County Council held on August 14, 2024 be introduced, be deemed to be read a first, second and third time, be passed, signed and sealed."

Carried

21. Adjournment

Council Resolution 2024-08-14-545

Moved by Councillor Mandy Martin

Seconded by Councillor Robert Crate

"**That** Council adjourn at 4:23 p.m."

Carried

Brian Ostrander, Warden

Maddison Mather, Clerk

**NORTHUMBERLAND
COUNTY:
NEXT STEPS IN THE
CREATION OF A
COMMUNITY LIAISON
COMMITTEE**

August 2024



**ABOUT
ORGCODE CONSULTING INC.**

OrgCode Consulting Inc. is an Ontario-based, international consulting firm that assists organizations and governments with housing and homelessness. The firm has consultants in New Brunswick, Nova Scotia, Ontario, Colorado, Florida, Michigan, and West Virginia.



TODAY'S PRESENTATION

- Desired Outcomes of the Community Liaison Committee (CLC)
- Next Steps for Membership Recruitment
- Terms of Reference
- Initial Meeting Agenda
- Ongoing Agendas



CLC- A BEST PRACTICE FOR NEW SHELTERS

The concerns and perspectives of community members, local businesses and direct neighbours **MATTER**

Concerns and needs change over time and one-off community engagement/feedback sessions don't provide an opportunity for continuous learning and two-way communication

Emergency Shelter's **can't do it alone**



COMMON OUTCOMES OF CLC

Community Integration– properly functioning CLC's can help new shelters successfully integrate into a community and ensure the shelter is a good neighbour and valued community asset

Shelter Enhancement– when communication is open and solutions-focused, CLC's serve as an effective mechanism to acknowledge concerns and co-create solutions. This is particularly true when there are additional phases of programming proposed at the same location

Information Sharing/Education– CLC's have a unique opportunity to help community members better understand what happens within the walls of the shelter and helps shelter leadership, staff and guests better understand the impact of the shelter on their neighbours



NEXT STEPS

IDENTIFY KEY STAKEHOLDERS AND LAUNCH APPLICATION PROCESS

The following sectors should be represented in the CLC:

- Community member(s) who live nearby 310 Division Street
- Cobourg's Business Improvement Area (DBIA)
- Community Serving Organizations that have an overlap in clientele with Transition House
- Local Faith-Based Organization(s)
- Cobourg Police Services
- Town of Cobourg Representative
- County Leadership
- Transition House Leadership
- Persons with Lived Experience



CLC MEMBERSHIP



Final membership to be determined by CLC Selection Committee comprised of **Northumberland County Housing and Homelessness senior staff**



**DIVERSITY OF
PERSPECTIVES &
EXPERIENCES WITH
A TOTAL
MEMBERSHIP OF
15-20 INDIVIDUALS**



MEMBERSHIP SELECTION

Applicants to be evaluated on the following criteria:

- Diverse representation from the community
- Experience with community groups/organizations
- Understanding of the issues surrounding housing and homelessness
- Commitment to **finding solutions**



TERMS OF REFERENCE

Transition House Mission

In their mission to provide services to alleviate people's immediate housing crisis as a first step to being quickly and permanently re-housed, Transition House is committed to the following:

- Quality service that meets community needs by demonstrating an openness to input from stakeholders
- Strong Partnerships that are built on trust, clarity of purpose, and mutual benefit
- Increased Community Impact and Visibility and respond to requests from community partners and supporters for information and clarification of the services Transition House provides



TERMS OF REFERENCE

Purpose

- Transition House is **responsive and accountable** for the integration of the new emergency shelter at 310 Division street into the neighborhood with **minimal impact** to surrounding Cobourg Community members.
- The CLC is an **advisory body**, not a decision-making body with supervisory authority over the Shelter. CLC members are encouraged to discuss concerns, ideas, and perspectives, while seeking to develop **common ground**. The guidance and feedback provided by the CLC will help Transition House make informed decisions regarding the **Shelter's integration with the community**.



TERMS OF REFERENCE

Group Expectations/Operating Principles

- Foster respect
- Seek consensus
- Promote collaboration
- Focus on problem solving
- Encourage inclusivity of diverse voices
- Build active listening
- Commit to accountability
- Develop greater expertise in Homelessness and Homeless Reduction Efforts



TERMS OF REFERENCE

Meeting Schedule & Administration

- Monthly meetings (CLC may decide to adapt over time)
- 1st meeting in September/October once CLC membership is confirmed
- OrgCode will provide facilitation and orientation for the first couple of meetings

Member Roles & Responsibilities

- To abide by the Terms of Reference
- To attend meetings and provide suggestions, expertise, and feedback to assist Transition House in ongoing operations and programming
- To respect the confidentiality of materials/info when flagged as confidential
- To share non-confidential information back to their respective organizations/networks
- To work towards collaborative problem-solving to support the positive integration of the Shelter into Cobourg.



TERMS OF REFERENCE

Decision Making

- CLC decision-making will be through a **consensus**-based approach. It is understood that consensus is not the same as compromise and may involve returning to an issue at a later point
- This model of decision making relies on CLC members **respecting others needs and opinions** while being open and honest about their own needs



CLC MEETING AGENDA- INITIAL

1. Welcome and Introductions
2. Review and Revisions to CLC Terms of Reference/Group Expectations
3. Intended Outcomes of the CLC
4. Current Realities of Homelessness and Response Efforts across Canada
5. Updates from Transition House Emergency Shelter
6. Communications Discussion & Identifying Initial Community Concerns
7. Scheduling of Future CLC meetings
8. Questions and Closing



CLC MEETING AGENDA- ONGOING

1. Welcome
2. Approval of Agenda
3. Approval of Previous Meeting Minutes
4. Transition House Updates and Questions
5. Community Correspondence
6. Community Group Presentation (If one is scheduled)
7. Volunteer Opportunities & Shelter Needs
8. Wrap-up



QUESTIONS

Chris Gorman cgorman@orgcode.com

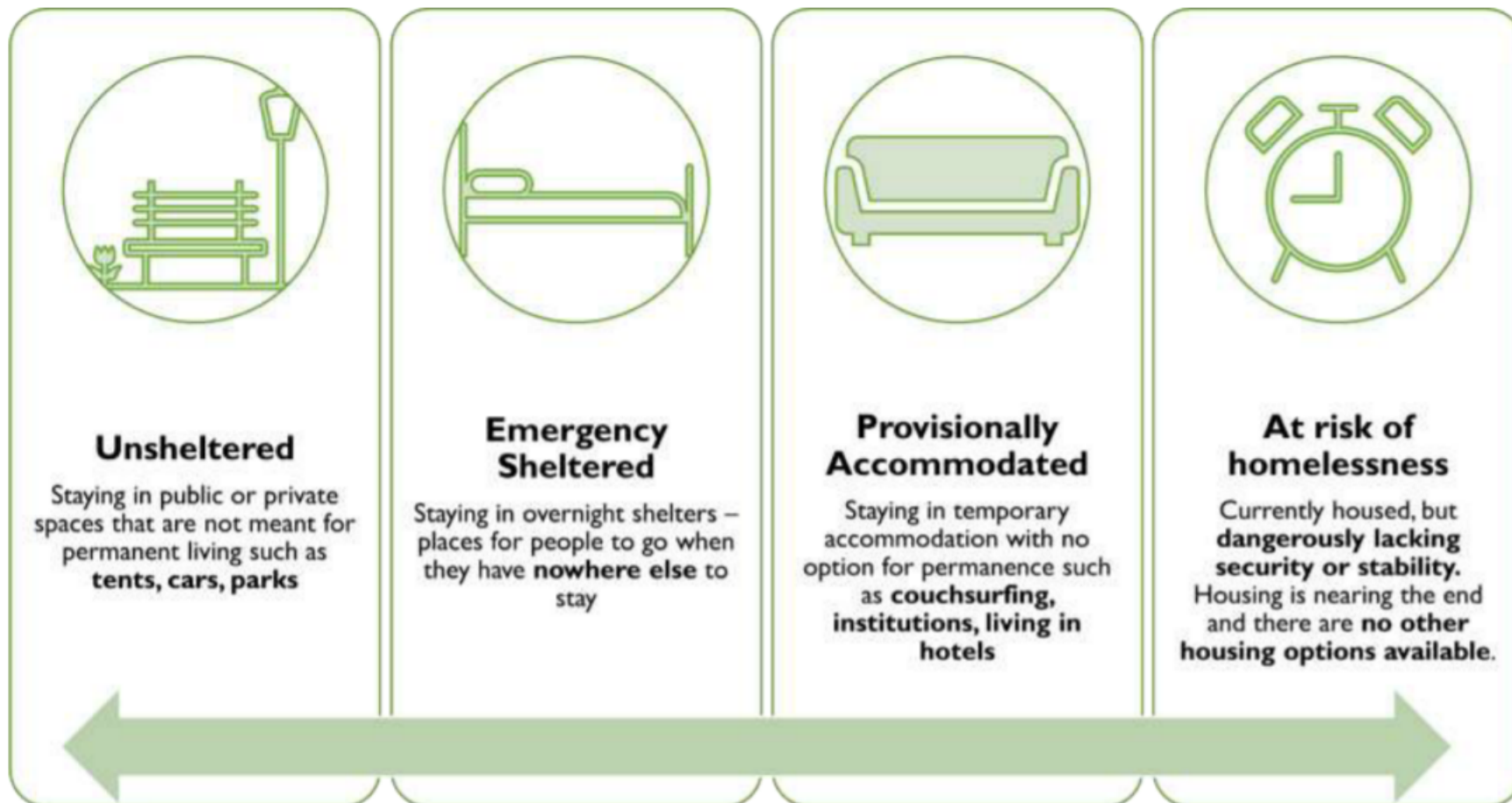


Homelessness System Response

Rebecca Carman, Associate Director, Housing and Homelessness
Bill Smith, Homelessness Services Manager

August 14, 2024

Experiences of Homelessness



Source: Gaetz, S.; Barr, C.; Friesen, A.; Harris, B.; Hill, C.; Kovacs-Burns, K.; Pauly, B.; Pearce, B.; Turner, A.; Marsolais, A. (2012) *Canadian Definition of Homelessness*. Toronto: Canadian Observatory on Homelessness Press.

Homelessness System Response

- ▶ Based on County Core Values

- recognizes that every individual is unique and has their own variety of needs of varying degrees

- ▶ Outreach response

- meeting people where they are at with more flexibility of schedules to meet sooner in various locations.

- more time to build relationships with individuals and community

- more focus on eviction prevention

Responding to the Encampment

- ▶ Immediate crisis concerns for those who want to engage in supports
- ▶ Diversion options – returning to family, emergency shelter, or return to housing
- ▶ Food insecurity – connecting with meal programs and food banks

Future Planning

- ▶ Continue homelessness response work, building on best practices and being nimble to meet system needs across County.
- ▶ Renew 10 year Housing and Homelessness Plan
 - ▶ [Waiting on direction from Ministry](#)
- ▶ Consider the development of a formal Homelessness Response Strategy document

Questions and comments

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