

# Northumberland Accessibility Advisory Committee Minutes

June 13, 2024

10:00 – 11:30 am

Via Zoom

**Members present:** Bob Robertson, Christine Bayer, Hope Bergeron, Selena Forsyth, Stephanie Ash, Bobby-Jo Preston (Chair), Andrea Nicholson (staff liaison)

**Regrets:** John Logel (County Councillor), Jason Ducharme

Quorum was confirmed and the meeting called to order at 10:02am

## 1. Approval of meeting notes from May 9, 2024

Moved by Selena, seconded by Hope that the minutes from the May 9, 2024 meeting be approved. **Carried**

## 2. Action items and follow-up from May 9, 2024

**Action 1:** Andrea will meet with, and photograph, Helping Hands Award Recipients. **Complete.**

## 3. New Business

### i Woodland Trail - Porcupine Universal Trail Grand Opening

Andrea reported that the Porcupine Universal Trail within the Woodland Trail was officially opened on May 31, 2024. The opening was attended by approximately 40 people including people using wheelchairs, pushing strollers, pulling wagons, using walking poles. County Warden Brian Ostrander thanked the NAAC for their involvement in the trail development. The NAAC's feedback on rest area seating and picnic tables were incorporated into trail's rest areas and picnic area.

Hope reported that Northumberland Radio 89.7 ran a story on the trail opening which provided details on the opening event and how the trail was constructed.

### ii National Access Ability Week

Andrea reported that all awareness activities has been completed. Hope reported that the media release was picked up by Northumberland Radio 89.7. The media release and ads generated 2 applications for NAAC membership during the May 27 – Jun 9, 2024 recruitment period.

**iii Site review of pilot walk-in clinic 99 Toronto Road, Port Hope**

Andrea reported that a staff site review of the pilot walk-in clinic 99 Toronto Road was completed on April 19, 2024. The Accessibility Coordinator provided immediate recommendations and longer-term recommendations including a recommendation to consult with the NAAC. On behalf of the NAAC, Bobby-Jo and Selena conducted a site visit on June 6, 2024. Andrea submitted the Committee's immediate and longer-term recommendations and shared an overview of the recommendations.

**iv Review of applicants for NAAC membership**

Andrea reported that she contacted the 2 applicants to review their application, clarify the role of the committee in relation to their interests, provide details on the meeting commitment and format and next steps in the application process. The Committee reviewed the 2 applications received.

An adhoc meeting is scheduled for June 27 at 10:00am to meet with applicants.

**Action item:** Andrea will invite both NAAC applicants to the June 27 Ad hoc meeting.

**v Accessibility Coordinator update (Andrea)**

No report in addition to items i-iv.

## **4. Adjournment**

**Next Meeting: June 27, 2024 at 10:00am via ZOOM (ad hoc meeting)**