



**By-law XX-2024**

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**A By-law to Authorize the Transfer of Funds from the Capital and Operating Accounts into Reserve Accounts**

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**Whereas** Section 289 (4.b) of the Municipal Act, 2001, S.O. 2001, c. 25, provides that in preparing the budget for a year, the upper-tier municipality shall treat any surplus of any previous year as revenue that will be available during the year; and

**Whereas** the County wishes to transfer funds from the Capital and Operating Accounts into a Reserve for the intended purposes as set out in Schedule "A" to this By-law; and

**Whereas** in accordance with the County's Reserve Policy, as adopted under By-law 10-2021, any 2024 surpluses remaining after Council approved carryovers have been removed shall be allocated to reserves and reserve funds at the discretion of the Treasurer with written approval of the CAO except as required under a surplus management policy or as outlined in the Reserve Policy 2021 Reserve Review;

**Now Therefore Be It Enacted** as a by-law of the Council of the Corporation of the County of Northumberland as follows:

1. **That** this Council does hereby approve the transfer of funds from the capital and operating accounts to the various reserve fund accounts as set out in Schedule "A" to this by-law, which forms part of this by-law; and
2. **That** this By-law shall come into force on the date of its passing.

**That** By-law XX-2024 be introduced and be deemed to be read a first, second and third time, passed, signed and sealed this 20<sup>th</sup> day of November, 2024.

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**Brian Ostrander, Warden**

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**Maddison Mather, Clerk**



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## Schedule “A” to By-law XX-2024

Account #	Account Name	2024 Carry Over Request	Transfer for the Purposes of:
02-0250-0902-5	General Reserve	\$45,000	Great Plains System Replacement Strategy
02-0252-0901-5	IT General Reserve	\$50,000	Digital strategy
02-0254-0902-5	HR General Reserve	\$33,000	Employee Learning & Development program
02-0254-0902-5	HR General Reserve	\$7,300	Loyalist Managing & Leading program
02-0254-0902-5	HR General Reserve	\$26,000	Indigenous Truth & Reconciliation training
02-0254-0902-5	HR General Reserve	\$10,200	LEAN program
02-0258-0901-5	Communications General Reserve	\$60,000	Equity, Diversity and Inclusion Strategy
02-0258-0901-5	Communications General Reserve	\$100,000	Communications website redesign
02-0258-0901-5	Communications General Reserve	\$25,000	Communication Master Plan Implementation
04-0450-0901-5	Health & Safety/Emergency Planning General Reserve	\$30,000	Job Demands Analysis
06-0600-0902-2	Transportation General Reserve	\$21,300	GIS Strategic Plan & FME software licensing
06-0600-0904-5	Transportation Capital Reserve	\$200,000	Equipment Replacement - Surface treatment distributor
06-0600-0904-5	Transportation Capital Reserve	\$150,000	Equipment Replacement - 1 tonne truck
06-0630-0901-5	Transportation Infrastructure Reserve	\$470,000	2024 paving tender & padding savings - to be used to reduce borrowing requirements for GPL & NCAM or Trent River bridge



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06-0630-0901-5	Transportation Infrastructure Reserve	\$1,602,400	Cty Rd 64 reconstruction phase II
06-0630-0901-5	Transportation Infrastructure Reserve	\$70,000	Cty Rd 25 & 22 EA and design
06-0630-0901-5	Transportation Infrastructure Reserve	\$174,800	2025 microsurfacing tender savings - to be used to reduce borrowing requirements for GPL & NCAM or Trent River bridge
06-0630-0901-5	Transportation Infrastructure Reserve	\$17,100	2025 crack sealing tender - to be used to reduce borrowing requirements for GPL & NCAM or Trent River bridge
06-0630-0901-5	Transportation Infrastructure Reserve	\$100,000	Geotechnical investigations
06-0630-0901-5	Transportation Infrastructure Reserve	\$510,000	Welcome intersection construction
06-0630-0901-5	Transportation Infrastructure Reserve	\$393,500	2025 bridge construction projects
06-0630-0901-5	Transportation Infrastructure Reserve	\$775,000	Lot 16 Concession 9 culvert replacement
06-0630-0901-5	Transportation Infrastructure Reserve	\$10,000	Retaining wall construction
06-0630-0901-5	Transportation Infrastructure Reserve	\$130,000	OSIM bridge inspections
06-0630-0901-5	Transportation Infrastructure Reserve	\$50,000	Cycling Master Plan future projects
06-0630-0901-5	Transportation Infrastructure Reserve	\$100,000	EDR relocation study
06-0630-0901-5	Transportation Infrastructure Reserve	\$1,031,400	Trent River Crossing design, tender, property acquisition, construction
06-0630-0901-5	Transportation Infrastructure Reserve	\$50,000	Master Drain Plan EA
06-0630-0901-5	Transportation Infrastructure Reserve	\$50,000	Cty Rd 2 Waterfront Trail planning & design



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06-0630-0901-5	Transportation Infrastructure Reserve	\$12,300	Brook Rd CN/CP rail grade crossing
06-0630-0901-5	Transportation Infrastructure Reserve	\$24,600	Elgin St widening detailed design
06-0630-0901-5	Transportation Infrastructure Reserve	\$14,100	Elgin St & D'Arcy St intersection improvements
06-0630-0901-5	Transportation Infrastructure Reserve	\$3,000	Elgin St & Brook Rd intersection improvements
06-0680-0901-5	Corporate Facilities Capital Reserve	\$100,000	Brighton shared Paramedics base initial review
06-0680-0901-5	Corporate Facilities Capital Reserve	\$75,000	Landscaping – 555 Courthouse
06-0680-0901-5	Corporate Facilities Capital Reserve	\$47,000	Plumbing fixtures – 555 Courthouse & 600 William
06-0680-0901-5	Corporate Facilities Capital Reserve	\$80,000	Boiler replacement – 860 William
06-0680-0901-5	Corporate Facilities Capital Reserve	\$80,000	Generator replacement – 860 William
06-0680-0901-5	Corporate Facilities Capital Reserve	\$15,000	Interior doors – 860 William
06-0680-0901-5	Corporate Facilities Capital Reserve	\$25,000	Tile replacement – 600 William
08-0800-0901-5	Waste Capital Reserve	\$200,000	Residual Waste Environmental Assessment
08-0800-0901-5	Waste Capital Reserve	\$92,000	Brighton & Seymour CRC scale house replacement
10-1030-0901-5	Paramedic Capital Reserve	\$343,200	Replacement ambulances (2)
10-1030-0902-5	Paramedic General Reserve	\$45,000	ACP Training
12-1230-0901-5	Early Years General Reserve	\$300,000	CWELCC space expansion & initiatives
12-1250-0901-5	Social Services General Reserve	\$35,000	Community Health Centres of



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			Northumberland dental program
13-1300-0901-5	NCHC Capital Reserve	\$50,000	Brick repair – 330 King
13-1300-0901-5	NCHC Capital Reserve	\$20,000	Electrical work – 330 King
13-1300-0901-5	NCHC Capital Reserve	\$30,000	Roof – 12 Meade
13-1300-0901-5	NCHC Capital Reserve	\$105,000	Siding, balconies, patios, walkways – 12A Meade
13-1300-0901-5	NCHC Capital Reserve	\$60,000	Balconies – 111 Front
13-1300-0901-5	NCHC Capital Reserve	\$30,000	Parking lot – 111 Front
13-1300-0901-5	NCHC Capital Reserve	\$30,000	Parking lot – 112 Front
13-1300-0901-5	NCHC Capital Reserve	\$12,000	Electrical work – 24 Queen
13-1300-0901-5	NCHC Capital Reserve	\$40,000	Hot water tanks, plumbing – 6 Percy
13-1300-0901-5	NCHC Capital Reserve	\$35,000	Walkway – 8 King St
13-1300-0901-5	NCHC Capital Reserve	\$10,000	Sewage work – 8 King
13-1300-0902-5	NCHC General Reserve	\$13,000	Legal fees
13-1300-0902-5	NCHC General Reserve	\$146,900	Debt servicing – Elgin Park Phase I
14-1400-0901-5	Social Housing Capital Reserve	\$65,000	Community Housing Building Condition Audits
14-1400-0902-5	Social Housing General Reserve	\$38,700	Rent Supplement programs
14-1400-0902-5	Social Housing General Reserve	\$636,000	Non-profit mortgage savings per Provincial requirement



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14-1400-0902-5	Social Housing General Reserve	\$199,000	Construction debt servicing – 473 Ontario St
14-1400-0902-5	Social Housing General Reserve	\$91,900	Affordable Housing Strategy
14-1400-0902-5	Social Housing General Reserve	\$50,000	Affordable housing growth
14-1400-0902-5	Social Housing General Reserve	\$8,200	Made in Northumberland rent supplement
14-1450-0902-5	Homelessness General Reserve	\$217,000	Homelessness Prevention Program – treatment beds
14-1450-0902-5	Homelessness General Reserve	\$100,000	Transition House stabilization
18-1821-0902-5	Tourism General Reserve	\$123,000	Tourism website and Customer Relationship Management software
18-1821-0902-5	Tourism General Reserve	\$38,000	Digital Passport SaaS platform