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Report 2024-148

Report Title: 2025 Meeting Schedule - County Council and Standing Committee Meetings

Committee Name: Corporate Support

Committee Meeting Date: November 5, 2024

Prepared by: Cheryl Sanders
Deputy Clerk
Corporate Services

Reviewed by: Maddison Mather
Manager Legislative Services / Clerk
Corporate Services

Lisa Ainsworth
Director
Corporate Services

Approved by: Jennifer Moore, CAO

Council Meeting Date: November 20, 2024

Strategic Plan Priorities: Innovate for Service Excellence
 Ignite Economic Opportunity
 Foster a Thriving Community
 Propel Sustainable Growth
 Champion a Vibrant Future

Recommendation

That the Corporate Support Committee receive Report 2024-148 '2025 Meeting Schedule - County Council and Standing Committee Meetings' for information, noting that the 2025 Meeting Schedule will be brought forward to the December 18, 2024 County Council meeting for Council's approval; and

Further That the Committee recommend that County Council identify this item for separate discussion at the November 20, 2024 County Council meeting; and

Further That the Committee recommend that County Council receive this report for information."

Purpose

The purpose of this report is to provide County Council with the proposed 2025 meeting schedule for County Council and Standing Committee meetings.

Background

Each year, the draft annual meeting schedule is brought forward to the November County Council meeting for review. The final annual meeting schedule is then brought forward to the December County Council meeting for approval.

The proposed 2025 meeting schedule follows the same rotation schedule and meeting times / lengths for Standing Committee meetings as the 2024 meeting schedule.

However, staff recommend that no Committee meetings take place on the National Day for Truth and Reconciliation (Tuesday, September 30, 2025) in order to allow Council Members and staff the opportunity to attend National Day for Truth and Reconciliation community events. Committee meetings that fall on this date would be shifted to the Thursday of that Committee cycle.

Consultations

Staff reviewed the 2025 meeting schedule with the Chief Administrative Officer, Director of Corporate Services, the County's Management Operating Committee (MOC), and the Northumberland Clerks and Records Management Group.

Legislative Authority / Risk Considerations

Legislative authority provided by the *Municipal Act, 2001* and the Northumberland County Council Procedural By-law.

There are no risk considerations.

Discussion / Options

N/A

Financial Impact

N/A

Member Municipality Impacts

Efforts are made to ensure that County Council and Standing Committee meetings do not conflict with Member Municipalities' meetings. Thus, County staff reviewed the 2025 Meeting Schedule with the Northumberland Clerks and Records Management Group on August 29, 2024 and October 17, 2024.

Conclusion / Outcomes

Staff recommend that the Corporate Support Committee receive this report for information, noting that the 2025 Meeting Schedule will be brought forward to the December 18, 2024 County Council meeting for Council's approval. Staff also recommend that County Council identify this item for separate discussion at the November 20, 2024 County Council meeting and receive the report for information.

Attachments

- 1) Report 2024-148 ATTACH 1 '2025 Meeting Schedule - County Council and Standing Committee Meetings'