

**HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING**

June 20, 2024

MINUTES

The meeting was convened by Mr. Marshall at 9:30 am at the Health Unit's Port Hope office.

Those in attendance were Messrs. Marshall, Logel, Ryall (virtual), Perry (virtual), and Crate, Mrs. Richardson (virtual), Dr. Bocking, Mr. Vrooman, and Mrs. Dickson (Recorder).

Dr. Hankivsky was absent with regrets.

1. LAND ACKNOWLEDGEMENT

The Haliburton, Kawartha, Pine Ridge District Health Unit is situated on the traditional territories of the Michi Saagiig and Chippewa Nations. This includes the territories of Treaty 20 and Williams Treaties. We respectfully acknowledge that these Nations are the stewards and caretakers of these lands and waters for all time and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

The Haliburton, Kawartha, Pine Ridge District Health Unit recognizes the many harms done to Indigenous peoples and our collective responsibility to right those wrongs. As an organization that is rooted in a colonial system, we are committed to change, to building meaningful relationships with Indigenous communities and in improving our understanding of local Indigenous peoples as we celebrate their cultures and traditions, serve their communities, and responsibly honour all our relations.

2. ADOPTION OF AGENDA

Mr. Marshall advised that New Business item 8.1, Draft Year End Financial Statements, would be addressed before 7. Reports.

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the agenda be adopted as presented with a slight change in order.

2024-074

carried

3. DECLARATION OF CONFLICT OF INTEREST

None

4. ADOPTION OF MINUTES

Moved by Mr. Ryall

Seconded by Mr. Logel

THAT the minutes from the May 16, 2024 open session be approved.

2024-075

carried

5. BUSINESS ARISING

5.1 Health Unit Response to Health Hazards

At the May 16, 2024 Board of Health meeting, there was a request for more information on how the Health Unit manages complaints of health hazards from the public.

The Health Unit is mandated to respond to inquiries from the public related to health hazard concerns. However, many concerns relate to requirements and regulations that fall under other agencies' jurisdictions. Health Unit employees review each complaint received and follow-up according to the type of health hazard identified and the nature of the concern.

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the briefing note explaining the Health Unit's role with health hazards be received for information.

2024-076

carried

6. MEDICAL OFFICER OF HEALTH UPDATES

Respiratory Infections Dashboard

A Respiratory Infections Dashboard was developed for the Health Unit's website during the COVID-19 pandemic to show what was happening locally. The dashboard includes data such as COVID-19 wastewater surveillance, hospitalization, and emergency visits. Over time the dashboard expanded to include data on influenza and general information about respiratory visits to the emergency department.

Updating the dashboard has paused for the summer as the respiratory season has passed, and when it returns for the next respiratory season, it will be different due to changes in the data the Health Unit will be receiving.

Review of the Ontario Public Health Standards

Dr. Bocking provided the Board with an update on the Province's review of the Ontario Public Health Standards. The objectives of the review are "to refine, refocus and re-level roles and responsibilities, collaborating with partners to optimize functions, for implementation beginning January 1, 2025."

The new draft standards were released to health units for consultation on May 22, 2023 (response due June 20, 2023).

In reviewing the draft, work required of health units remains unchanged if not slightly increased; a decrease in workload is not anticipated. The only requirement that has been removed from the Standards is vision screening in schools.

Moved by Mr. Crate

Seconded by Mr. Logel

THAT the Board receive Dr. Bocking's updates for information.

2024-77

carried

7. REPORTS

7.1 Joanne Brewster and Dearbhla Lynch, Health Promoters, presented the Mental Health Promotion Framework to the Board of Health.

The Mental Health Promotion Framework provides a structured approach to understanding mental health from a public health perspective, addressing the gaps, and advocating for strategies and actions. It supports the commitment of the Health Unit to promote and protect the mental health and well-being of people and communities.

Moved by Mr. Ryall

Seconded Mr. Crate

THAT the Board receive the presentation on the Mental Health Promotion Framework.

2024-78

carried

8. NEW BUSINESS

8.1 Draft Consolidated Year-End Financial Statements (Richard Steiginga, Baker Tilley KDN LLP)

Mr. Steinginga, the Health Unit's auditor, presented the 2023 Draft Consolidated Year-End Financial Statements to the Board of Health. Mr. Steinginga communicated that there were no weaknesses, deficiencies, or illegal or improper acts that needed to be noted for the Board's attention; and that there were no related party transactions that needed to be disclosed.

Moved by Mr. Crate

Seconded by Mr. Perry

THAT the 2023 Draft Consolidated Financial Statements be approved, and that all associated documentation be signed.

2024-079

carried

8.2 Corporate Services Updates

Mr. Vrooman presented the operating statements for the five-month period ending May 31, 2024 and advised the Board of Health that direction was provided at the January 18, 2024 to reinvest \$1,053,003.99 into a GIC; however, the interest rate on the savings account has been higher, so the investment has not been made.

Moved by Mrs. Richardson

Seconded by Mr. Logel

THAT the unaudited operating statements for the five-month period ending May 31, 2024 in the amount of \$9,185,266 be received for information.

2024-080

carried

8.3 Policy Revisions

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the revisions to the Emergency Management and Emergency Rapid Notification System policies be approved.

2024-081

carried

9. BUSINESS FROM BOARD MEMBERS

None

10. CORRESPONDENCE (Dr. Bocking)

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT the following correspondence be received for information:

- Canada Public Health condemns Ontario's expansion of alcohol sales

2024-082

carried

11. IN-CAMERA

Moved by Mr. Crate

Seconded by Mr. Logel

THAT the Board of Health move in-camera to discuss legal, property, and personnel matters.

2024-083

carried

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the in-camera session be dissolved, and the membership return to the Board of Health open session.

2024-084

carried

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the in-camera minutes from the May 16, 2024 closed session be approved.

2024-085

carried

Moved by Mr. Crate

Seconded by Mr. Logel

THAT decision made by the Board of Health on June 11, 2024 via email be ratified, and FURTHER THAT the recommendation provided under legal item 11.2 be received.

2024-086

carried

Moved by Mr. Ryall

Seconded by Mr. Logel

THAT the information provided under legal, property and personnel item 11.3 be received for information.

2024-087

carried

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the information provided under personnel item 11.4 be received for information.

2024-088

carried

12. DATE OF NEXT MEETING

The next meeting of the Board of Health will be held on September 19, 2024 at the Health Unit's Port Hope office from 9:30 am – 11:30 am.

13. ADJOURNMENT

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the meeting be adjourned. The meeting adjourned at 11:30 am.

2024-089

carried

Board of Health Chair
September 19, 2024

Recorder