



## **Meeting of Board of Directors Minutes**

**July 24, 2024**

**1:30 p.m. – 3:00 p.m.**

Northumberland County

### **Board Members Present (Virtual):**

Cathy Borowec, Steve Gilchrist, Councillor John Logel, Councillor Mandy Martin, Maryam Mohajer-Ashjai, Lindsey Reed, Lou Rinaldi, Anneke Russell

**Board Members' Present (In-Person):** Chair Victor Fiume, Jennifer Moore

**Board Members' Regrets:** Jacqueline Pennington

### **Staff:**

- Rebecca Carman, Associate Director Housing & Homelessness
- Emily Corkery, Housing Services Supervisor
- Glenn Dees, Director Health & Human Services
- Neil Ellis, General Manager (Appointed by Board)
- Lisa Horne, Director Community & Social Services
- Matthew Nitsch, Director Finance / Treasurer
- Kim O'Leary, Financial Planning Manager
- Cheryl Sanders, Deputy Clerk

### **1. Call to Order**

- Chair Victor Fiume called the meeting to order at 1:30 p.m.

*[Cathy Borowec joined the meeting at 1:31 p.m.]*

*[Maryam Mohajer-Ashjai joined the meeting at 1:32 p.m.]*

### **2. Territorial Land Acknowledgement**

Victor Fiume

### **3. Approval of the Agenda**

**Moved by: John Logel**

**Seconded by: Anneke Russell**

**"That** the agenda for the July 24, 2024 regular meeting of the Northumberland County Housing Corporation Board of Directors be approved."



Disposition: **Carried**

**4. Declaration of Interest**

- No declarations

**5. Approval of Minutes**

**Moved by: Steve Gilchrist**  
**Seconded by: Cathy Borowec**

“**That** the minutes of the June 26, 2024 Regular Meeting of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

**6. 2<sup>nd</sup> Quarter Strategic Plan Update**

- Neil Ellis presented the 2<sup>nd</sup> Quarter Strategic Plan Update to the Board highlighting achievements that align with NCHC’s strategic goals.

**Moved by: Anneke Russell**  
**Seconded by: Mandy Martin**

“**That** the NCHC Board of Directors receive the second quarter Strategic Plan update for information.”

Disposition: **Carried**

**7. 2<sup>nd</sup> Quarter Variance Report**

- Kim O’Leary provided a detailed over of the 2<sup>nd</sup> Quarter Variance Report.

**Moved by: Steve Gilchrist**  
**Seconded by: Lindsey Reed**

“**That** the NCHC Board of Directors receive the Quarter 2, 2024 Variance report for information.”

Disposition: **Carried**

**8. New Business**

N/A

**9. Move to Closed Session**

**Moved by: Anneke Russell**  
**Seconded by: John Logel**

"**That** the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 1:48 p.m.; and

- (1) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.b) and (2.e) in order to address matters relating to personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Landlord and Tenant Board) and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery, and Cheryl Sanders remain present; and
- (2) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.a) and (2.f) in order to address a matter relating to the security of the property of the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery, and Cheryl Sanders remain present; and
- (3) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2b) in order to address a matter relating to personal matters about an identifiable individual, including municipal or local board employees (Director Recruitment) and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery and Cheryl Sanders remain present; and
- (4) Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2c) in order to address a matter relating to a proposed or pending acquisition or disposition of land by the municipality or local board and that Lisa Horne, Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery and Cheryl Sanders remain present."

Disposition: **Carried**

## **10. Motion to Rise and Results from Closed Session**

**Recommended Motion (1):**

**Moved by: John Logel**

**Seconded by: Mandy Martin**

"**That** the NCHC Board of Directors rise from Closed Session at 2:23 p.m.; and

**Further That** the confidential resolution moved in Closed session regarding personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Landlord and Tenant Board) is hereby referred to this open session of the NCHC Board of Directors for adoption."



Disposition: **Carried**

**Recommended Motion (2):**

**Moved by: Anneke Russell**

**Seconded by: Jennifer Moore**

“**That** the confidential resolution moved in Closed session regarding a matter relating to the security of the property of the municipality or local board and advice that is subject to solicitor client privilege, including communications necessary for that purpose is hereby referred to this open session of the NCHC Board of Directors for adoption.”

Disposition: **Carried**

**Recommended Motion (3):**

**Moved by: Anneke Russell**

**Seconded by: Mandy Martin**

“**That** the confidential resolution moved in Closed session regarding a matter relating to personal matters about an identifiable individual, including municipal or local board employees (Director Recruitment) is hereby referred to this open session of the NCHC Board of Directors for adoption.”

Disposition: **Carried**

**Recommended Motion (4):**

**Moved by: Steve Gilchrist**

**Seconded by: Lou Rinaldi**

“**That** the confidential resolution moved in Closed session regarding a proposed or pending acquisition or disposition of land by the municipality or local board is hereby referred to this open session of the NCHC Board of Directors for adoption.”

Disposition: **Carried**

**11. Next Meeting**

Wednesday August 28, 2024

**12. Adjournment**

**Moved by: John Logel**

**Seconded by: Lindsey Reed**



"**That** the meeting be adjourned at 2:25 p.m."

Disposition: **Carried**