



Meeting of Board of Directors Minutes

September 25, 2024

1:30 p.m. - 3:00 p.m.

Northumberland County

Council Chambers – in person

Board Members Present:

Molly Anthony

Victor Fume

Steve Gilchrist

Daphne Livingstone

Councillor John Logel

Councillor Mandy Martin

Maryam Mohajer-Ashjai (arrived 1:43 pm)

Jennifer Moore

Jacqueline Pennington

Lou Rinaldi

Anneke Russell (left at 3:00 pm)

Board Members' Regrets:

Cathy Borowec

Lindsey Reed

Staff:

Rebeca Carman, Associate Director Housing & Homelessness

Emily Corkery, Housing Services Supervisor

Glenn Dees, Director Health and Human Services

Neil Ellis, General Manager (appointed by Board)

Mitch Hill, Financial Housing Specialist

Nancy MacDonald, Administrative Clerk

Kim O'Leary, Financial Planning Services Manager

Rob O'Neil, Facilities Manager

Willie Reyns, Project Manager

1. Call to Order

Victor Fume, Chair

- Chair Victor Fume called the meeting to order at 1:34 p.m.

2. Territorial Land Acknowledgement

Victor Fume

3. Approval of the Agenda

Moved by: Councillor John Logel

Seconded by: Jennifer Moore

“**That** the agenda for the September 25, 2024 regular meeting of the Northumberland County Housing Corporation Board of Directors be approved.”

Disposition: **Carried**

4. Declarations of Interest

- No declarations

5. Approval of Minutes

Moved by: Steve Gilchrist

Seconded by: Anneke Russell

“**That** the minutes of the August 28, 2024 Regular Meeting of the Northumberland County Housing Corporation be approved.”

Disposition: **Carried**

6. Welcome New Directors

- Chair Victor Fume welcomed Molly Anthony and Daphne Livingstone to the NCHC Board.
- Introductions

7. Facilities Update

Rob O’Neill, Facilities Manager

Moved by: Anneke Russell

Seconded by: Maryam Mohajer-Ashjai

“**That** the NCHC Board of Directors receive the Facilities Update report for information.”

Disposition: **Carried**

8. Operations Update

Emily Corkery, Housing Services Supervisor

Moved by: Steve Gilchrist

Seconded by: Jacqueline Pennington

“**That** the NCHC Board of Directors receive the Operations Update report for information.”

Disposition: **Carried**

9. 2025 Meeting Schedule (attached)

Neil Ellis, General Manager

Moved by: Lou Rinaldi

Seconded by: Anneke Russell

“**That** the NCHC Board of Directors approve the 2025 Board Meeting Schedule as presented.”

10. 2023-2027 NCHC Strategic Plan Review

Neil Ellis, General Manager

Moved by: Lou Rinaldi

Seconded by: Maryam Mohajer-Ashjai

“**That** the NCHC Board of Directors receive the 2023-2027 Strategic Plan summary, for information.”

Disposition: **Carried**

11. New Business

a. NCHC Legal Fees Carry Over

Moved by: Councillor John Logel

Seconded by: Anneke Russell

“**That** the NCHC Board of Directors approve the carry over of any unused amounts of the 2024 NCHC Legal Fees budget for use as needed, for future legal needs.”

Disposition: **Carried**

12. Move to Closed Session

Moved by: Councillor Mandy Martin
Seconded by: Steve Gilchrist

"**That** the NCHC Board of Directors proceed with the next portion of the meeting, being closed to the public at 2:58 p.m.; and

(1) Further That the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.b) and (2.e) in order to address matters relating to personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Landlord and Tenant Board) and that Glenn Dees, Rebecca Carman, Neil Ellis, Emily Corkery, and Nancy MacDonald remain present."

Disposition: **Carried**

13. Motion to Rise and Results from Closed Session

Moved by: Councillor John Logel
Seconded by: Lou Rinaldi

"**That** the NCHC Board of Directors rise from Closed Session at 3:02 p.m.; and

Further That the confidential resolution moved in Closed session regarding personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (Landlord and Tenant Board) is hereby referred to this open session of the NCHC Board of Directors for adoption."

Disposition: **Carried**

14. Next Meeting

Wednesday October 30, 2024, 1:30 p.m. - in person

15. Adjournment

Moved by: Steve Gilchrist
Seconded by: Councillor John Logel

"**That** the meeting be adjourned at 3:03 p.m."

Disposition: **Carried**