



**The Corporation of the County of Northumberland  
Special County Council Meeting  
Minutes**

**October 29, 2024, 10:00 a.m.  
Council Chambers  
555 Courthouse Road, Cobourg, ON K9A 5J6  
Hybrid Meeting (In-Person and Virtual)**

Members Present: Deputy Warden Olena Hankivsky  
Warden Brian Ostrander (*attended virtually*)  
Councillor Lucas Cleveland  
Councillor Robert Crate  
Councillor Scott Jibb  
Councillor John Logel  
Councillor Mandy Martin

---

**1. Notices**

**1.a Accessible Format**

If you require this information in an alternate format, please contact the Accessibility Coordinator at [accessibility@northumberlandcounty.ca](mailto:accessibility@northumberlandcounty.ca) or 1-800-354-7050 ext 2327.

**1.b Meeting Format**

This Special Council Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

**2. Call to Order**

Deputy Warden Hankivsky called the meeting to order at 10:00 a.m.

**2.a Territorial Land Acknowledgement**

*[Warden Ostrander joined the meeting at 10:02 a.m.]*

**3. Approval of the Agenda**

**3.a Agenda dated October 29, 2024**

**Council Resolution 2024-10-29-743**

**Moved by** Councillor Lucas Cleveland

**Seconded by** Councillor Scott Jibb

"**That** the Special County Council Agenda for Tuesday, October 29, 2024 be approved."

**Carried**

**4. Declaration of Interest**

- No declarations

**5. Presentations**

N/A

**6. Adoption of Minutes**

N/A

**7. Business arising from the Minutes**

N/A

**8. Communications**

N/A

**9. Determination of Items Requiring Separate Discussion**

N/A

**10. Adoption of Items Not Requiring Separate Discussion**

N/A

**11. Consideration of Items Requiring Separate Discussion**

N/A

**12. Enactment By-laws**

N/A

**13. New Business**

**13.a Response to Unplanned Reduction in Shelter Services - Presentation**

**13.a (1) Delegations**

- Ike Nwibe and Meaghan MacDonald, Transition House
- Chole Craig
- Jenni Frenke
- Jeff Wheeldon
- Chance brown
- Denise Boudreau

**Council Resolution 2024-10-29-744**

**Moved by** Councillor Robert Crate

**Seconded by** Councillor Mandy Martin

**13.a (1.1)**

**“Whereas** the County’s Procedural By-law allows delegations at Standing Committees only; and

**Whereas** Council may choose to waive a Rule of Procedure established by this by-law and that requires a two-thirds majority vote;

**Now Therefore Be It Resolved That** Council approve hearing delegations from members of the public / organizations prior to the staff report / update regarding agenda item 13.a ‘Response to Unplanned Reduction in Shelter Services’ at the October 29, 2024 Special Council meeting.”

**Carried**

**Council Resolution 2024-10-29-745**

**Moved by** Councillor Robert Crate

**Seconded by** Councillor Scott Jibb

**13.a (1.2)**

**“Whereas** the County’s Procedural By-law states that delegations are allowed 10 minutes plus 5 minutes for question and answers; and

**Whereas** Council may choose to waive a Rule of Procedure established by this by-law and that requires a two-thirds majority vote;

**Now Therefore Be It Resolved That County** Council approve extending the question and answer period for Transition House’s delegation beyond the 5 minute time limit.”

**Carried**

**Council Resolution 2024-10-29-746**

**Moved by** Councillor John Logel

**Seconded by** Councillor Robert Crate

**13.a (1.3)**

“**That** County Council receive the delegation from Ike Nwibe and Meaghan MacDonald, Transition House regarding agenda item 13.a ‘Response to Unplanned Reduction in Shelter Services’ for information.”

**Carried**

**Council Resolution 2024-10-29-747**

**Moved by** Councillor Mandy Martin

**Seconded by** Councillor Robert Crate

**13.a (1.4)**

“**That** County Council receive delegations from the following individuals / organizations regarding agenda item 13.a ‘Response to Unplanned Reduction in Shelter Services’ for information:

- Chole Craig;
- Jenni Frenke;
- Jeff Wheeldon;
- Chance Brown;
- Denise Boudreau.”

**Carried**

*[Council recessed at 11:28 a.m. until 11:42 a.m.]*

**13.a (2) Staff Presentation - Item 13.a 'Response to Unplanned Reduction in Shelter Services'**

Glenn Dees, Director Health & Human Services

Rebecca Carman, Associate Director Housing & Homelessness

**Council Resolution 2024-10-29-748**

**Moved by** Councillor John Logel

**Seconded by** Councillor Mandy Martin

**13.a (2.1)**

*[A Point of Order was raised by Councillor Cleveland. The ruling was challenged and then put to a vote, in accordance with the Council Procedural By-law]*

"**That** shall the ruling of the Chair be upheld?"

**Carried**

**Council Resolution 2024-10-29-749**

**Moved by** Councillor Lucas Cleveland

**Seconded by** Deputy Warden Olena Hankivsky

**13.a (2.2)**

"**That** Council extend the 5 minute time limit for all Council Members for agenda item 13.a for an additional 5 minutes."

**Carried**

*[Council recessed at 1:20 p.m. until 2:01 p.m.]*

**Council Resolution 2024-10-29-750**

**Moved by** Councillor Lucas Cleveland

**Seconded by** Deputy Warden Olena Hankivsky

**13.a (2.3)**

"**That** Council approve each Member of Council having an additional 5 minutes for questions and answers for the staff presentation for item 13.a"

**Carried**

**Council Resolution 2024-10-29-751**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor Mandy Martin

**13.a (2.4)**

"**That** County Council call the vote for agenda item 13.a"

**Carried**

*[Councillor Logel left the meeting at 2:51 p.m. and did not return to the meeting. Councillor Logel was not present for the vote on items 13. a (2.5) - (2.7)]*

**Council Resolution 2024-10-29-752**

**Moved by** Councillor Robert Crate

**Seconded by** Warden Brian Ostrander

**13.a (2.5)**

“**That** County Council, having considered the verbal update regarding ‘Response to Unplanned Reduction in Shelter Services’, direct County staff to contact Cobourg staff to look at ways to comply with the Town of Cobourg’s By-law No. 018-2024, being a By-law ‘to License, Regulate and Govern Emergency Care Establishments in the Town of Cobourg’, requesting resolution within 5 business days.”

***Recorded vote requested by Councillor Cleveland***

**Carried**

*[Councillor Crate left the meeting at 3:33 p.m. until 3:35 p.m.]*

**Council Resolution 2024-10-29-753**

**Moved by** Councillor Lucas Cleveland

**Seconded by** Warden Brian Ostrander

**13.a (2.6)**

“**That** County Council direct staff to reach out to faith-based organizations or any organizations in regions not governed by the ECE By-law to provide a temporary warming room.”

**Defeated**

**Council Resolution 2024-10-29-754**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor Robert Crate

**13.a (2.7)**

“**That** County Council authorize staff to secure available motel or hotel spaces to provide supplementary shelter services with a budget of \$40,000.”

**Carried**

**14. Proclamations**

N/A

**15. Media Questions**

**16. Closed Session**

N/A

**17. Motion to Rise and Results from Closed Session**

N/A

**18. Confirming By-law**

**18.a A By-law to confirm the proceedings of a Special meeting of County Council held on October 29, 2024**

**Council Resolution 2024-10-29-755**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor Robert Crate

"**That** By-law 39-2024 being a By-law to confirm the proceedings of a Special meeting of County Council held on October 29, 2024 be introduced, be deemed to be read a first, second and third time, be passed, signed and sealed."

**Carried**

**19. Adjournment**

**Council Resolution 2024-10-29-756**

**Moved by** Councillor Mandy Martin

**Seconded by** Councillor Robert Crate

"**That** Council adjourn at 4:00 p.m."

**Carried**

---

Brian Ostrander, Warden

---

Maddison Mather, Clerk



## **Unexpected Shelter System Reduction – Options for consideration**

Glenn Dees, Director, Health and Human Services  
Rebecca Carman, Associate Director, Housing and Homelessness

October 29, 2024



# Impacts to Shelter Capacity

---

- ▶ Current reduction in existing shelter capacity as of Monday, October 28 at noon (reduction of 4-6)
  - ▶ Potential further reduction as of Thursday, October 31, 2024
- ▶ Risk to safety of individuals living rough – cold weather
- ▶ Increase in number of people seeking shelter (living rough from Brookside and other locations)

# Impacts to Shelter Capacity – delay in 310 Division Street

---

- ▶ Administrative Hearing Scheduled for November 25
  - ▶ Earliest possible opening while staying in compliance with ECE By-law
- ▶ Unable to provide warming services overnight (ECE By-law)

## Status of 310 Division - Construction

- ▶ First floor – ready today
  - ▶ Warming Hub
- ▶ Second-Fourth floor– ready in December

# Options to consider

---

## ► Immediate Options

1. Do Nothing
2. Purchase additional motel rooms
3. Declare an Emergency

## ► Short-term options

1. Request Aid from Minister of Municipal Affairs and Housing

Options may be considered in isolation or as a combination of preferred options

# Options to Consider - Immediate

---

## Option I: Do Nothing

- ▶ Sees a reduction in shelter capacity in Northumberland by over 40% (motel and shelter spaces)
- ▶ No warming room until at least 310 opens

## Considerations

- ▶ Lack of compliance with Provincial Funding Requirement
- ▶ Impact to staffing at Transition House/Service Agreement
- ▶ No winter drop-in services available
- ▶ Reduction in services and pathways out of homelessness

# Options to Consider - Immediate

---

## Option 2: Purchase Additional Motel Spaces

- ▶ Will not see spaces available for all seeking shelter

## Considerations

- ▶ Costs – range from \$3,000 to \$7,000 per room/per month (double occupancy)
- ▶ Capacity to provide supports and services scattered across Cobourg/County
  - ▶ Success will depend on the level of supports able to be sourced from agencies
- ▶ Vulnerability of stays – requires cooperation of private business owners
  - ▶ Matching needs of clients and sheltering spaces available
  - ▶ Willingness of motels to work with individuals
- ▶ No winter drop-in services available until 310 Division is able to open

# Options to Consider - Immediate

---

## Option 3: Declare an Emergency

- ▶ Allows for the County to consider enacting Emergency Management Plan
  - ▶ Ability to open emergency evacuation shelter

## Considerations

- ▶ Additional administrative and cost implications for County
  - ▶ Requirement for 24/7 staffing from lower tier and County
  - ▶ Activates Emergency Operations Centre and County Control Group
  - ▶ County bears all costs associated with delivery of Emergency Social Services – to be borne by County levy
- ▶ Impact to users of evacuation shelter location's ongoing programming

# Options to Consider – Short-term

---

Option: Seek support from the Minister of Municipal Affairs and Housing

- ▶ Minister has ability to change regulations governing municipality's ability to license

## Considerations

- ▶ Not immediate, may take time
- ▶ County is legislatively required to oversee the housing and homelessness system, including administration of funding to support sheltering services
- ▶ Province has a vested interest in the success of 310 Division Street through the provision of additional HPP funding

# Moving forward

---

- ▶ Staff are exploring all potential options – no rocks unturned
- ▶ Staff have exhausted options available without seeking direction from County Council
  - ▶ Nothing within staff purview will be suitable to meet the level of need in the community – particularly with the cold weather
- ▶ The highest level of need is in Cobourg
  - ▶ Majority of clients at Transition House are originally from Cobourg and continue to maintain significant connections to the community
  - ▶ Majority of individuals at encampment as of September 25 have called Cobourg home for several years, about half were born and raised in Cobourg
- ▶ We continue to serve people outside of Cobourg who are not interested in relocating – including outreach, diversion, rent subsidies and motel stays



# Questions and comments

---

Rebecca Carman

Associate Director, Housing and Homelessness

[carmanr@northumberland.ca](mailto:carmanr@northumberland.ca)

Glenn Dees

Director, Health and Human Services

[deesg@northumberland.ca](mailto:deesg@northumberland.ca)

# Recorded Vote

Northumberland County

County Council

Recorded Vote

Resolution: 2024-10-29-752

Date: 10/29/2024

Municipality	Councillor	Votes	YES	NO	Absent	Abstain
Town of Cobourg	Cleveland, L.	6		6		
Municipality of Trent Hills	Crate, R.	4	4			
Municipality of Port Hope	Hankivsky, O.	5	5			
Township of Hamilton	Jibb, J.	3	3			
Township of Alnwick/Haldimand	Logel, J.	2			2	
Township of Cramahe	Martin, M.	2	2			
Municipality of Brighton	Ostrander, B.	4	4			
<b>Totals</b>		<b>24</b>	<b>18</b>	<b>6</b>	<b>2</b>	<b>0</b>

Carried

Absent

2

Representing

24

Votes

Requested by Councillor Cleveland

Votes Needed

Carried=

13

Defeated=

12

Warden's Signature

Carried

Defeated

Warden's Signature



## By-law 39-2024

---

### **A By-law to Confirm the Proceedings of the Northumberland County Council Special Meeting held on October 29, 2024**

---

**Whereas** Section 248 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides for the adoption of a comprehensive general by-law that consolidates and includes the provisions of any by-law previously passed by the Council;

**Now Therefore Be It Enacted** as a by-law of the Council of the Corporation of the County of Northumberland as follows:

1. The action of Council at its Special Meeting on Tuesday, October 29, 2024 in respect of each motion, resolution, and other action taken by the Council at its meeting, is, except where the prior approval of the Ontario Land Tribunal is required, hereby adopted, ratified and confirmed.
2. The Warden and proper Officers of the Corporation are hereby authorized and directed to do all things necessary, where required, and the Warden and Chief Administrative Officer are hereby directed to execute all documents necessary in that behalf, and the Clerk shall hereby be authorized and directed to affix the seal of the Corporation to all such documents.

**That** By-law 39-2024 be introduced and be deemed to be read a first, second and third time, passed, signed and sealed this 29<sup>th</sup> day of October, 2024.

---

**Olena Hankivsky, Deputy Warden**

---

**Maddison Mather, Clerk**