



**The Corporation of the County of Northumberland  
County Council  
Minutes**

**January 22, 2025, 9:30 a.m.  
Council Chambers  
555 Courthouse Road, Cobourg, ON K9A 5J6  
Hybrid Meeting (In-Person and Virtual)**

Members Present:     Warden Brian Ostrander  
                             Deputy Warden Olena Hankivsky  
                             Councillor Lucas Cleveland  
                             Councillor Robert Crate  
                             Councillor Scott Jibb  
                             Councillor John Logel  
                             Councillor Mandy Martin

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**1. Notices**

**1.a Accessible Format**

If you require this information in an alternate format, please contact the Accessibility Coordinator at [accessibility@northumberland.ca](mailto:accessibility@northumberland.ca) or 1-800-354-7050 ext 2327.

**1.b Meeting Format**

This Council Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

**2. Call to Order**

Warden Brian Ostrander called the meeting to order at 9:31 a.m.

**2.a Territorial Land Acknowledgement**

**3. Approval of the Agenda**

**3.a Agenda dated January 22, 2025**

**Council Resolution 2025-01-22-033**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor John Logel

"**That** the County Council Agenda for Wednesday, January 22, 2025 be approved."

**Carried**

**4. Declarations of Interest**

- No declarations

**5. Presentations**

**5.a Staff Service Awards**

Warden Brian Ostrander

CAO Jennifer Moore

**6. Adoption of Minutes**

**6.a County Council Minutes**

**Council Resolution 2025-01-22-034**

**Moved by** Deputy Warden Olena Hankivsky

**Seconded by** Councillor Robert Crate

"**That** the minutes of the County Council Session of December 18, 2024 be approved as distributed and the determinations contained therein be deemed those of Council."

**Carried**

**7. Business arising from the Minutes**

N/A

**8. Communications**

N/A

**9. Determination of Items Requiring Separate Discussion**

**9.a January 6 and 8, 2025 Standing Committees 'Recommendations to Council - Summary Chart'**

**9.b Community Health Committee  
- Meeting cancelled**

**9.c Corporate Support Committee  
- Meeting cancelled**

**9.d Economic Development, Tourism and Land Use Planning Committee  
- January 8, 2025**

**9.e Finance & Audit Committee  
- Meeting cancelled**

**9.f Public Works Committee  
- January 6, 2025**

**9.g Social Services Committee  
- January 8, 2025**

**10. Adoption of Items Not Requiring Separate Discussion**

**Council Resolution 2025-01-22-035**

**Moved by** Councillor Mandy Martin

**Seconded by** Councillor John Logel

"**That** Council adopt all recommendations from the three Standing Committees, as contained within the Committee Minutes (meetings held January 6 and 8, 2025)."

**Carried**

**11. Consideration of Items Requiring Separate Discussion**

**11.a Items from Standing Committees Requiring Separate Consideration**

- 1. Public Works Committee Meeting (January 6, 2025), Closed Session Item 4.a, 'Matters pertaining to a proposed or pending acquisition of disposition of land by Northumberland County and advice that is subject to solicitor-client privilege (Public Works)'**

*[Item was considered in Closed Session]*

2. **Social Services Committee Meeting (January 8, 2025), Item 7.a, 'Correspondence, Municipality of Port Hope 'Development of a County-Led Encampment Management Plan'**

**Council Resolution 2025-01-22-036**

**Moved by** Deputy Warden Olena Hankivsky

**Seconded by** Councillor Mandy Martin

"**Whereas** the Social Services Committee (January 8, 2025) received the correspondence from the Municipality of Port Hope regarding 'Development of a County-Led Encampment Management Plan' for information and recommended that County Council identify this item for separate discussion at the January 22, 2025 County Council meeting; and

**Now Therefore Be It Resolved That** County Council support the correspondence and direct staff to bring forward a report regarding this item to a future Committee/Council meeting."

**Carried**

3. **Social Services Committee Meeting (January 8, 2025), Item 8.c, Report 2025-006 '310 Division Street, Cobourg Update'**

Glenn Dees, Director Health & Human Services

Rebecca Carman, Associate Director Housing and Homelessness

**Council Resolution 2025-01-22-037**

**Moved by** Councillor John Logel

**Seconded by** Councillor Robert Crate

"**Whereas** the Social Services Committee (January 8, 2025) received Report 2025-006 '310 Division Street, Cobourg Update' for information;

**Now Therefore Be It Resolved That** County Council receive Report 2025-006 '310 Division Street, Cobourg Update' for information; and

**Further Be It Resolved That** County Council delegate authority to County staff to execute the full year service agreement with Transition House upon confirmation of the Homelessness Prevention Fund 2025/2026 allocation."

Carried

4. **Social Services Committee Meeting (January 8, 2025), Closed Session Item 5.b, 'Matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and confidential negotiations (Capital Grant Program)'**

*[Item was considered in Closed Session]*

**11.b Motion(s) for Held Item(s)**

N/A

**12. New Business**

**12.a Report 2025-015, Corporate Services 'Corporate Occupational Health and Safety Policy 2025'**

Colleen McCabe, Health, Safety and Emergency Risk Manager

**Council Resolution 2025-01-22-038**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor Mandy Martin

“**That** County Council, having considered Report 2025-015 ‘Corporate Occupational Health and Safety Policy 2025’ receive the report for information and refer the enactment of a by-law to formulate the Corporate Occupational Health and Safety Policy 2025 and to Repeal By-law 02-2024, to the enactment by-law portion of the agenda.”

Carried

**12.b Report 2025-016 'Northumberland County Agreement with Northumberland OPP Detachment Board for IT and Finance Managed Services'**

Kate Campbell, Director Communications & Information Technology

**Council Resolution 2025-01-22-039**

**Moved by** Deputy Warden Olena Hankivsky

**Seconded by** Councillor Robert Crate

“**That** County Council receive Report 2025-016 ‘Northumberland County Agreement with Northumberland OPP Detachment Board for IT and Finance Managed Services’ for information.”

**Carried**

**12.c Eastern Ontario Wardens' Caucus (EOWC) Update**

Warden Brian Ostrander

**Council Resolution 2025-01-22-040**

**Moved by** Councillor Mandy Martin

**Seconded by** Deputy Warden Olena Hankivsky

"**That** County Council receive the verbal update regarding the Eastern Ontario Wardens' Caucus for information."

**Carried**

**13. Enactment By-laws**

**13.a A By-law to Formulate the Corporate Occupational Health and Safety Policy 2025 and to Repeal By-law 02-2024**

**Council Resolution 2025-01-22-041**

**Moved by** Deputy Warden Olena Hankivsky

**Seconded by** Councillor John Logel

"**That** By-law 01-2025 being a by-law to Formulate the Corporate Occupational Health and Safety Policy 2025 and to Repeal By-law 02-2024, be introduced, deemed to be read a first, second and third time, passed, signed and sealed this 22nd day of January, 2025."

**Carried**

**14. Proclamations**

**Council Resolution 2025-01-22-042**

**Moved by** Councillor Lucas Cleveland

**Seconded by** Councillor Robert Crate

"**That** County Council proclaim the following proclamations at the January 22, 2025 County Council meeting:

- International Holocaust Remembrance Day - January 27, 2025; and
- Black History Month - February 2025."

**Carried**

**14.a Proclamation 'International Holocaust Remembrance Day' - January 27, 2025**

A lighting request application was also submitted for 'International Holocaust Remembrance Day':

- County headquarters will be lit in yellow and flags lowered to half-mast on January 27, 2025
- Provided for information only

**“Whereas** International Holocaust Remembrance Day is observed globally on January 27, commemorating the liberation of the Auschwitz-Birkenau concentration and extermination camp on January 27, 1945; and

**Whereas** this day serves as a solemn occasion to honour the memory of the millions of victims of the Holocaust, and promote worldwide education on this tragic chapter in history; and

**Whereas** each year, Canadians and people worldwide pause to remember the lives lost and reflect on the lessons of the Holocaust, reinforcing the importance of combating hate and intolerance in all its forms; and

**Whereas** Northumberland County is committed to standing against antisemitism, discrimination, and hate in all its forms;

**Now Therefore Be It Resolved That** I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim January 27, 2025 to be 'International Holocaust Remembrance Day' in Northumberland County.”

#### **14.b Proclamation 'Black History Month' - February 2025**

The Pan-African flag will be raised on the Community Flagpole in observance of Black History Month:

- Pan-African flag raised on February 3, 2025 to February 28, 2025
- Provided for information only

**“Whereas** February is recognized as Black History Month, a dedicated time to celebrate and honour the rich diversity, achievements, and cultural heritage of Black Canadians, whose contributions have significantly shaped Canada’s success and prosperity; and

**Whereas** Black Canadians have been integral to Canada’s history, helping to shape its heritage and identity, and Black History Month provides an opportunity to learn about the stories of Black Canadian – acknowledging

their enduring impact, and promoting a sense of belonging and inclusivity for all; and

**Whereas** Northumberland County acknowledges the importance of education and dialogue in breaking down systematic barriers, addressing historical injustices, and advancing equity for Black Canadians; and

**Whereas** Northumberland County recognizes that fostering an inclusive community involves celebrating diversity while challenging prejudice and discrimination, ensuring all residents have the opportunity to thrive; and

**Whereas** Northumberland County is committed to collaborating with community leaders, organizations, and residents to create a more inclusive and equitable future for all;

**Now Therefore Be It Resolved That** I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim February to be 'Black History Month' in Northumberland County."

**15. Media Questions**

**16. Closed Session**

**16.a. Matters pertaining to confidential negotiations regarding broadband (Item going direct to Council)**

Municipal Act Section 239.(2.k)

**16.b. Matters pertaining to a proposed or pending acquisition of disposition of land by Northumberland County and advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Public Works) (Item from Standing Committee requiring separate discussion)**

Municipal Act Section 239.(2.c) and (2.f)

**16.c. Matters pertaining to personal matter about an identifiable individual, including municipal or local board employees and confidential negotiations (Community & Social Services - Capital Grant Program) (Item from Standing Committee requiring separate discussion)**

Municipal Act Section 239.(2.b) and (2.k)

**Council Resolution 2025-01-22-043**

**Moved by** Deputy Warden Olena Hankivsky

**Seconded by** Councillor Mandy Martin

"**That** this Council proceed with the next portion of the meeting being closed to the public at 10:08 a.m.; and



**Further That** the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.k) in order to address matters pertaining to confidential negotiations regarding broadband, and that Jennifer Moore, Dwayne Campbell, TJ Flynn, Maddison Mather and Cheryl Sanders remain present; and

**Further That** the meeting is closed to the public as permitted under the Municipal Act Sections 239.(2.c) and (2.f) in order to address matters pertaining to a proposed or pending acquisition of disposition of land by Northumberland County and advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Public Works), and that Jennifer Moore, Denise Marshall, Darrell Mast, Carol Coleman, Maddison Mather, and Cheryl Sanders remain present; and

**Further That** the meeting is closed to the public as permitted under the Municipal Act Sections 239.(2.b) and (2.k) in order to address matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and confidential negotiations (Community & Social Services - Capital Grant Program), and that Jennifer Moore, Glenn Dees, Rebecca Carman, Emily Corkery, Maddison Mather, and Cheryl Sanders remain present."

**Carried**

**17. Motion to Rise and Results from Closed Session**

**17.a Matters pertaining to confidential negotiations regarding broadband (Item going direct to Council)**

**Council Resolution 2025-01-22-044**

**Moved by** Councillor Scott Jibb

**Seconded by** Councillor Robert Crate

**"That** this Council rise at 10:30 a.m.; and

**Further That** the confidential resolution moved in Closed Session regarding matters pertaining to confidential negotiations regarding broadband, is hereby referred to this open session of Council for adoption."

**Carried**

**17.b Closed Session Items from Standing Committees Requiring Separate Discussion**

- 1. Matters pertaining to a proposed or pending acquisition of disposition of land by Northumberland County and advice that**

**is subject to solicitor-client privilege, including communications necessary for the purpose (Public Works)**

**Council Resolution 2025-01-22-045**

**Moved by** Deputy Warden Olena Hankivsky

**Seconded by** Councillor Scott Jibb

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to a proposed or pending acquisition of disposition of land by Northumberland County and advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Public Works), is hereby referred to this open session of Council for adoption."

**Carried**

2. **Matter pertaining to personal matters about an identifiable individual, including municipal or local board employees and confidential negotiations (Community & Social Services - Capital Grant Program)**

**Council Resolution 2025-01-22-046**

**Moved by** Councillor Robert Crate

**Seconded by** Deputy Warden Olena Hankivsky

"**That** the confidential resolution moved in Closed Session regarding matters pertaining to personal matter about an identifiable individual, including municipal or local board employees and confidential negotiations (Community & Social Services - Capital Grant Program), is hereby referred to this open session of Council for adoption."

**Carried**

3. **Motion(s) for Held Item(s)**

N/A

18. **Closed Session Business – Public Updates**

N/A

19. **Confirming By-law**

**19.a A By-law to confirm the proceedings of a meeting of County Council held on January 22, 2025**

**Council Resolution 2025-01-22-047**

**Moved by** Councillor Mandy Martin

**Seconded by** Deputy Warden Olena Hankivsky

"**That** By-law 02-2025 being a By-law to confirm the proceedings of a meeting of County Council held on January 22, 2025 be introduced, be deemed to be read a first, second and third time, be passed, signed and sealed."

**Carried**

**20. Adjournment**

**Council Resolution 2025-01-22-048**

**Moved by** Councillor Robert Crate

**Seconded by** Councillor Scott Jibb

"**That** Council adjourn at 10:32 a.m."

**Carried**

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Brian Ostrander, Warden

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Maddison Mather, Clerk