

If you require this information in an alternate format, please contact the Accessibility Coordinator at [accessibility@northumberland.ca](mailto:accessibility@northumberland.ca) or 1-800-354-7050 ext. 2327



## Report 2025-101

**Report Title:** NCHC Annual General Meeting -May 28, 2025

**Committee Name:** Social Services

**Committee Meeting Date:** May 7, 2025

**Prepared by:** Emily Corkery  
Housing Services Manager  
Community and Social Services

**Reviewed by:** Rebecca Carman  
Associate Director of Housing and Homelessness  
Community and Social Services

**Approved by:** Jennifer Moore, CAO

**Council Meeting Date:** May 21, 2025

**Strategic Plan Priorities:** ☐ Innovate for Service Excellence  
☐ Ignite Economic Opportunity  
☒ Foster a Thriving Community  
☐ Propel Sustainable Growth  
☐ Champion a Vibrant Future

---

### Information Report

“**That** the Social Services Committee, having considered Report 2025-101 ‘NCHC Annual General Meeting - May 28, 2025’ recommend that County Council authorize Jennifer Moore, Chief Administrative Officer to act on behalf of the Shareholder in the confirmation of the Corporation’s Directors at the Northumberland County Housing (NCHC) Annual General Meeting on May 28, 2025.”

---

### Purpose

The purpose of this report is to appoint a representative of the shareholder to act on its behalf at the Northumberland County Housing Corporation (NCHC) May 28, 2025, Annual General Meeting in the confirmation of Corporate Directors.

## **Background**

This report builds on the notification of the May 28, 2025 Annual General Meeting (AGM) that was provided to County Council as shareholder through correspondence sent to the Warden in April 2025.

The NCHC was incorporated on December 14, 2000 pursuant to the Business Corporations Act (Ontario) (the OBCA) under the authority of the Social Housing Reform Act, 2000 (the SHRA). The Corporation's sole shareholder is the County of Northumberland and currently owns 373 units of social, affordable, and market housing.

The sixth annual NCHC Annual General Meeting has been scheduled for Wednesday, May 28, 2025, at 1:30 p.m., held at 555 Courthouse Road. All current Directors will continue in their role as Director on the Board from last year. The 13 Directors being confirmed are:

- Cathy Borowec
- Victor Fiume
- Steve Gilchrist
- Councillor John Logel
- Councillor Mandy Martin
- Maryam Mohajer-Ashjai
- Jennifer Moore
- Jacqueline Pennington
- Lindsey Reed
- Lou Rinaldi
- Anneke Russel
- Daphne Livingstone
- Molly Anthony

It is anticipated that at the AGM, the NCHC Board of Directors via resolutions will appoint an auditor for the 2025 fiscal year, confirm positions of officers of the corporation, and approve the 2024 audited financial statements.

In addition, the 2024 NCHC Annual Report will be presented and will then be brought to County Council to receive as information, in accordance with the Shareholder Direction.

## **Consultations**

Internal consultations have taken place with key departments including Finance, the Chief Administrative Officer, Corporate Services, and Communications. In addition, external consultations have occurred with the NCHC Board of Directors.

## **Legislative Authority / Risk Considerations**

The NCHC was incorporated under the authority of the SHRA which gave Service Managers the ability to create local housing corporations. This authority was not included in the Housing Services Act, 2011 (the HSA). As an incorporated entity under the OBCA, the NCHC is required to remain in compliance with the Act.

## **Discussion / Options**

Northumberland County appointed a skills-based board on June 24, 2019. Over the last five years the NCHC Board and County staff have made significant strides in supporting the County's strategic priority of affordable housing and have completed a 5-year strategic plan.

The NCHC AGM is open to the public and interested Members of Council.

**Financial Impact**

N/A

**Member Municipality Impacts**

N/A

**Conclusion / Outcomes**

It is recommended that County Council authorize Jennifer Moore, Chief Administrative Officer to act on its behalf in the confirmation of the Corporation's Directors at the Annual General Meeting on May 28, 2025 as outlined in the report.

**Attachments**

1. Report 2025-101 ATTACH 1 'Notification Letter to Warden Ostrander'
2. Report 2025-101 ATTACH 2 'NCHC Annual General Meeting Agenda - May 28, 2025'