

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327



Report 2025-102

Report Title: Northumberland Supportive Non-Profit Housing Corporation Annual General Meeting

Committee Name: Social Services

Committee Meeting Date: May 7, 2025

Prepared by: Rebecca Carman
Associate Director, Housing and Homelessness
Community and Social Services

Reviewed by: Glenn Dees
Director, Health and Human Services
Community and Social Services

Approved by: Jennifer Moore, CAO

Council Meeting Date: May 21, 2025

Strategic Plan Priorities: ☐ Innovate for Service Excellence
☐ Ignite Economic Opportunity
☐ Foster a Thriving Community
☒ Propel Sustainable Growth
☐ Champion a Vibrant Future

Recommendation

“That the Social Services Committee, having considered Report 2025-102 ‘Northumberland Supportive Non-Profit Housing Corporation, recommend that County Council authorize Glenn Dees, Director, Health and Human Services to act on behalf of Northumberland County as sole member at the June 11, 2025 Northumberland Supportive Non-Profit Housing Corporation’s Annual General Meeting in the confirmation of the Corporation’s directors and financial statements and revised corporate by-laws.”

Purpose

The purpose of this report is to confirm the representative of the sole member to act on its behalf at the Northumberland Supportive Non-Profit Housing Corporation (Halcyon Place) on June 11, 2025 Annual General Meeting (AGM) in the confirmation of Corporate Directors, Revised by-law and audited financial statements.

Background

In 2024 it was determined that Halcyon Place was created by an act of Northumberland County in 1991 when the original by-laws and directors were approved (By-law 42-91). The Articles of Incorporation for Halcyon Place section 7.(f) confirm that only the County of Northumberland can appoint directors. In 1993 the County sold land to Halcyon Place to support its continued development (By-law 17-93).

At one time there was a close working relationship between Halcyon Place and the Golden Plough Lodge (GPL). A staff member from the GPL was a member of the Halcyon Place Board through a staff appointment.

In October 2024, County Council directed staff to re-instate past practices and work with Halcyon Place to implement these.

Northumberland County is the only member of Halcyon Place. Consideration is given to what actions County Council needs to take to ratify the decisions of the Halcyon Place Board of Directors and how Council wishes to fulfill its duty as member in the future.

Under the *Ontario Not-for-Profit Corporations Act* (ONCA), the following actions taken by the Halcyon Board of Directors require member action:

1. Confirm the current directors of Halcyon Place.
2. Confirm the 2023 audited financial statements.
3. Confirm the proposed revision to the Halcyon Place By-laws.

In 2024, County staff implemented the direction of County Council through the appointment of the Financial Planning Services Manager to the Halcyon Place Board of Directors and appointed the Director, Health and Human Services to act as its representative. Halcyon Place has been cooperative and supportive of these actions.

Consultations

Internal consultations have taken place with key departments including Corporate Services, Community and Social Services and the Chief Administrative Officer. In addition, external consultations have occurred with the Halcyon Place Board of Directors and Property Manager.

Legislative Authority / Risk Considerations

Northumberland County is the Service Manager and Sole Member of Halcyon Place.

Halcyon Place is governed by ONCA.

Discussion / Options

Halcyon Place has provided notice to the County that their AGM will take place on June 11, 2025. Halcyon Place has provided the County with a copy of the agenda, draft financial statements, a list of directors and the revised by-laws.

The slate of directors being confirmed at the AGM are:

- Rick Riley
- Jim Steward

- Kim O'Leary (County staff representative)
- Sarah Jacobs
- Elizabeth Greaves
- Beverley Shepherd
- Marj Vander Schaaf
- Chris Cromien

Long time board member, Tina May has given her resignation effective June 2025.

Financial Impact

N/A

Member Municipality Impacts

N/A

Conclusion / Outcomes

It is recommended that County Council authorize Glenn Dees, Director, Health and Human Services to act on behalf of the sole member at the June 11, 2025 Northumberland Supportive Non-Profit Housing Corporation's Annual General Meeting in the confirmation of the Corporation's directors and financial statements and revised corporate by-laws.

Attachments

1. Report 2025-102 ATTACH 1 'June 11, 2025 Halcyon Place AGM Agenda'
2. Report 2025-102 ATTACH 2 'Halcyon Place 2024 Draft Financial Statements'
3. Report 2025-102 ATTACH 3 'By-law No. 1 Revised Version'