



**The Corporation of the County of Northumberland
Corporate Support Committee
Minutes**

**May 6, 2025, 2:00 p.m.
Council Chambers
555 Courthouse Road, Cobourg, ON K9A 5J6
Hybrid Meeting (In Person and Virtual)**

Members Present: Chair Robert Crate
Warden Brian Ostrander
Councillor Scott Jibb

Council Members
Present (non-voting): Councillor Mandy Martin (*attended virtually*)

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327.

1.b Meeting Format

This Committee Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

2. Call to Order

Chair Robert Crate called the meeting to order at 2:01 p.m.

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

Committee Resolution 2025-05-06-359

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the agenda for the May 6, 2025 Corporate Support Committee be approved."

Carried

4. Disclosures of Interest

- No disclosures

5. Delegations

N/A

6. Business Arising from Last Meeting

N/A

7. Communications

7.a Correspondence, 'Expansion of Strong Mayor Powers'

Committee Resolution 2025-05-06-360

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the following municipalities regarding 'Expansion of Strong Mayors Powers' for information:

- Town of Amherstburg
- Town of Aylmer
- Town of Kingsville
- Township of Rideau Lakes; and

Further That the Committee recommend that County Council receive the correspondence for information."

Carried

7.b Correspondence, Eastern Ontario Wardens' Caucus (EOWC) 'April 2025 Newsletter'

Committee Resolution 2025-05-06-361

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the correspondence from the Eastern Ontario Wardens' Caucus regarding 'April 2025 Newsletter' for information; and

Further That the Committee recommend that County Council receive the correspondence for information."

Carried

8. Staff Reports

8.a Communications - Quarter 1, 2025 Financial Analysis

Jennifer Heslinga, Accounting Services Manager/Deputy Treasurer

8.b Information Technology - Quarter 1, 2025 Financial Analysis

Jennifer Heslinga, Accounting Services Manager/Deputy Treasurer

8.c Legal Services - Quarter 1, 2025 Financial Analysis

Jennifer Heslinga, Accounting Services Manager/Deputy Treasurer

8.d Corporate Services - Quarter 1, 2025 Financial Analysis

Jennifer Heslinga, Accounting Services Manager/Deputy Treasurer

Committee Resolution 2025-05-06-362

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the Quarter 1, 2025 Financial Analyses of the Communications, Information Technology, Legal Services and Corporate Services Departments for information; and

Further That the Committee recommend that County Council receive the Q1 Financial Analyses for information."

Carried

8.e Communications, 'Communications Department Quarter 1, 2025 Update' - Presentation

Kate Campbell, Director Communications and Information Technology

Committee Resolution 2025-05-06-363

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the presentation regarding the 'Communications Department Quarter 1, 2025 Update' for information; and

Further That the Committee recommend that County Council receive the PowerPoint presentation for information."

Carried

8.f Report 2025-086, Corporate Services 'Unfinished Council Business Update'

Jennifer Moore, CAO

Maddison Mather, Manager Legislative Services / Clerk

Committee Resolution 2025-05-06-364

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive Report 2025-086 'Unfinished Council Business Update' for information; and

Further That the Committee recommend that County Council receive this report for information."

Carried

8.g Report 2025-087, CAO 'Association of Municipalities of Ontario (AMO) Delegation Requests'

Matthew Stergios, Government and Community Relations Officer

Committee Resolution 2025-05-06-365

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee, having considered Report 2025-087 'Association of Municipalities of Ontario (AMO) Delegation Requests', recommend that County Council direct staff to request the following

Ministerial delegations at the 2025 Association of Municipalities of Ontario Conference (AMO):

- Joint delegation with member municipalities regarding Emergency Detour Routes (EDR);
- Specific infrastructure request – funding for Campbellford Bridge;
- Joint delegation with Cobourg on Court Security & Prisoner Transportation Funding Shortfall; and

Further That Committee recommend that County Council identify this item for separate discussion at the May 21, 2025 County Council meeting.”

Carried

9. Other Matters Considered by Committee

9.a Proclamations

Committee Resolution 2025-05-06-366

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

“**That** the Corporate Support Committee recommend that County Council proclaim the following list of proclamations at the May 21, 2025 County Council meeting:

- 'National AccessAbility Week' - May 25 - May 31, 2025
- 'National Indigenous History Month - June 2025 and National Indigenous Peoples Day' - June 21, 2025
- 'Pride Month' - June 2025.”

Carried

9.b Electronic Participation of Members at Committee / Council Meetings - Verbal

Committee Resolution 2025-05-06-367

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

“That the Corporate Support Committee approve adding a verbal discussion regarding ‘Electronic Participation of Members at Committee / Council Meetings’ to the May 6, 2025 Corporate Support Committee meeting agenda under ‘Other Matters Considered by Committee’.”

Carried

Committee Resolution 2025-05-06-368

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

“That the Corporate Support Committee, having considered the verbal discussion regarding ‘Electronic Participation of Members at Committee / Council Meetings’, recommend that County Council direct staff to bring forward a report to a future Committee / Council meeting with options for increased flexibility for Members’ electronic participation at hybrid Committee / Council meetings.”

Carried

10. Media Questions

11. Closed Session

N/A

12. Motion to Rise and Results from Closed Session

N/A

13. Next Meeting - Tuesday, June 3, 2025 at 2:00 p.m.

14. Adjournment

- The meeting adjourned at 2:43 p.m.