HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT BOARD OF HEALTH MEETING September 16, 2021

MINUTES

The meeting was convened by Mr. Elmslie at 9:30 am via Microsoft Teams.

Those in attendance were Messrs. Elmslie, Cane, Crate, Marshall, and Henderson, Mrs. Richardson, Mrs. Brown, Dr. Bocking, Mrs. Vickery, Mrs. Tremblay, and Mrs. Dickson.

Absent with regrets: Mrs. Roberts

1. ADOPTION OF THE AGENDA

Moved by Mrs. Richardson	Seconded by Mrs. Brown	
THAT the agenda be adopted as presented.		2021-89
		carried

2. DECLARATION OF CONFLICT OF INTEREST

None

3. ADOPTION OF REGULAR MINUTES

Moved by Mr. CrateSeconded by Mr. MarshallTHAT the regular minutes of the Board of Health meeting held on June 17, 2021 be2021-90approved and signed electronically.carried

4. **BUSINESS ARISING**

4.1 Ratify the following from the July 12,2021 closed session meeting:

Moved by Mrs. Richardson	Seconded by Mr. Cane	
THAT staff action instructions from the Board related to a request from a		2021-91
municipality. (Item #1)		carried

Moved by Mr. Cane THAT the Board support its decision made during personnel and property. (Item # 2)	Seconded by Mr. Crate g a discussion that involved	2021-92 carried
Moved by Mr. Henderson THAT staff convene a meeting with the Chief Ad Obligated Municipalities to explain the decision r		2021-93 carried
Moved by Mr. Cane Seconded by Mr. Henderson THAT Dr. Bocking draft a letter to the Ministry of Health for the Board's consideration to advocate for an increase in base funding and post pandemic recovery funds.		2021-94 carried
Moved by Mr. Marshall THAT the proposed draft letter to Minister Christ increase in base funding and post pandemic recov by the Board Chair.		2021-95 carried

4.2 Provincial Appointees

Dr. Bocking advised the Board that the Provincial Appointee position was advertised on the Health Unit's website and through social media and that there has been interest.

5. MEDICAL OFFICER OF HEALTH UPDATES

Work over the summer has continued to be focused on core public health services and the COVID response. Two other themes of work are immunization (COVID and catch up for routine immunizations) and discussions about recovery.

The written Medical Officer of Health update includes core programs and services that have continued throughout the pandemic and programs that are coming back online. Challenging choices have been made about what to put on hold, but these services cannot remain on hold indefinitely.

Case and contact management, outbreak management, Call Centre services, and enforcement related to COVID continues. After holding 239 clinics, the fixed mass immunization sites are closing. Memorandums of Understanding to utilize the sites are expiring; however, if there is direction from the province to administer third doses, or vaccine becomes available for the 5-11 age group, mass immunization sites may be needed again. There is a lot of background work required to support immunizations such as data entry, data analysis, and cold chain checks and all this work will continue to be done by Health Unit staff.

Tabletops with our health sector partners are being organized for fall surge to ensure we are being comprehensive in our approach. Everyone is stretched for human resources across the health sector. We are being asked to do routine business, COVID activities and catch-up; human resources will become more of an issue as we move into Fall 2021.

Staff are experiencing pandemic fatigue. Health Unit staff have been going for 18 months, just like other sectors. When case numbers go down, it is not a time to relax, there is still ongoing COVID work and other work to catch-up on. We are continuously looking at how we are supporting our staff.

We cannot recover to the same way we were before, COVID will become part of routine work, so we need to plan ways to move towards that while addressing large areas of catch-up.

Moved by Mrs. Richardson Sec	conded by Mr. Crate
THAT the MOH Updates be received for information.	2021-96

carried

6. **REPORTS**

Lorna McCleary, Manager, Health Promotion, and Lisa van der Vinne, Continuous Quality Improvement Coordinator, provided the Board with a presentation on the Health Unit's "Recovery Framework".

In emergency management, the following are components of recovery: stop temporary services; debrief and evaluation; recognition; determine catch-up work; assess and plan for long-term impacts; restore regular programs and services; and strive to improve.

The Health Unit's Recovery Planning Team started meeting in June 2021 to develop a framework to approach recovery and is now focusing efforts on engaging staff for the details to complete activity plans. The goal of the framework is to effectively recover from the COVID-19 pandemic into an endemic state, prioritizing engagement strategies for a collaborative and evidence-based approach. The themes of health equity, inclusivity, allyship, and mental health will be prioritized throughout the framework. That means that we will be asking everyone to consider how these concepts impact all of our activities.

The framework includes domains; each domain will have its own activity plan.

• Enhanced Programs and Services Planning is about the program planning process; it will need to be updated to include COVID-19 impacts and the lessons learned

as a result of the pandemic, and the different timing based on when programs and services come back online. We are working on developing an abridged program planning process to help some teams transition back now while we are still in COVID-19 mode.

- Leadership, Human Resources and Organizational Systems Planning is a large category that includes scheduling, staff, health and safety, and facilities.
- Enhanced Surveillance and Monitoring (COVID-19 and impacts) is about monitoring the numbers and helping to inform key decision making.
- Change Management and Internal Communication Strategy: This category is about ensuring that staff are not only kept informed about changes, but have opportunities to provide input and be engaged.
- Staff and Management Psychological Health and Safety and Organizational Culture is about prioritizing the mental health of staff and the organizational culture as we move ahead in recovery.
- Pandemic Response Debriefs and Evaluation and QI is analyzing our response, gathering lessons learned and sharing them.
- Enhancing and Maintaining Partnerships is about debriefing with, and engaging partners in identifying lessons learned and integrating new approaches.
- External Communication is about effective communication with our partners and the community.

Moved by Mr. HendersonSeconded by Mrs., RichardsonTHAT the presentation on the Health Unit's Recovery Framework be received for
information.2021-97
carried

7. NEW BUSINESS

7.1 Q2-2021 Board of Health Quarterly Report for Programs and Services under the Ontario Public Health Standards: Requirements for Programs, Services and Accountability

Moved by Mrs. BrownSeconded by Mr. CaneTHAT Q2-2021 Board of Health Quarterly Report for Programs and Services2021-98under the Ontario Public Health Standards: Requirements for Programs,carriedServices and Accountability be received for information.carried

7.2 Q2-2021 Board of Health Quarterly Report for COVID-19 Activities

Moved by M	r. Marshall	Seconded by Mr. Crate	
THAT Q2-20 received for i	021 Board of Health Quarterly Report information.	t for COVID-19 Activities be	2021-99 carried
7.3	Healthy Babies Healthy Children Au Children, Community and Social Sea and Q1 Monitoring Report	· · ·	
Children, Co	r. Henderson ealthy Babies Healthy Children Audit mmunity and Social Services Deliver Report be received for information.		2021-100 carried
7.4	Finance Report (including Public He Agreement, Mitigation Funding, Dra Month-End Operating Statements		
Moved by M	r. Marshall	Seconded by Mr. Crate	
•	pard of Health receive the Finance Re	5	2021-101 carried
Moved by M	r. Crate	Seconded by Mrs. Brown	
THAT the draft non-audited Operating Statements for the eight-month period ending August 31, 2021 in the amount of \$14,713,258 be received for information.		2021-102 carried	
Moved by M	rs. Richardson	Seconded by Mr. Crate	
THAT the Board approve the 2022 Budget in the amount of \$22,005,474, which represents a 5% increase over the 2021 allocation from our Obligated Municipalities for the 2022 funding year.		2021-103 carried	
Moved by M	y Revisions r. Marshall visions to the Email (3.60.30) and Im	Seconded by Mr. Cane munization (4.10.40) policies be	2021-104 carried

8. BUSINESS FROM BOARD MEMBERS

Mr. Henderson asked if police services would have to provide proof of vaccination before entering premises. Mrs. Holt, Director of Health Protection who was listening in on the meeting responded that safety would be a priority, and there are exemptions in the guidance, which would be shared with the Board after the meeting.

Mr. Cane asked who would be inspecting restaurants (to ensure that staff are asking patrons for proof of immunization). Mrs. Holt responded that, as with masking, a multiprong approach would be taken with enforcement partners.

9. CORRESPONDENCE

Moved by Mr. Cane	Seconded Mrs. Brown	
THAT the following corresponder	nce be received for information and filed:	2021-105 carried
 Vaccines Expert Advice and Politica Strategy Summary from Ontario Overview of Positions Substance Use Report – Health Canad Association of Local Public Annual Report – Public Health Canad 	c Health Agencies' August Information Break	
10. IN-CAMERA SESSION		
	Seconded by Mr. Cane in-camera to review the minutes from the June 17, sions, and discuss property, personnel, and legal	2021-106 carried
Moved by Mrs. Brown THAT the in-camera session be di of Health.	Seconded by Mrs. Richardson issolved, and the membership return to the Board	2021-107 carried
Moved by Mr. Crate THAT the in-camera minutes from and signed electronically.	Seconded by Mrs. Richardson n June 17, 2021 and July 12, 2021 be approved	2021-108 carried
Moved by Mr. Crate THAT legal item 10.3 be received	Seconded by Mr. Marshall for information.	2021-109 carried

Moved by Mr. Marshall THAT staff draft a letter of response on behalf of in property item 10.4	Seconded by Mr. Cane the Board as discussed in	2021-110 carried
Moved by Mr. Crate THAT legal item 10.5 be received for information	Seconded by Mrs. Richardson on.	2021-111 carried
Moved by Mrs. Brown	Seconded by Mr. Marshall	
THAT legal item 10.6 be received for information	•	2021-112 carried
Moved by Mr. Crate	Seconded by Mr. Cane	
THAT the information shared under legal item 10).7 be received.	2021-113 carried
Moved by Mrs. Richardson	Seconded by Mrs. Brown	
THAT information shared under legal item 10.8 b	be received.	2021-114 carried
Moved by Mr. Marshall	Seconded by Mrs. Richardson	
THAT information shared under personnel item 1 and the Board Chair's prior signing of the docum		2021-115 carried

11. DATE OF NEXT MEETING

The next open session meeting of the Board of Health will be held virtually on October 21, 2021.

12. ADJOURNMENT

Moved by Mr. Crate	Seconded by Mrs. Richardson	
THAT the meeting be adjourned. The meeting adjourned at 11:38 am.		2021-116
		carried

Chair

Recorder

approved October 21, 2021