



The Corporation of the County of Northumberland
Public Works Committee
Minutes

July 4, 2022, 9:00 a.m.
Virtual Meeting - Zoom Conference

Members Present: Chair Brian Ostrander
Warden Robert Crate
Deputy Warden Mandy Martin

1. Call to Order

Chair Brian Ostrander called the meeting to order at 9:04 a.m.

1.a Territorial Land Acknowledgement

2. Approval of the Agenda

Committee Resolution 2022-07-04-422

Moved by Warden Robert Crate

Seconded by Deputy Warden Mandy Martin

"**That** the agenda for the July 4, 2022 Public Works Committee be approved."

Carried

3. Disclosures of Interest

- No disclosures

4. Delegations

N/A

5. Business Arising from Last Meeting

N/A

6. Communications

6.a Correspondence, Municipality of Shuniah 'Funding Support for Infrastructure Projects'

Committee Resolution 2022-07-04-423

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"**That** the Public Works Committee receive the correspondence from the Municipality of Shuniah regarding 'Funding Support for Infrastructure Projects' for information, noting that the Public Works Committee and County Council previously considered the matter of Provincial and Federal support for rural infrastructure projects (specifically bridges and culverts); and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

6.b Correspondence, Municipal Engineers Association 'Retention of Professional Engineers at Ontario Municipalities'

Committee Resolution 2022-07-04-424

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"**That** the Public Works Committee receive the correspondence from the Municipal Engineers Association regarding 'Retention of Professional Engineers at Ontario Municipalities' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

6.c Correspondence, City of Cambridge 'Request for Free Public Transportation on Election Days'

Committee Resolution 2022-07-04-425

Moved by Warden Robert Crate

Seconded by Deputy Warden Mandy Martin

"**That** the Public Works Committee receive the correspondence from the City of Cambridge regarding 'Request for Free Public Transportation on Election Days' for information; and

Further That the Committee recommend that County Council receive this correspondence for information."

Carried

7. Staff Reports

7.a Report 2022-080 'Recommendation to pass a Bylaw to Stop Up and Close a Portion of Courthouse Road'

Regine Climaco, Project Coordinator

Committee Resolution 2022-07-04-426

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"**That** the Public Works Committee, having considered Report 2022-080 'Recommendation to Pass a Bylaw to Stop Up and Close a Portion of Courthouse Road', recommend that Council stop up and close to vehicular and pedestrian traffic the portion of Courthouse Road, particularly described as Part 6 being Lot 21 Concession 1 assumed by Plan 455 and part Unnamed Street Caddy Plan on 39R-14175 in the Town of Cobourg, in accordance with a By-law to be enacted by Council; and

Further That the Committee recommend that Council rename the portion of Courthouse Road particularly described as Part 4 and 5 being Part Lot 21, Concession 1 ON 39R-14175 in the Town of Cobourg, to Courthouse Road West in accordance with the By-law."

Carried

7.b Report 2022-099 '2022 Mayors' Keep the County Clean Challenge' - Presentation

Dan Orr, Education and Communications Coordinator

Committee Resolution 2022-07-04-427

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

“**That** the Public Works Committee, having considered Report 2022-099 ‘2022 Mayors’ Keep the County Clean Challenge’, recommend that County Council continue to support the Mayors’ Keep the County Clean Challenge in 2023.”

Carried

7.c Report 2022-100 'ATV By-Law 2015-41 Update'

Brooke Gillispie, Manager of Road Operations

Committee Resolution 2022-07-04-428

Moved by Warden Robert Crate

Seconded by Deputy Warden Mandy Martin

“**That** the Public Works Committee, having considered Report 2022-100 ‘ATV By-Law 2015-41 Update’, note the proposed amendments to include sections of County Roads in Schedule “A” that fall within Hamilton Township on a temporary basis, and that pursuant to Section 191.8 (3) of the Highway Traffic Act, the Council of a municipality may, by by-law, permit the operation of off-road vehicles with three or more wheels and low pressure bearing tires on any highway within the municipality that is under the jurisdiction of the municipality, or any part or parts of such highway; and

Further That the Committee recommend that County Council approve the amendment to Schedule “A” forming part of By-Law 2015-41, being a By-Law to permit the use of off-road vehicles on sections of County Roads, to include the roads within the Township of Hamilton, with a duration clause for a period ending November 30, 2022; and

Further That the Committee recommend that County Council repeal By-Law 2019-21.”

Carried

7.d Report 2022-101 'By-Law to Restrict Parking on County Road 20 and County Road 50'

Dan Campbell, Manager of Infrastructure

Chad McCormick, Engineering Technician

Committee Resolution 2022-07-04-429

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"That the Public Works Committee, having considered Report 2022-101 'No Parking By-Law – County Road 20 and County Road 50', recommend that County Council enact a new by-law at the July 20, 2022 County Council meeting imposing the parking restrictions."

Carried

7.e Report 2022-102 'Northumberland County Managed Service Review'

Denise Marshall, Director

Committee Resolution 2022-07-04-430

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"That the Public Works Committee, having considered Report 2022-102 'Northumberland County Managed Services Review', and having reviewed the material provided by StrategyCorp Inc., direct staff to arrange for StrategyCorp staff to provide a detailed review of their findings at the July 20, 2022 Council meeting; and

Further That the Committee recommend that Council proceed with the implementation of the recommendations as outlined in the StrategyCorp Inc. report, with any recommendations having a financial impact to be considered as part of future budget processes."

Carried

8. Other Matters Considered by Committee

8.a Vegetation Management Advisory Committee

Committee Resolution 2022-07-04-431

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"That the Public Works Committee receive the May 26, 2022 minutes from the Vegetation Management Advisory Committee for information;

Further That the Committee recommend that County Council receive these minutes for information."

Carried

9. Media Questions

10. Closed Session

Committee Resolution 2022-07-04-432

Moved by Warden Robert Crate

Seconded by Deputy Warden Mandy Martin

"**That** this Committee proceed with the next portion of the meeting being closed to the public at 9:34 a.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.b) and (2.k) in order to address matters pertaining to personal matters about identifiable individuals, and confidential negotiations regarding the Northumberland County Managed Service Review, and that Jennifer Moore, Denise Marshall, Maddison Ellis, Cheryl Sanders, and Matthew Stergios remain present."

Carried

11. Motion to Rise and Result from Closed Session

Committee Resolution 2022-07-04-433

Moved by Deputy Warden Mandy Martin

Seconded by Warden Robert Crate

"**That** this Committee rise from Closed Session at 10:01 a.m.; and

Further That the confidential resolution moved in Closed Session regarding personal matters about identifiable individuals and confidential negotiations regarding the Northumberland County Managed Service Review, is hereby referred to the Public Works Committee, which refers it to County Council for adoption."

Carried

12. Next Meeting - Thursday, August 4, 2022 at 9:00 am

13. Adjournment

- The meeting adjourned at 10:02 a.m.