



**The Corporation of the County of Northumberland
Corporate Support Committee
Minutes**

**July 5, 2022, 9:00 a.m.
Virtual Meeting - Zoom Conference**

Members Present: Chair Mandy Martin
Warden Robert Crate
Councillor John Henderson

1. Call to Order

Chair Martin called the meeting to order at 9:02 a.m.

1.a Territorial Land Acknowledgement

2. Approval of the Agenda

Committee Resolution 2022-07-05-436

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the agenda for the July 5, 2022 Corporate Support Committee be approved."

Carried

3. Disclosures of Interest

- No disclosures

4. Delegations

N/A

5. Business Arising from Last Meeting

N/A

6. Communications

6.a Correspondence, District Municipality of Muskoka 'Annual Emergency Exercise Exemption'

Committee Resolution 2022-07-05-437

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the Corporate Support Committee, having reviewed the correspondence from the District of the Municipality of Muskoka regarding 'Annual Emergency Exercise Exemption', receive it for information; and

Further That the Committee recommend that Council receive it for information."

Carried

7. Staff Reports

7.a Report 2022-096, Legislative Services 'Appoint Deputy Clerk for the Corporation of the County of Northumberland'

Maddison Ellis, Deputy Clerk

Committee Resolution 2022-07-05-438

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee, having reviewed Report 2022-096, 'Appoint Deputy Clerk for the Corporation of the County of Northumberland', recommend that Council enact a by-law to appoint Cheryl Sanders as Deputy Clerk, at the July 20, 2022 County Council Meeting."

Carried

7.b Report 2022-097, Communications 'Grant Activity Biannual Report, July 2022'

Jennifer Hardy Parr, Grant Writer

Committee Resolution 2022-07-05-439

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

“That the Corporate Support Committee receive Report 2022-097 ‘Grant Activity Biannual Report - July 2022’ for information; and

Further That the Committee recommend that County Council receive this report for information.”

Carried

7.c Report 2022-098, Legislative Services 'Recommended Edits to Procedural By-law - Electronic Participation and Hybrid Meetings'

Nancy MacDonald, Manager of Legislative Services / Clerk

Maddison Ellis, Deputy Clerk

Committee Resolution 2022-07-05-440

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

“That the Corporate Support Committee recommend that County Council adopt the recommended edits to the Procedural By-law, specifically regarding Electronic Participation, Hybrid Meetings and general clarifications, as outlined in Report 2022-098; and

Further That the Committee recommend that County Council repeal By-law 2020-60 and enact a new Procedural By-law at the July 20, 2022 Council meeting.”

Carried

7.d Report 2022-102, 'Managed Services Review'

Lisa Ainsworth, Director Corporate Services

Kate Campbell, Director Communications

Committee Resolution 2022-07-05-441

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** the Corporate Support Committee, having considered Report 2022-102 'Northumberland County Managed Services Review', and having reviewed the material provided by StrategyCorp Inc., direct staff to arrange for StrategyCorp staff to provide a detailed review of their findings at the July 20, 2022 Council meeting; and

Further That the Committee recommend that Council proceed with the implementation of the recommendations as outlined in the StrategyCorp Inc. report, with any recommendations having a financial impact to be considered as part of future budget processes."

Carried

7.e 'Corporation of the County of Northumberland 2021 Annual Report'

Kate Campbell, Director Communications

Committee Resolution 2022-07-05-442

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**Whereas** Northumberland County's Annual Financial Report is an important tool for reinforcing public confidence and trust in local government, demonstrating the County's commitment to transparency and accountability; and

Whereas the 2021 Annual Financial Report details strong financial management practices and careful administration of taxpayer dollars as Northumberland County Council and staff strive to deliver value to the community through municipal programs and services;

Now Therefore Be It Resolved That the Corporate Support Committee recommends that County Council receive the 2021 Annual Financial Report for information."

Carried

8. Other Matters Considered by Committee

8.a Northumberland Accessibility Advisory Committee - Meeting Minutes

Committee Resolution 2022-07-05-443

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"**That** the Corporate Support Committee receive the Minutes from the May 12th and May 26th, 2022 meetings of the Northumberland Accessibility Advisory Committee, for information; and

Further That the Committee recommend that County Council receive the meetings' minutes."

Carried

9. Media Questions

10. Closed Session

Committee Resolution 2022-07-05-444

Moved by Councillor John Henderson

Seconded by Warden Robert Crate

"**That** this Committee proceed with the next portion of the meeting being closed to the public at 9:35 a.m.; and

Further That the meeting is closed to the public as permitted under the *Municipal Act*, Section 239.(2.b), regarding personal matters about identifiable individuals relating to the 'Managed Services Review' report from StrategyCorp; and

Further That Jennifer Moore, Lisa Ainsworth, Kate Campbell, Maddison Ellis, Cheryl Sanders, and Nancy MacDonald remain present."

Carried

11. Motion to Rise and Results from Closed Session

Committee Resolution 2022-07-05-445

Moved by Warden Robert Crate

Seconded by Councillor John Henderson

"That this Committee rise from Closed Session at 9:45 a.m.; and

Further That the confidential resolution moved in Closed Session regarding the 'Managed Services Review' report from StrategyCorp is hereby referred to the Committee for adoption."

Carried

12. Next Meeting - Tuesday, August 2, 2022, 9:00 a.m.

13. Adjournment

- The meeting adjourned at 9:50 a.m.