

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327



Report 2024-004

Report Title: Corporate Occupational Health and Safety Policy 2024

Committee Name: Corporate Support

Committee Meeting Date: January 9, 2024

Prepared by: Colleen McCabe
Health, Safety and Emergency Risk Manager
Corporate Services

Reviewed by: Darrell Mast
Municipal Solicitor
Corporate Services

Lisa Ainsworth
Director of Corporate Services
Corporate Services

Approved by: Jennifer Moore, CAO

Council Meeting Date: January 24, 2024

Strategic Plan Priorities: Innovate for Service Excellence
 Ignite Economic Opportunity
 Foster a Thriving Community
 Propel Sustainable Growth
 Champion a Vibrant Future

Recommendation

“That the Corporate Support Committee, having considered Report 2024-004 ‘Corporate Occupational Health and Safety Policy 2024’, recommend that County Council enact a by-law at the January 24, 2024 County Council meeting to Formulate the Corporate Occupational Health and Safety Policy 2024 and to Repeal By-law 05-2023.”

Purpose

To obtain Council approval for the 2024 Corporate Occupational Health and Safety Policy.

Background

The Occupational Health and Safety Act instructs the employer to prepare, annually review and post a written occupational health and safety policy. The employer is responsible to illustrate due diligence in taking every precaution reasonable in the circumstance to protect workers. This protection is accomplished using the workplace internal responsibility system with all levels of workers eliminating workplace hazards causing injury, harassment and violence for all employees, contractors, volunteers and visitors.

The content of the 2024 Northumberland County Occupational Health and Safety Policy remains unchanged from the 2023 version, with the exception of the date change.

Consultations

There have been no consultations as there has been no change to the intent of the policy.

Legislative Authority / Risk Considerations

In accordance with the Occupational Health and Safety Act, the Corporation of the County of Northumberland must annually post a current approved copy of the workplace occupational health and safety policy. The Act does not dictate the exact words of the policy.

Discussion / Options

The proposed revisions are aligned with the 2024 year.

Financial Impact

N/A

Member Municipality Impacts

This policy is internal to the operation of the Corporation of the County of Northumberland. There is no impact to Member Municipalities.

Conclusion / Outcomes

Staff recommend that County Council rescind By-law 05-2023 and adopt by by-law the 'Corporate Occupational Health and Safety Policy 2024'.

Attachments

- 1) Northumberland County Occupational Health and Safety Policy HS 1.2.
- 2) A By-law to Formulate the Corporate Occupational Health and Safety Policy 2024 and to Rescind By-law 05-2023