

**HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT  
BOARD OF HEALTH MEETING**

**January 18, 2024**

**MINUTES**

The meeting was convened by Dr. Bocking at 9:00 am at the Health Unit's Lindsay office.

Those in attendance were Messrs. Marshall, Logel, Ryall, Crate, and Perry (virtually), Mrs. Richardson, Dr. Hankivsky, Dr. Bocking, Mr. Vrooman, Ms. Beaulac, and Mrs. Dickson (Recorder).

**1. LAND ACKNOWLEDGEMENT**

The Haliburton, Kawartha, Pine Ridge District Health Unit is situated on the traditional territories of the Michi Saagiig and Chippewa Nations. This includes the territories of Treaty 20 and Williams Treaties. We respectfully acknowledge that these Nations are the stewards and caretakers of these lands and waters for all time and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

The Haliburton, Kawartha, Pine Ridge District Health Unit recognizes the many harms done to Indigenous peoples and our collective responsibility to right those wrongs. As an organization that is rooted in a colonial system, we are committed to change, to building meaningful relationships with Indigenous communities and in improving our understanding of local Indigenous peoples as we celebrate their cultures and traditions, serve their communities, and responsibly honour all our relations.

**2. ADOPTION OF AGENDA**

Moved by Mrs. Richardson

Seconded by Mr. Logel

THAT the agenda be adopted as presented.

2024-001

carried

**3. DECLARATION OF CONFLICT OF INTEREST**

None

**4. ELECTION OF OFFICERS**

4.1 Chair

Moved by Mrs. Richardson

Seconded Mr. Logel

THAT Mr. Marshall be Chair of the Board of Health for 2024.

2024-002  
carried

Mr. Marshall accepted and was acclaimed as the Chair of the Board of Health for 2024 and assumed the Chair.

#### 4.2 Vice-Chair

Moved by Mr. Logel

Seconded by Mr. Ryall

THAT Dr. Hankivsky be Vice-Chair of the Board of Health for 2024.

2024-003  
carried

#### 4.3 Signing Officers

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT the Signing Officers for the Board of Health for 2024 be any two of the following: Chair, Vice-Chair, Medical Officer of Health, or the Director, Corporate Services in accordance with policy 2.10.110.

2024-004  
carried

### **5. REMUNERATION**

Moved by Mr. Ryall

Seconded by Mr. Crate

THAT policy 2.10.80, “Board of Health Honoraria and Expenses”, granting a stipend increase equal to the Canadian Consumer Price Index (Ontario rate – annual increase percentage), be followed for Board member remuneration.

2024-005  
carried

### **6. APPOINTMENT OF AUDITOR**

Moved by Mr. Logel

Seconded by Mr. Ryall

THAT Baker Tilly Canada be appointed the Board of Health's auditor for 2024 in keeping with the *Municipal Act* requirement to retain the same firm as the largest contributing municipality, that being Northumberland County.

2024-006

carried

## **7. ADOPTION OF MINUTES**

Moved by Mrs. Richardson

Seconded by Mr. Crate

THAT the minutes from the December 7, 2023 meeting be approved.

2024-007

carried

## **8. BUSINESS ARISING**

8.1 Update from Joint Board Merger Exploration Working Group and Introduction of Tony Yu, Lead Consultant, Sense & Nous

Mr. Marshall provided the Board with a brief update from the last Joint Board Merger Exploration Working Group meeting and Dr. Bocking provided an update on Indigenous engagement. Mr. Tony Yu, Lead Consultant, Sense & Nous, joined the meeting virtually to give an update and answer high-level, general questions regarding the merger exploration work that his firm has been hired to complete. The Board will be provided with a full overview of the Merger Feasibility Report during the closed session of its February 5, 2024 special meeting.

Moved by Mr. Logel

Seconded by Mr. Ryall

THAT the update regarding the Joint Merger Exploration be received for information.

2024-008

carried

## **9. MEDICAL OFFICER OF HEALTH UPDATES**

Dr. Bocking provided an update on the 2023/24 respiratory season to date. Since the beginning of September, there have been 44 COVID-19 outbreaks, 78 hospital admissions and 17 deaths

attributed to COVID-19 across the HKPR region. There have been 111 lab-confirmed cases of influenza and 7 hospital admissions to date this respiratory season.

Dr. Bocking advised the Board of Health that enforcement of the *Immunization of School Pupils Act* (ISPA) is underway. Provincial legislation requires that documentation of immunizations, or a valid exemption, be submitted to health units for every student between the ages of 4 and 17. As of June 2023, there were more than 7,000 students who were either overdue for immunization, or whose records required updating. Since that time notices were sent to parents/guardians and many responded to update their children's records; however, as of January 5<sup>th</sup>, 1,357 students in Grades 3 and 9-12 still have outstanding records and will be suspended as of February 5<sup>th</sup> if they do not meet the ISPA requirements.

The Health Unit has made more clinics available, will be accommodating walk-ins, and will have more people available to answer questions in an effort to assist parents/guardians in getting their children's immunizations/records up to date.

Moved by Dr. Hankivsky

Seconded by Mr. Logel

THAT the Medical Officer of Health updates be received for information.

2024-009

carried

## **10. REPORTS**

### 10.1

Dr. Bocking provided the Board of Health with an update on the strategic objectives under the 2019-2024 Strategic Plan – Lead, Partner, and Deliver.

Throughout 2023, the following strategic initiatives were achieved:

- Launched a four pillar People Strategy
- Launched a leadership plan
- Adopted the LEADS Framework
- Continued with new approaches to population health data reporting (dashboards)
- Piloted a Community Engagement Guide
- Launched new website
- Launched Customer Experience Standard
- Completed implementation of Collaborative Health Record

Moved by Dr. Hankivsky

Seconded by Mrs. Richardson

THAT the progress update on the Strategic Plan be received for information.

2024-010

carried

10.2 Matthew Vrooman was to provide the Board of Health with a presentation on cyber security; however, this item was deferred due to time restraints.

## **11. NEW BUSINESS**

11.1 Corporate Services Updates

Moved by Mr. Crate

Seconded by Mr. Logel

THAT the Corporate Service updates be received for information and further THAT, the investment maturing on January 29, 2024 in the amount of \$1,053,003.99 be reinvested into a locked-in GIC, for a one-year term, at a rate of approximately 5.48%.

2024-011

carried

11.2 Policy Revision

Moved by Dr. Hankivsky

Seconded by Mr. Perry

THAT the revision to the “Employment-MOH and Health Unit Executive Committee Members” policy be approved.

2024-012

carried

## **12. BUSINESS FROM BOARD MEMBERS**

None

## **13. CORRESPONDENCE**

Moved by Mr. Crate

Seconded by Mrs. Richardson

THAT the following correspondence be received and filed:

- Creating the Conditions for Resilient Communities: A Public Health Approach to Emergencies

- Generating Knowledge for a Health Promotion Approach to Emergencies
- 2024 Pre-Budget Submission – Public Health Programs & Services
- Township of Algonquin Highlands – Support for Bill 103

2024-013  
carried

#### **14. IN-CAMERA SESSION**

Moved by Mr. Ryall

Seconded by Dr. Hankivsky

THAT the Board of Health move in-camera to review the closed session minutes from the December 7, 2023 in-camera session.

2024-014  
carried

Moved by Mr. Crate

Seconded by Mr. Ryall

THAT the in-camera session be dissolved, and the membership return to the Board of Health open session.

2024-015  
carried

Moved by Dr. Hankivsky

Seconded by Mr. Ryall

THAT the Board of Health approve the in-camera minutes from December 7, 2023.

2024-016  
carried

#### **15. DATE OF NEXT MEETING**

The next meeting of the Board of Health will be a special meeting on February 5, 2024 at the Health Unit's Lindsay office from 2:00 pm – 4:00 pm.

#### **16. ADJOURNMENT**

Moved by Mr. Crate

Seconded by Mr. Perry

THAT the meeting be adjourned. The meeting adjourned at 10:45 am.

2024-017

carried

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Board of Health Chair  
Approved February 15, 2024

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Recorder