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Report 2024-036

Report Title: Commemorative Observances, Proclamations, and Flags Policy

Committee Name: Corporate Support

Committee Meeting Date: March 5, 2024

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Approved by: Jennifer Moore, CAO

Council Meeting Date: March 20, 2024

Strategic Plan Priorities: Innovate for Service Excellence
 Ignite Economic Opportunity
 Foster a Thriving Community
 Propel Sustainable Growth
 Champion a Vibrant Future

Information Report

That the Corporate Support Committee, receive Report 2024-036 ‘Commemorative Observances, Proclamation and Flags Policy’ for information; and

Further That the Committee recommend that County Council adopt the ‘Commemorative Observances, Proclamation and Flags Policy’ at the March 20, 2024 County Council meeting.”

Purpose

To obtain approval for the Commemorative Observance, Proclamation and Flag Policy.

Background

Northumberland County observes commemorative dates that raise awareness of significant heritage or cultural celebrations, historic events, days of remembrance and charitable or public awareness initiatives in Northumberland County. These dates are listed on the County's [Commemorative Dates and Observances webpage](#), are highlighted in the County's [online event calendar](#) and are featured on our corporate [social media channels](#).

The Commemorative Observances, Proclamations and Flags Policy was developed to establish a standard for the historic, cultural, or societal dates of significance to be formally observed by Northumberland County, and to identify the process for submitting and processing special requests for these dates, such as proclamations to County Council, coloured light displays at County Headquarters, raising a flag on the County's community flagpole, and lowering flags at County Headquarters.

Consultations

There were no consultations in the development of this policy.

Legislative Authority / Risk Considerations

N/A

Discussion / Options

N/A

Financial Impact

N/A

Member Municipality Impacts

This policy is internal to the operation of the Corporation of the County of Northumberland. There is no impact to member municipalities.

Conclusion / Outcomes

Staff recommend that County Council adopt the 'Commemorative Observances, Proclamation and Flags Policy'.

Attachments

- 1) Report 2024-036 ATTACH 1 'Northumberland County 2024 Commemorative Dates Table'
- 2) Report 2024-036 ATTACH 2 'Commemorative Observances, Proclamations and Flags Policy'