



**The Corporation of the County of Northumberland
Corporate Support Committee
Minutes**

**March 5, 2024, 2:00 p.m.
Council Chambers
555 Courthouse Road, Cobourg, ON K9A 5J6
Hybrid Meeting (In-Person and Virtual)**

Members Present: Chair Robert Crate
Warden Brian Ostrander
Councillor Scott Jibb

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327.

1.b Meeting Format

This Committee Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

2. Call to Order

Chair Robert Crate called the meeting to order at 2:00 p.m.

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

Committee Resolution 2024-03-05-146

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the agenda for the March 5, 2024 Corporate Support Committee be approved."

Carried

4. Disclosures of Interest

- No disclosures

5. Delegations

N/A

6. Business Arising from Last Meeting

N/A

7. Communications

7.a Correspondence, Town of Petrolia 'Return to Combined ROMA and OGRA Conferences'

Committee Resolution 2024-03-05-147

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** the Corporate Support Committee receive the correspondence from the Town of Petrolia regarding 'Return to Combined ROMA and OGRA Conferences' for information; and

Further That the Committee recommend that County Council receive the correspondence for information."

Carried

7.b Correspondence, Township of McMurrich - Monteith 'Prohibition of Criminals from Municipal Council'

Committee Resolution 2024-03-05-148

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the Township of McMurrich-Monteith regarding 'Prohibition of Criminals from Municipal Council' for information, noting that County Council previously considered correspondence regarding this subject matter and subsequently received the correspondence for information; and

Further That the Committee recommend that County Council receive the correspondence for information."

Carried

7.c Correspondence, 'Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer'

- Township of McMurrich - Monteith
- Township of Springwater

Committee Resolution 2024-03-05-149

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** the Corporate Support Committee receive the correspondence from the Township of McMurrich - Monteith and Township of Springwater regarding 'Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer' for information, noting that County Council previously considered and supported correspondence regarding this subject matter at the February 21, 2024 County Council meeting; and

Further That the Committee recommend that County Council receive the correspondence for information."

Carried

8. Staff Reports

8.a Report 2024-035, Corporate Services '2023 Accessibility Annual Status'

Andrea Nicholson, Human Resources and Accessibility Coordinator

Committee Resolution 2024-03-05-150

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

“That the Corporate Support Committee, having considered Report 2024-035 ‘2023 Accessibility Annual Status Report’, recommend that County Council approve the ‘2023 Accessibility Annual Status Report’.

Carried

8.b Report 2024-036, Corporate Services 'Commemorative Observances, Proclamations and Flags Policy'

Kate Campbell, Director Communications and Information Technology
Cara Timmermans, Digital and Document Accessibility Specialist

Committee Resolution 2024-03-05-151

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

“That the Corporate Support Committee, receive Report 2024-036 ‘Commemorative Observances, Proclamation and Flags Policy’, recommend that County Council adopt the 'Commemorative Observances, Proclamation and Flags Policy' at the March 20, 2024 County Council meeting.”

Carried

9. Other Matters Considered by Committee

9.a Proclamation, 'National Volunteer Week'- April 14 - 20, 2024

Committee Resolution 2024-03-05-152

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

“That the Corporate Support Committee recommend that County Council proclaim the week of April 14 to 20, 2024 as 'National Volunteer Week' in Northumberland County, at the March 20, 2024 Council meeting.”

Carried

10. Media Questions

11. Closed Session

Committee Resolution 2024-03-05-153

Moved by Warden Brian Ostrander

Seconded by Councillor Scott Jibb

"**That** this Committee proceed with the next portion of the meeting being closed to the public at 2:23 p.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239.(2.b) and (2.d) in order to address matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations regarding 'Non-Union Compensation Review' (Corporate Services), and that Lisa Ainsworth, Maddison Mather and Cheryl Sanders remain present."

Carried

12. Motion to Rise and Results from Closed Session

Committee Resolution 2024-03-05-154

Moved by Councillor Scott Jibb

Seconded by Warden Brian Ostrander

"**That** this Committee rise from Closed Session at 2:32 p.m.; and

Further That the confidential resolution moved in Closed Session regarding personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations regarding 'Non-Union Compensation Review' (Corporate Services), is hereby referred to the Corporate Support Committee, which refers it to County Council for adoption."

Carried

13. Next Meeting - Tuesday, April 2, 2024 at 2:00 p.m.

14. Adjournment

- The meeting adjourned at 2:33 p.m.