



**The Corporation of the County of Northumberland
County Council
Minutes**

**March 20, 2024, 9:30 a.m.
Council Chambers
555 Courthouse Road, Cobourg, ON K9A 5J6
Hybrid Meeting (In-Person and Virtual)**

Members Present: Warden Brian Ostrander
Deputy Warden Olena Hankivsky
Councillor Lucas Cleveland
Councillor Robert Crate
Councilor Scott Jibb
Councillor John Logel
Councillor Mandy Martin

1. Notices

1.a Accessible Format

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberland.ca or 1-800-354-7050 ext. 2327.

1.b Meeting Format

This Council Meeting was held using a hybrid meeting model. The public were invited to attend in-person in Council Chambers, view the meeting via the live stream, or join online or by phone using Zoom Conference Technology.

1.c Estimated time of Adjournment 2:00 p.m.

2. Call to Order

Warden Brian Ostrander called the meeting to order at 9:30 a.m.

2.a Territorial Land Acknowledgement

3. Approval of the Agenda

3.a Agenda dated March 20, 2024

Council Resolution 2024-03-20-188

Moved by Councillor Robert Crate

Seconded by Councillor Scott Jibb

"**That** the County Council Agenda for Wednesday, March 20, 2024 be approved."

Carried

4. Declarations of Interest

- No declarations

5. Presentations

N/A

6. Adoption of Minutes

6.a County Council Minutes

Council Resolution 2024-03-20-189

Moved by Councillor John Logel

Seconded by Deputy Warden Olena Hankivsky

"**That** the Minutes of the County Council Session of February 21, 2024 and the minutes of the Special County Council Sessions of March 6, 2024 and March 14, 2024 be approved as distributed and the determinations contained therein be deemed those of Council."

Carried

7. Business arising from the Minutes

N/A

8. Communications

N/A

9. Determination of Items Requiring Separate Discussion

9.a March 5 and 6, 2024 Standing Committees 'Recommendations to Council - Summary Chart'

9.b Community Health Committee - March 5, 2024

9.c Corporate Support Committee - March 5, 2024

9.d Economic Development, Tourism and Land Use Planning Committee - March 6, 2024

9.e Finance & Audit Committee - March 5, 2024

9.f Public Works Committee - Meeting Cancelled

9.g Social Services Committee - March 6, 2024

10. Adoption of Items Not Requiring Separate Discussion

Council Resolution 2024-03-20-190

Moved by Councillor Robert Crate

Seconded by Councillor Scott Jibb

"**That** Council adopt all recommendations from the five Standing Committees, as contained within the Committee Minutes (meetings held March 5 and 6, 2024)."

Carried

11. Consideration of Items Requiring Separate Discussion

11.a Items Recommended by Standing Committees for Separate Consideration

N/A

11.b Motion(s) for Held Item(s)

N/A

12. Enactment By-laws

N/A

13. New Business

13.a Corporate Services, '2024 Total Solar Eclipse' - Presentation

Council Resolution 2024-03-20-191

Moved by Councillor John Logel

Seconded by Deputy Warden Olena Hankivsky

"**That** County Council receive the presentation regarding '2024 Total Solar Eclipse' for information."

Carried

13.b Report 2024-044 'Community Engagement on Modernization of Shelter Services at 310 Division Street, Cobourg and Thematic Analysis of Feedback' - Presentation

[Council recessed at 9:45 a.m. until 9:55 a.m.]

Kate Campbell, Director Information Technology & Communications
Rebecca Carman, Associate Director Housing & Homelessness

Council Resolution 2024-03-20-192

Moved by Councillor Mandy Martin

Seconded by Councillor Robert Crate

"**Whereas** at the January 24, 2024 County Council meeting, Council adopted the recommendation from the January 10, 2024 Social Services Committee meeting, directing staff to provide a report on the thematic analysis of feedback gathered through community engagement pertaining to the modernization of shelter services at 310 Division Street, Cobourg;

Now Therefore Be It Resolved That County Council, having considered Report 2024-044 'Community Engagement on Modernization of Shelter Services at 310 Division Street, Cobourg and Thematic Analysis of Feedback', direct staff to address identified recommendations in agreements and plans for shelter services at 310 Division Street, in line with budget and operational parameters, to support successful integration of the shelter within the neighbourhood and the broader community."

Carried

13.c Northumberland CAOs' Committee Update

CAO Jennifer Moore

Council Resolution 2024-03-20-193

Moved by Councillor John Logel

Seconded by Deputy Warden Olena Hankivsky

"**That** County Council receive the verbal update regarding the Northumberland CAOs' Committee for information."

Carried

13.d Application for Community Flag Pole - 'Dig Safe Month'

- Provided for information only
- Flag raised from April 17 - 24, 2024

14. Proclamations

Council Resolution 2024-03-20-194

Moved by Councillor Robert Crate

Seconded by Deputy Warden Olena Hankivsky

"**That** County Council proclaim the following proclamations at the March 20, 2024 County Council meeting;

- Proclamation, 'Amyloidosis Awareness Month' - March 2024
- Proclamation, 'National Volunteer Week' - April 14 - 20, 2024
- Proclamation, 'Dig Safe Month' - April 1 - 30, 2024."

Carried

14.a Proclamation, 'Amyloidosis Awareness Month' - March 2024

"**Whereas** March is Amyloidosis Awareness Month, a month dedicated to raising awareness, funding research, and supporting those living with amyloidosis and their loved ones; and

Whereas Amyloidosis is a group of diseases that occurs when an abnormal protein, known as amyloid, builds up in the tissues and organs of the body, and if left untreated, the disease can result in organ failure and can be fatal; and

Whereas Amyloidosis can mimic the signs and symptoms of more common medical conditions and the disease can be challenging to diagnose; and

Whereas Amyloidosis often affects people who are older or middle aged; however, younger people have been diagnosed with this disease; and

Whereas some of the signs and symptoms of amyloidosis can include shortness of breath, weight loss, fatigue, swelling in the ankles and legs, numbness in the hands and feet, foamy urine, carpal tunnel syndrome, bruising around the eyes, and an enlarged tongue; and

Whereas early diagnosis can lead to better outcomes for both patients and their families; and

Whereas raising awareness about all the amyloidosis diseases, including hereditary and non-hereditary forms of the disease, can contribute to the building of healthier communities across Canada;

Now Therefore Be It Resolved That I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim the month of March 2024 to be 'Amyloidosis Awareness Month' in Northumberland County."

14.b Proclamation, 'National Volunteer Week' - April 14 - 20, 2024

Whereas Millions of Canadians generously devote their time to both formal and informal volunteering, contributing billions of volunteers hours each year; and

Whereas volunteers in Northumberland County mentor our children, beautify our green spaces, improve patient and client experience, support those feeling isolated, act to foster a more equitable and inclusive society, and fundraise for our charitable organizations; and

Whereas Northumberland County is enriched by the diverse and dedicated volunteers comprising of families, individuals, workers, retirees, and community members of all ages and backgrounds, whose contributions make Northumberland County a more desirable place to live, work and visit; and

Whereas the Corporation of the County of Northumberland is fortunate to have dedicated volunteers who contribute to the operation of our Food 4 All Warehouse, our Business & Entrepreneurship Centre, our Golden Plough Lodge Long-term Care Home, our County Archives and Museum, our County Forest and our Waste and Recycling Programs;

Now Therefore Be It Resolved That I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim April 14 – 20, 2024 to be ‘National Volunteer week’ in Northumberland County.”

14.c Proclamation, 'Dig Safe Month' - April 1 - 30, 2024

“**Whereas** annual damages to Ontario’s underground infrastructure caused by excavation events number in excess of 4,500 per year; and

Whereas these events cause negative impacts to the Ontario public and our province’s economy; and

Whereas the Ontario Regional Common Ground Alliance (ORCGA), formed in 2003, whose purpose is to enhance public safety and utility infrastructure reliability through a unified approach to effective and efficient damage prevention, consists of some 500 members dedicated to this purpose, including Ontario1Call; and

Whereas the Canadian Common Ground Alliance (CCGA) and the ORCGA have worked collaboratively to produce the ‘Underground Infrastructure Damage Prevention – Best Practices’ handbook to assist in reducing infrastructure damage associated with excavations; and

Whereas the ORCGA annually promotes many educational events across its thirteen (13) Geographic Councils which cover all of Ontario, including the Dig Safe Kick- Offs in April and ‘April is Dig Safe Month’, to raise awareness of the importance of proper excavation practices;

Now Therefore Be It Resolved That I, Warden Brian Ostrander, on behalf of Northumberland County Council, do hereby proclaim April 1-30, 2024 to be ‘Dig Safe Month’ in Northumberland County.”

15. Media Questions

16. Closed Session

16.a. Matters pertaining to labour relations or employee negotiations regarding Northumberland Paramedics 'OPSEU / SEFPO Local 381 – 2024 Collective Bargaining (Paramedics)' (Item going direct to Council)

Municipal Act, Section 239.(2.d)

16.b. Matters Pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and

confidential negotiations (310 Division Street, Cobourg) (Item going direct to Council)

Municipal Act Sections 239. (2.f) and (2.k)

Council Resolution 2024-03-20-195

Moved by Deputy Warden Olena Hankivsky

Seconded by Councillor Scott Jibb

"**That** this Council proceed with the next portion of the meeting being closed to the public at 10:56 a.m.; and

Further That the meeting is closed to the public as permitted under the Municipal Act Section 239. (2.d) in order to address matters pertaining to labour relations or employee negotiations regarding 'OPSEU / SEFPO Local 381 – 2024 Collective Bargaining (Northumberland Paramedics)', and that Jennifer Moore, Susan Brown, Lisa Ainsworth, Maddison Mather, and Cheryl Sanders remain present; and

Further That the meeting is closed to the public as permitted under the Municipal Act Sections 239. (2.f) and (2.k) in order to address matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg), and that John Fox, Jennifer Moore, Lisa Horne, Kate Campbell, Darrell Mast, Rebecca Carman, Bill Smith, Glenn Dees, Maddison Mather, and Cheryl Sanders remain present."

Carried

17. Motion to Rise and Results from Closed Session

[Council recessed in Closed Session at 10:58 a.m. until 11:11 a.m.]

[Councillor Cleveland left the Closed Session meeting at 12:19 p.m. until 12:20 p.m.]

[Councillor Cleveland left the Council meeting at 12:54 p.m. while Council was in Closed Session]

[Deputy Warden Hankivsky left the Council meeting at 12:57 p.m. while Council was in Closed Session]

17.a Business held from Standing Committees

N/A

- 17.b Matters pertaining to labour relations or employee negotiations regarding Northumberland Paramedics 'OPSEU / SEFPO Local 381 – 2024 Collective Bargaining (Paramedics)' (Item going direct to Council)**

Council Resolution 2024-03-20-196

Moved by Councillor Robert Crate

Seconded by Councillor John Logel

"**That** this Council rise from Closed Session at 12: 58 p.m.; and

Further That the confidential resolution moved in Closed Session regarding matters pertaining to labour relations or employee negotiations regarding 'OPSEU / SEFPO Local 381 – 2024 Collective Bargaining (Northumberland Paramedics)' is hereby referred to this open session of Council for adoption."

Carried

- 17.c Matters Pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg) (Item going direct to Council)**

Council Resolution 2024-03-20-197

Moved by Councillor Mandy Martin

Seconded by Councillor Scott Jibb

"**That** the confidential resolutions moved in Closed Session regarding matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose and confidential negotiations (310 Division Street, Cobourg) is hereby referred to this open session of Council for adoption."

Carried

18. Closed Session Business – Public Updates

18.a Purchase of 699 Westwood Drive and 637 Burwash Street, Cobourg

- Item considered in Closed Session at the October 18, 2023, December 13, 2023, and February 21, 2024 County Council meetings.

- Northumberland County purchased the property for \$1.5M with an upset limit of \$4M based on determined developable area for the future development of affordable housing.
- Please refer to the attached media release.

19. Confirming By-law

19.a A By-law to confirm the proceedings of a meeting of County Council held on March 20, 2024

Council Resolution 2024-03-20-198

Moved by Councillor Robert Crate

Seconded by Councillor Scott Jibb

"**That** By-law 14-2024 being a By-law to confirm the proceedings of a meeting of County Council held on March 20, 2024 be introduced, be deemed to be read a first, second and third time, be passed, signed and sealed."

Carried

20. Adjournment

Council Resolution 2024-03-20-199

Moved by Councillor Scott Jibb

Seconded by Councillor John Logel

"**That** Council adjourn at 1:00 p.m."

Carried

Brian Ostrander, Warden

Maddison Mather, Clerk



Modernizing Shelter Services at 310 Division Street, Cobourg

Report on Community
Engagement



Background



- **November 15:** Council directs staff to purchase 310 Division Street, Cobourg for use as a shelter.
- **December 4, 2023:** County and Transition House announce Partnership to modernize shelter services at 310 Division Street and launch community engagement to inform plans.
- **January 24, 2024:** Council directs staff to provide a report on the thematic analysis of feedback gathered.
- **February 23, 2024:** Engagement activities conclude.
- **March 14, 2024:** Report submitted to Council.

Overview

Community Engagement



Community Engagement Goals

- **Raise awareness of plans** for the modernization of shelter services at 310 Division Street, Cobourg.
- **Create diverse opportunities** for residents, stakeholders, service providers, and service users to share questions, concerns, and ideas, to help shape positive integration of shelter services within the neighbourhood and community.



Audiences

Audience	Participants
Service Users	Transition House clients & individuals living in encampments
Cobourg Community Members	Neighbours within a two-block radius of 310 Division Street and residents/businesses in the Town of Cobourg
Service Provider Partners	<ul style="list-style-type: none">• Northumberland Paramedics CP Program• NHH Community Mental Health Services• Salvation Army• The Help Centre• Cornerstone Family Violence Prevention Centre• Canadian Mental Health Association HKPR• Rebound Child & Youth Services• PARN
Northumberland Community	General public, including residents, business, local government, municipal staff.

Community Engagement Plan

3 phases of engagement:

- 1. Listening:** Holding space to hear what residents, stakeholders, and clients had to say.
 - 4 small group sessions
 - 1 Service User session
 - Interviews with Transition House ED and Board Chair
 - Committee/Council also heard from 7 delegations

Engagement Plan - continued

- 2. Engaging:** Responding to questions/concerns and creating opportunity for dialogue.
- 1 Service Provider session
 - 1 public information and Q&A session
 - 71 submissions to Join In Northumberland Q&A portal
 - 50 pieces of email correspondence
 - 1 presentation by Transition House to Cobourg Town Council
 - 1 meeting between Town of Cobourg and County staff

Engagement Plan - continued

- 3. Sharing:** Providing information to the community to ensure shared understanding of past, present, and future decision-making.
- 1 Public Open House
 - Presentation to Council (March 20)

Outcomes



Aware

- Conservative reach of 40,000 people

Informed

- Total unique visitors to project page: 2,626
- Total project page visits: 3,798

Engaged

- Total participants: 435+
- Unique participants: 130+

Community Feedback Themes



Service Users – Feedback



- Small group session of 25 participants – Transition House/Warming Hub clients, encampment residents.
- Perspectives and advice re: 310 Division Street:
 - Appreciation for caring Transition House Staff
 - Concerns with policies such as curfew
 - Optimism about supports via new facility
 - Importance of personal space via individual rooms
 - Suggestions for enhanced supports

Recommendations



Recommendations Based on Feedback



1. Modernized shelter services

- Implement progressive shelter services and collaborative partnerships for wrap-around services.
- Engage with communities of practice and shelter networks to stay abreast of best practices.
- Examine ownership models for 310 Division Street for optimal asset management and oversight.

Recommendations Based on Feedback

2. Enhanced community services

- Advocate to other levels of government for expansion of mental health and addiction services.
- Assess opportunities to continue expanding homelessness services to additional municipalities.
- Devise a system response for people for whom shelter is not suitable.

3. Transitional and affordable housing

- Expedite plans for transitional housing at 310 Division Street.
- Continue with rapid expansion of affordable housing to mitigate pressure on system.

Recommendations Based on Feedback

4. Community safety and well-being

- Implement measures to address safety concerns in vicinity of shelter. Eg:
 - Enhancing lighting, fencing, and installing security cameras at 310 Division Street.
 - Considering design of outdoor programming/ gathering spaces as pertains to security of the building and neighbourhood impacts.
 - Exploring engagement of professional security services for the property.
 - Supporting neighbourhood clean-up initiatives.

Recommendations Based on Feedback



5. Operational management

- Assess staffing ratios against best practices and review staff training plans to ensure alignment with evolving needs of clients.
- Ensure building maintenance meets Town property standards bylaw.

6. Community engagement

- Establish a Community Liaison Committee to foster collaborative approach to supporting clients and resolving community concerns.

Recommendations Based on Feedback

7. Awareness and education through information-sharing

- Share consistent communications to raise awareness about services and foster understanding of challenges faced by people living unhoused.
- Provide opportunities for community members to volunteer, offer services, and otherwise engage with the shelter.

8. Addressing Service User needs

- Address identified gaps through partnership, such as need for enhanced legal services, improved access to primary care, greater employment supports.

Recommendations Based on Feedback



9. Legal agreement and commitment

- Establish (a) legally-binding agreement(s) between the County, the Town of Cobourg, and/or Transition House Shelter to clarify roles and responsibilities for successful delivery of emergency shelter services.

Next Steps - Resolution



“That Council direct staff to address identified recommendations in agreements and plans for shelter services at 310 Division Street – in line with budget and operational parameters – to support successful integration of the shelter within the neighbourhood and the broader community.”



Questions?



From: [Communications](#)
Subject: Media Release: County and KPR District School Board finalize sale of school board property to continue advancing plans for more affordable housing
Date: Friday, March 15, 2024 3:58:46 PM
Attachments: [image006.jpg](#)
[image007.jpg](#)

Northumberland County and Kawartha Pine Ridge District School Board finalize sale of school board property to continue advancing plans for more affordable housing

Cobourg, ON – March 15, 2024 – Northumberland County and the Kawartha Pine Ridge District School Board are announcing today finalization of the successful negotiation and acquisition of a 14-acre parcel of land located at 699 Westwood Drive and 637 Burwash Street, in Cobourg. The sale is another significant step forward in Northumberland County’s efforts to address the pressing need for affordable and attainable housing.

The property, previously owned by the Kawartha Pine Ridge District School Board, was declared surplus by the board and placed on the market for sale under the requirements of Ontario Regulation 444/98. Northumberland County purchased the property for \$1.5M, with another \$250k per developable acre of land – up to 10 acres – to be paid following environmental assessments, for a total investment at or below \$4M.

"This acquisition underscores our commitment to meeting the housing needs of residents by creating the conditions to actively increase the local stock of affordable housing," states County Warden Brian Ostrander. "By strategically acquiring this property, we are taking proactive steps to build a stronger, more resilient community. As new affordable housing projects are proposed and funding is secured, having this land at the ready will expedite progress to make more affordable and attainable housing options available."

The negotiation process, which began in October 2023 following

direction from County Council, involved planning and consultation between the County and the school board to best understand the land's potential for housing development, along with detailed consultation with the Town of Cobourg and the Ganaraska Region Conservation Authority. The future development of the 14 acres, adjacent to Westwood Park, is subject to standard zoning and environmental reviews.

"We are pleased to have reached this agreement with Northumberland County for the sale of the Westwood Drive property at fair market value," commented Jaine Klassen Jeninga, Chairperson, Kawartha Pine Ridge District School Board. "This transaction not only furthers our shared goals of community development but also ensures that the land will be utilized to benefit the residents and community of Northumberland."

Northumberland County is the sole shareholder of Northumberland County Housing Corporation (NCHC) – the primary provider of affordable housing services in Northumberland. The NCHC presently manages 373 geared to income and market rate affordable housing units. The acquisition of 699 Westwood Drive represents a significant opportunity for future partnership between the County and NCHC to further address housing affordability and accessibility in Northumberland; building inclusive communities where every resident has access to safe, affordable housing options.

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For more information:

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